A Curriculum Committee meeting was held Monday, December 8, 2003 in Room L-305 at 3:00 p.m.

Present were Ray Brandi, Carol Cullum, Orangel Daniels, Cheryl Fetterman, Jackie Foster, Marilyn Freeman, Ed. Higgins, Randy Johnson, Keenan Jones, Linda Kasyan, Gene Kunselman, Sherry Marley, Bob Philpott, Patrick Pittman, Robert Puckett, Jason Rogers, David Seeger, Aubrey Thompson, Susan Vinson-Greene, Genia Wilson, Rick Zigler, Ben Bowie, and Gail Strickland.

Ben Bowie called the meeting to order at 3:00 p.m.

**TOPICS OF DISCUSSION:**

The committee voted unanimously for Gail Strickland to replace Margaret Harris as Curriculum Committee secretary for 2003.

**RANDY JOHNSON – MACHINING TECHNOLOGY**

Change MEC 231 Prerequisite to include *or Instructor Approval.*

Committee approved.

**GENE KUNSELMAN – INSTRUMENTATION TECHNOLOGY**

Add additional prerequisites / co-requisites in the Course Descriptions section of the new catalog to more accurately reflect the sequential learning requirements for progression through Major Instrumentation Courses.

**Prerequisites for Major Courses**

Six Process Control Instrumentation (PCI) courses are required in this program and are expected to be taken in sequence. The 2002-2004 Catalog lists only one PCI prerequisite before taking the next level course. Although exceptions may be considered and approved by the instructor, the courses should be taken in sequence as technology and basic foundations for instrumentation and control are introduced and taken to a higher technology level in each subsequent course.

<table>
<thead>
<tr>
<th>Current Catalog listing</th>
<th>Proposed Catalog listing</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCI 161 Intro to Instrumentation</td>
<td>PCI 161 Intro to Instrumentation</td>
</tr>
<tr>
<td>Prerequisites: None</td>
<td>None</td>
</tr>
<tr>
<td>Co requisites: None</td>
<td>None</td>
</tr>
<tr>
<td>PCI 162 Instrumentation Controls</td>
<td>PCI 162 Instrumentation Controls</td>
</tr>
<tr>
<td>Prerequisites: ELC 111 or ELC 112 or ELC 131</td>
<td>ELC 112 or ELC 131, and PCI 161</td>
</tr>
</tbody>
</table>
Gene Kunselman – continued

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CURRENT</th>
<th>SPRING I (CHANGES IN BOLD)</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCI 261 Process Measurement</td>
<td>PCI 261 Process Measurement</td>
<td>PCI 162</td>
<td>None</td>
</tr>
<tr>
<td>Prerequisites: None</td>
<td>PCI 162</td>
<td>PCI 261</td>
<td>None</td>
</tr>
<tr>
<td>Co requisites: None</td>
<td>PCI 261</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>PCI 262 Intro to Process Control</td>
<td>PCI 262 Intro to Process Control</td>
<td>PCI 162 and ELC 131</td>
<td>PCI 261</td>
</tr>
<tr>
<td>Prerequisites: ELC 131</td>
<td>PCI 162 and ELC 131</td>
<td>PCI 261</td>
<td>None</td>
</tr>
<tr>
<td>Co requisites: None</td>
<td>PCI 261</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>PCI 263 Advanced Process Control</td>
<td>PCI 263 Advanced Process Control</td>
<td>PCI 262</td>
<td>None</td>
</tr>
<tr>
<td>Prerequisites: PCI 262</td>
<td>PCI 262</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Co requisites: None</td>
<td>PCI 262</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>PCI 264 Process Control with PLCs</td>
<td>PCI 264 Process Control with PLCs</td>
<td>ELC 128, PCI 262</td>
<td>None</td>
</tr>
<tr>
<td>Prerequisites: ELC 128</td>
<td>ELC 128, PCI 262</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Co requisites: None</td>
<td>None</td>
<td>None</td>
<td>None</td>
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</tbody>
</table>

Committee approved.

Currently, IT students take C Programming (CSC 133) in the first Spring Semester and Introduction to Microprocessors (ELN 232) in the Spring Semester a year later. Student success in Microprocessors would be enhanced if C Programming were moved to the second year Fall Semester. This change can easily be accommodated with the following curriculum/catalog changes:

<table>
<thead>
<tr>
<th>CURRENT</th>
<th>SPRING II (CHANGES IN BOLD)</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC 133 – C Programming</td>
<td>Social /Behavior Science Elective</td>
<td>Social /Behavior Science Elective</td>
</tr>
<tr>
<td>ELN 131 – Electronic Devices</td>
<td>ELN 131 Electronic Devices</td>
<td>ELN 131 Electronic Devices</td>
</tr>
<tr>
<td>MAT 122 – Alg/Trig II</td>
<td>MAT 122 – Alg/Trig II</td>
<td>MAT 122 – Alg/Trig II</td>
</tr>
<tr>
<td>PCI 162 – Instrumentation Controls</td>
<td>PCI 162 – Instrumentation Controls</td>
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</tr>
</tbody>
</table>

Committee approved.
Currently, the credit hours of the 2002-2004 Catalog listed “general education” courses and the “major” courses total 76 hours which satisfies the required 76 hours for the AAS Degree (A4020A). The final changes regard three “elective” major courses listed under the heading:

Select 2 SHC from the following courses:

- ELN 275  Troubleshooting
- COE 111  Co-Op Work Experience I
- COE 121  Co-OP Work Experience II

Attempts to establish the Co-Op Work Experience courses with local industry have not been successful and I am told that past programs have not worked. ELN 275 has not been offered in the Electronics Technology program for some time. Thus, I propose that we drop this “Select 2 SHC” from the catalog.... Especially since the full 76 credits are already included as requirements so no additional electives are required.

NOTE: It should be noted that all these changes are within the State Curriculum Standard for Electronics Engineering Technology, Instrumentation Concentration, Code A4020A.

Committee approved.

ORANGEL DANIELS - ARTS AND SCIENCES

New Courses in Arts and Sciences for Fall 2004
Presented to the committee by Orangel Daniels, Marilyn Freeman, and Aubrey Thompson

Justification for Course Selection:
- Provide more variety in course offerings and help broaden students’ perspectives
- Address retention in some disciplines, like the science courses
- Project course offerings over the next three years, to help reduce the need for program updates
- Implement the Drama premajor and help position the college to offer future fine arts premajors
- Support the new Community Spanish Interpreter program

BIO 094  Concepts of Human Biology  3  2  0  4
Prerequisites: None
Corequisites: RED 090 or ENG 095

This course focuses on fundamental concepts of human biology. Topics include terminology, biochemistry, cell biology, tissues, body systems, and other related topics. Upon completion,
students should be able to demonstrate preparedness for college-level anatomy and physiology courses.

*(BIO 094 is a developmental course and is recommended for students who have never taken a biology class. Students who have been unsuccessful in a curriculum biology course may also opt to take this course. The attrition rate in some biology courses is at least 50 percent.)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 140</td>
<td>Environmental Biology</td>
<td>3 0 0</td>
</tr>
<tr>
<td></td>
<td>Prerequisites: None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Corequisites: BIO 140A</td>
<td></td>
</tr>
</tbody>
</table>

This course introduces environmental processes and the influence of human activities upon them. Topics include ecological concepts, population growth, natural resources, and a focus on current environmental problems from scientific, social, political, and economic perspectives. Upon completion, students should be able to demonstrate an understanding of environmental interrelationships and of contemporary environmental issues. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in natural sciences/mathematics.

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 140A</td>
<td>Environmental Biology Lab</td>
<td>0 3 0</td>
</tr>
<tr>
<td></td>
<td>Prerequisites: None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Corequisites: BIO 140</td>
<td></td>
</tr>
</tbody>
</table>

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*Orangel Daniels – continued*

This course provides a laboratory component to complement BIO 140. Emphasis is placed on laboratory and field experience. Upon completion, students should be able to demonstrate a practical understanding of environmental interrelationships and of contemporary environmental issues. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in natural sciences/mathematics.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Units</th>
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<tbody>
<tr>
<td>BIO 150</td>
<td>Genetics in Human Affairs</td>
<td>3 0 0</td>
</tr>
<tr>
<td></td>
<td>Prerequisites: BIO 110 or BIO 111</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Corequisites: None</td>
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</tbody>
</table>

This course describes the importance of genetics in everyday life. Topics include the role of genetics in human development, birth defects, cancer and chemical exposure, and current issues including genetic engineering and fertilization methods. Upon completion, students should be able to understand the relationship of genetics to society today and its possible influence on our future. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

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<tr>
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</thead>
<tbody>
<tr>
<td>BIO 155</td>
<td>Nutrition</td>
<td>3 0 0</td>
</tr>
<tr>
<td></td>
<td>Prerequisites: None</td>
<td></td>
</tr>
</tbody>
</table>

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Corequisites: None

This course covers the biochemistry of foods and nutrients with consideration of the physiological effects of specialized diets for specific biological needs. Topics include cultural, religious, and economic factors that influence a person's acceptance of food, as well as nutrient requirements of the various life stages. Upon completion, students should be able to identify the functions and sources of nutrients, the mechanisms of digestion, and the nutritional requirements of all age groups. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

BIO 173 Microbes in World Affairs 3 0 0
Prerequisites: BIO 110 or BIO 111
Corequisites: None

This course provides an integrated and comprehensive study of the microbial world and its influence on global events and human affairs. Topics include plant and animal diseases caused by viral, bacterial, and fungal pathogens and their impacts on history, industrial microbiology, biotechnology, and microbial ecology. Upon completion, students should be able to demonstrate an understanding of the importance of microbes in human and world affairs. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

CHM 251 Organic Chemistry I 3 3 0
Prerequisites: CHM 152
Corequisites: None

This course provides a systematic study of the theories, principles, and techniques of organic chemistry. Topics include nomenclature, structure, properties, reactions, and mechanisms of hydrocarbons, alkyl halides, alcohols, and ethers; further topics include isomerization, stereochemistry, and spectroscopy. Upon completion, students should be able to demonstrate an understanding of the fundamental concepts of covered organic topics as needed in CHM 252. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

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Orangel Daniels – continued

COM 140 Intercultural Communication 3 0
Prerequisites: Proficiency in reading (ASSET 42 or CPT 80 on Reading) or a grade of “C” or better in ENG 095
Corequisites: None

This course introduces techniques of cultural research, definitions, functions, characteristics, and impacts of cultural differences in public address. Emphasis is placed on how diverse backgrounds influence the communication act and how cultural perceptions and experiences
determine how one sends and receives messages. Upon completion, students should be able to
demonstrate an understanding of the principles and skills needed to become effective in
communicating outside one's primary culture. This course has been approved to satisfy the
Comprehensive Articulation Agreement pre-major and/or elective course requirement.

COM 232           Election Rhetoric                           3    0    0
3
Prerequisites:     Proficiency in reading (ASSET 42 or CPT 80 on Reading) or a grade of “C” or
better in
                    ENG 095
Corequisites:      None

This course provides an overview of communication styles and topics characteristic of election
campaigns. Topics include election speeches, techniques used in election campaigns, and
election speech topics. Upon completion, students should be able to identify and analyze techniques and styles
typically used in election campaigns. This course has been approved to satisfy the Comprehensive
Articulation Agreement pre-major and/or elective course requirement.

COM 233           Persuasive Speaking                         3    0    0
3
Prerequisites:     ENG 112 or ENG 113
Corequisites:      None

This course introduces theory and history of persuasive speaking, covering critical thinking skills
in analyzing problems, assessing solutions, and communicating the information to an audience.

Emphasis is placed on analysis, evidence, reasoning, and library and field research used to
enhance persuasive public speaking skills. Upon completion, students should be able to apply the
principles of persuasive speaking in a public setting. This course has been approved to satisfy the
Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 128           Children's Theatre                          3    0    0    3
Prerequisites:     None
Corequisites:      None

This course introduces the philosophy and practice involved in producing plays for young
audiences. Topics include the selection of age-appropriate scripts and the special demands placed
on directors, actors, designers, and educators in meeting the needs of young audiences. Upon
completion, students should be able to present and critically discuss productions for children.
This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major
and/or elective course requirement.
Orangel Daniels – continued

DRA 135  Acting for the Camera I  1  4  0
3
Prerequisites:  None
Corequisites:  None

This course provides an applied study of the camera actor's craft. Topics include commercial, dramatic, and print performance styles. Upon completion, students should be able to explore their creativity in on-camera performance. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 136  Acting for the Camera II  1  4  0
3
Prerequisites:  DRA 135
Corequisites:  None

This course provides additional hands-on study of the camera actor's craft. Emphasis is placed on more advanced camera acting theories, auditioning techniques, daytime drama, feature film, and print advertisement performance styles. Upon completion, students should be able to explore their creativity in on-camera performance. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 147  Sound Technology  3  0  0
3
Prerequisites:  DRA 140
Corequisites:  None

This course provides an introduction to the analysis of sound equipment technology and its operation and uses on stage. Emphasis is placed on assessing sound needs and on installing, running, and maintaining equipment. Upon completion, students should be able to demonstrate skills as a sound environment designer and technician. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 240  Lighting for the Theatre  2  2  0
3
Prerequisites:  None
Corequisites:  None

This course is an applied study of theatre lighting and is designed to train theatre technicians. Emphasis is placed on lighting technology including the mechanics of lighting and light control equipment by practical work with lighting equipment. Upon completion, students should be able to demonstrate competence with lighting equipment. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 275  Teleplay Production III  0  9  0
3
Prerequisites:  DRA 176
Corequisites: None

This course provides an applied laboratory study of the processes involved in production of an action television program. Emphasis is placed on the fundamental practices, principles, and techniques associated with producing action television programming. Upon completion, students should be able to participate in an assigned position with a college action television production. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

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DRA 276 Teleplay Production IV 0 9 0
3
Prerequisites: DRA 176
Corequisites: None

This course provides an applied laboratory study of the processes involved in production of a variety television program. Emphasis is placed on the fundamental practices, principles, and techniques associated with producing variety television programming. Upon completion, students should be able to participate in an assigned position with a college variety television production. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 230 Acting III 0 6 0
3
Prerequisites: DRA 131
Corequisites: None

This course is designed to include an exploration of acting styles. Emphasis is placed on putting the actor's skills to work in a major theatrical form—musical, comedy, or drama. Upon completion, students should be able to explore their creativity in an acting ensemble. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

DRA 231 Acting IV 0 6 0
3
Prerequisites: DRA 230
Corequisites: None

This course is designed to include further exploration of acting styles. Emphasis is placed on putting the actor's skills to work in a major theatrical form—musical, comedy, or drama. Upon completion, students should be able to explore their creativity in an acting ensemble. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

HUM 130 Myth in Human Culture 3 0 0
3
Prerequisites: Proficiency in reading (ASSET 42 or CPT 80 on reading) or a grade of “C” or better in ENG 095
Corequisites: None

This course provides an in-depth study of myths and legends. Topics include the varied sources of myths and their influence on the individual and society within diverse cultural contexts. Upon completion, students should be able to demonstrate a general familiarity with myths and a broad-based understanding of the influence of myths and legends on modern culture. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

HUM 220 Human Values and Meaning 3 0 0
Prerequisites: ENG 111
Corequisites: None

This course presents some major dimensions of human experience as reflected in art, music, literature, philosophy, and history. Topics include the search for identity, the quest for knowledge, the need for love, the individual and society, and the meaning of life. Upon completion, students should be able to recognize interdisciplinary connections and distinguish between open and closed questions and between narrative and scientific models of understanding. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

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JOU 110 Intro to Journalism 3 0 0
Prerequisites: A grade of "C” or better in ENG 095 OR a minimum ASSET score of 42 on both the Writing and Reading placement tests OR a minimum CPT score of 86 on the Writing test and 80 on the Reading test.
Corequisites: None

This course presents a study of journalistic news, feature, and sports writing. Emphasis is placed on basic news writing techniques and on related legal and ethical issues. Upon completion, students should be able to gather, write, and edit news, feature, and sports articles. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

MAT 165 Finite Mathematics 3 0 0
Prerequisites: MAT 161
Corequisites: None
This course provides topics used to formulate models and to solve and interpret solutions using an algorithmic approach. Topics include linear algebra, linear programming, simplex method, sets and counting, probability, mathematics of finance, and logic. Upon completion, students should be able to demonstrate both an understanding of the theoretical concepts of finite mathematics and the ability to solve related problems. This course has been approved to satisfy the Comprehensive Articulation Agreement **general education core requirement in natural sciences/mathematics**.

MAT 165A  Finite Math Lab  0 2 0
Prerequisites:  MAT 161
Corequisites:  MAT 165

This course is a laboratory for MAT 165. Emphasis is placed on experiences that enhance the materials presented in the class. Upon completion, students should be able to solve problems, apply critical thinking, work in teams, and communicate effectively. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

PED 117  Weight Training I  0 3 0
Prerequisites:  None
Corequisites:  None

This course introduces the basics of weight training. Emphasis is placed on developing muscular strength, muscular endurance, and muscle tone. Upon completion, students should be able to establish and implement a personal weight training program. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

PED 145  Basketball-Beginning  0 2 0 1
Prerequisites:  None
Corequisites:  None

This course covers the fundamentals of basketball. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. Upon completion, students should be able to participate in recreational basketball. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.
This course covers the proper techniques for establishing a campsite, navigating in the wilderness, and planning for an overnight trip. Topics include planning for meals, proper use of maps and compass, and packing and dressing for extended periods in the outdoors. Upon completion, students should be able to identify quality-backpacking equipment, identify the principles of no-trace camping, and successfully complete a backpacking experience. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

PED 174           Wilderness Pursuits                                                             0 2 0 1
Prerequisites:      None
Corequisites:      None

This course covers the skills necessary to prepare for and participate in a wilderness trip. Emphasis is placed on planning, preparing, and participating in a wilderness pack trip. Upon completion, students should be able to safely participate in overnight wilderness pack trips. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

PED 178           In-line Skating                                                                                       0 2 0 1
Prerequisites:      None
Corequisites:      None

This course is designed to introduce the fundamental skills of in-line skating. Topics include equipment selection, safety practices, and fitness requirements for in-line skating. Upon completion, students should be able to demonstrate skills and safety requirements necessary for in-line skating. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

PED 179           Roller Skating                                                                                        0 2 0 1
Prerequisites:      None
Corequisites:      None

This course introduces the active sport of roller skating. Emphasis is placed on basic positioning, balance, and form. Upon completion, students should be able to demonstrate skills necessary for recreational skating. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

PED 186           Dancing for Fitness                                                                               0 2 0 1
Prerequisites:      None
Corequisites:      None

This course is designed to develop movement and recreational dance skills, safety, fitness, coordination, and techniques used to teach various groups. Emphasis is placed on participation and practice with adapting dances for ages and ability levels. Upon completion, students should be able to demonstrate knowledge of fitness through social, folk, and square dance participation and instruction. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.
Orangel Daniels – continued

**PED 187**  
Social Dance-Beginning  
1  
Prerequisites: None  
Corequisites: None

This course introduces the fundamentals of popular social dances. Emphasis is placed on basic social dance techniques, dances, and a brief history of social dance. Upon completion, students should be able to demonstrate specific dance skills and perform some dances. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

**PHI 210**  
History of Philosophy  
3  
Prerequisites: ENG 111  
Corequisites: None

This course introduces fundamental philosophical issues through an historical perspective. Emphasis is placed on such figures as Plato, Aristotle, Lao-Tzu, Confucius, Augustine, Aquinas, Descartes, Locke, Kant, Wollstonecraft, Nietzsche, and Sartre. Upon completion, students should be able to identify and distinguish among the key positions of the philosophers studied. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

**PHI 220**  
Western Philosophy I  
3  
Prerequisites: ENG 111  
Corequisites: None

This course covers Western intellectual and philosophic thought from the early Greeks through the medievalists. Emphasis is placed on such figures as the pre-Socratics, Plato, Aristotle, Epicurus, Epictetus, Augustine, Suarez, Anselm, and Aquinas. Upon completion, students should be able to trace the development of leading ideas regarding reality, knowledge, reason, and faith. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

**PHI 221**  
Western Philosophy II  
3  
Prerequisites: ENG 111  
Corequisites: None
This course covers Western intellectual and philosophic thought from post-medievalists through recent thinkers. Emphasis is placed on such figures as Descartes, Spinoza, Leibnitz, Locke, Berkeley, Hume, Kant, Hegel, Marx, Mill, and representatives of pragmatism, logical positivism, and existentialism. Upon completion, students should be able to trace the development of leading ideas concerning knowledge, reality, science, society, and the limits of reason. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

PHI 250 Philosophy of Science 3 0 0
Prerequisites: ENG 111 and MAT 161
Corequisites: None

This course introduces the concepts of empirical observations and laws and their role in scientific explanation, prediction, and theory formation. Topics include the relationship between the philosophy of science and inductive/deductive logic, analytic philosophy, logical empiricism, and explanatory paradigms. Upon completion, students should be able to describe the development and role of scientific explanation, prediction, theory formation, and explanatory paradigms in the natural and social sciences. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 141 Culture and Civilization 3 0 0
Prerequisites: None
Corequisites: None

This course provides an opportunity to explore issues related to the Hispanic world. Topics include historical and current events, geography, and customs. Upon completion, students should be able to identify and discuss selected topics and cultural differences related to the Hispanic world. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 151 Hispanic Literature 3 0 0
Prerequisites: ENG 111
Corequisites: None

This course includes selected readings by Hispanic writers. Topics include fictional and non-fictional works by representative authors from a variety of genres and literary periods. Upon
completion, students should be able to analyze and discuss selected texts within relevant cultural and historical contexts. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 161 Cultural Immersion 2 3 0
3
Prerequisites: SPA 111
Corequisites: None

This course explores Hispanic culture through intensive study on campus and field experience in a host country or area. Topics include an overview of linguistic, historical, geographical, sociopolitical, economic, and/or artistic concerns of the area visited. Upon completion, students should be able to exhibit first-hand knowledge of issues pertinent to the host area and demonstrate understanding of cultural differences. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 181 Spanish Lab 1 0 2 0
1
Prerequisites: None
Corequisites: None

This course provides an opportunity to enhance acquisition of the fundamental elements of the Spanish language. Emphasis is placed on the progressive development of basic listening, speaking, reading, and writing skills through the use of various supplementary learning media and materials. Upon completion, students should be able to comprehend and respond with increasing proficiency to spoken and written Spanish and demonstrate cultural awareness. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

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SPA 182 Spanish Lab 2 0 2 0
1
Prerequisites: SPA 181
Corequisites: None

This course provides an opportunity to enhance acquisition of the fundamental elements of the Spanish language. Emphasis is placed on the progressive development of basic listening, speaking, reading, and writing skills through the use of various supplementary learning media and materials. Upon completion, students should be able to comprehend and respond with increasing proficiency to spoken and written Spanish and demonstrate cultural awareness. This course has
been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 221  Spanish Conversation  3 0 0
Prerequisites: SPA 212
Corequisites: None

This course provides an opportunity for intensive communication in spoken Spanish. Emphasis is placed on vocabulary acquisition and interactive communication through the discussion of media materials and authentic texts. Upon completion, students should be able to discuss selected topics, express ideas and opinions clearly, and engage in formal and informal conversations. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 231  Reading and Composition  3 0 0 3
Prerequisites: SPA 212
Corequisites: None

This course provides an opportunity for intensive reading and composition in Spanish. Emphasis is placed on the use of literary and cultural materials to enhance and expand reading and writing skills. Upon completion, students should be able to demonstrate in writing an in-depth understanding of assigned readings. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 281  Spanish Lab  0 2 0 1
Prerequisites: SPA 182
Corequisites: None

This course provides an opportunity to enhance the review and expansion of the essential skills of the Spanish language. Emphasis is placed on the study of authentic and representative literary and cultural texts through the use of various supplementary learning media and materials. Upon completion, students should be able to communicate effectively, accurately, and creatively about the past, present, and future. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

SPA 282  Spanish Lab 4  0 2 0
Prerequisites: SPA 281
Corequisites: None

This course provides an opportunity to enhance the review and expansion of the essential skills of the Spanish language. Emphasis is placed on the continuing study of authentic and representative literary and cultural texts through the use of various supplementary learning media and materials. Upon completion, students should be able to communicate spontaneously and accurately with increasing complexity and
sophistication. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

### Changes in Course Prerequisites for Fall 2004

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 171</td>
<td>Computer Art I</td>
<td>0 6 0</td>
<td>3</td>
</tr>
<tr>
<td>Prerequisites:</td>
<td>CIS 110 (transfer) or CIS 111 (technical) <strong>and</strong> ART 131 <strong>OR</strong> Permission of Instructor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corequisites:</td>
<td>None</td>
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</tbody>
</table>

This course introduces the use of the computer as a tool for solving visual problems. Emphasis is placed on fundamentals of computer literacy and design through bit-mapped image manipulation. Upon completion, students should be able to demonstrate an understanding of paint programs, printers, and scanners to capture, manipulate, and output images. This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRE 111</td>
<td>Elementary French I</td>
<td>3 0 0</td>
<td>3</td>
</tr>
<tr>
<td>Prerequisites:</td>
<td>A grade of &quot;C” or better in ENG 085 or a minimum ASSET Reading score of 39 or a minimum CPT Reading score of 57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corequisites:</td>
<td>None</td>
<td></td>
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</tbody>
</table>

This course introduces the fundamental elements of the French language within a cultural context. Emphasis is placed on the development of basic listening, speaking, reading, and writing skills. Upon completion, students should be able to comprehend and respond with grammatical accuracy to spoken and written French and demonstrate cultural awareness. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA 111</td>
<td>Elementary Spanish I</td>
<td>3 0 0 3</td>
<td>3</td>
</tr>
<tr>
<td>Prerequisites:</td>
<td>A grade of &quot;C” or better in ENG 085 <strong>OR</strong> a minimum ASSET Reading score of 39 <strong>OR</strong> a minimum CPT Reading score of 57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corequisites:</td>
<td>None</td>
<td></td>
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</tbody>
</table>

This course introduces the fundamental elements of the Spanish language within a cultural context. Emphasis is placed on the development of basic listening, speaking, reading, and writing skills. Upon completion, students should be able to comprehend and respond with grammatical accuracy to spoken and written Spanish and demonstrate cultural awareness. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

Note: With the exception of BIO 094, the last statement in each course description above (“This course has been approved to satisfy . . .”) will not appear in the catalog. This statement appears only to inform the Curriculum members about the status/placement of the courses: elective versus core and/or humanities/fine arts versus natural science/mathematics.
The curriculum standards for an Associate in Fine Arts: Drama premajor were presented for approval. While the General Education Core requirements in the associate in arts and the associate in science degrees total 44 semester hours, the Core requirements for the Drama premajor total 28 semester hours and 36-37 electives hours. The primary transfer institution will probably be East Carolina University, not UNC-Wilmington. The program will be implemented Fall of 2004. The program standards are listed below.

Pre-Major Associate in Fine Arts Articulation Agreement: Drama (A1020C)

General Education Core (28 SHC)* The general education core includes study in the areas of humanities and fine arts, social and behavioral sciences, natural sciences and mathematics, and English composition.

- **English Composition (6 SHC)**
- **Humanities/Fine Arts (6 SHC**)**
  Select two courses from two of the following discipline areas: music, art, drama, dance, foreign languages, interdisciplinary humanities, literature, philosophy, and religion. One course must be a literature course.
- **Social/Behavioral Sciences (9 SHC)**
  Select three courses from three of the following discipline areas: anthropology, economics, geography, history, political science, psychology, and sociology. One course must be a history course.
  The following course is recommended:
  PSY 150 General Psychology (3 SHC)
- **Natural Sciences/Mathematics (7 SHC)**
  - Natural Sciences (4 SHC):
    - Select one course, including accompanying laboratory work, from among the biological and physical science disciplines.
  - Mathematics (3 SHC):
    Select one course in introductory mathematics (college algebra, trigonometry, calculus, etc.)

Other Required Hours (36-37 SHC)* Courses in health, physical education, college orientation, and/or study skills may be included as other required hours. Work experience may be included up to 1 SHC for career exploration.

**Major Core:**

- **Drama** Up to 14 SHC from the following:
  DRA 120 Voice for Performance (3 SHC)
  DRA 130 Acting I (3 SHC)
  DRA 131 Acting II (3 SHC)
  DRA 140 Stagecraft I (3 SHC)
  DRA 145 Stage Make-up (2 SHC)

- **Play Production** Up to 3 SHC from the following:
  DRA 170 Play Production I (3 SHC)
  DRA 171 Play Production II (3 SHC)
  DRA 270 Play Production III (3 SHC)
  DRA 271 Play Production IV (3 SHC)

**Electives:** 6 SHC from the following:
DRA 112 Literature of the Theatre (3 SHC)
DRA 122 Oral Interpretation (3 SHC)
DRA 128 Children's Theatre (3 SHC)
DRA 141 Stagecraft II (3 SHC)
DRA 142 Costuming (3 SHC)
DRA 150 Stage Management (3 SHC)
DRA 211 Theatre History I (3 SHC)
DRA 212 Theatre History II (3 SHC)
DRA 240 Lighting for the Theatre (3 SHC)
DRA 250 Theatre Management (2 SHC)
DRA 260 Directing (3 SHC)

Other electives may be selected from courses approved for transfer to the University of North Carolina constituent institutions.

**Total Semester Hours Credit (SHC) in Program: 64-65**

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* Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to the senior institution.
** 3 SHC in Speech/Communication may be substituted for 3 SHC in Humanities/Fine Arts. Speech/Communication may not substitute for the literature requirement.

**Application to a University**

Admission application deadlines vary; students must meet the deadline for the university to which they plan to transfer. Upon successful completion of the associate in fine arts degree, students who meet the requirements outlined in this pre-major articulation agreement for Drama will be eligible to be considered for admission as juniors to the universities offering the baccalaureate degree: ASU, ECU, FSU, NCCU, NCSA, UNC-A, UNC-CH, UNC-C, UNC-G, WCU.

**Admission to the Major**

Grade point average requirements vary and admission is competitive across the several programs in Drama.

*SBCC and BOG approved 3-99.*

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**Committee approved.**

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**RICK ZIGLER – NEW CURRICULUMS**

**ASSOCIATE IN GENERAL EDUCATION (A10300)**

The General Education curriculum is designed for individuals who wish to broaden their education, with emphasis on personal growth, intellectual enrichment, and improvement in general knowledge. The curriculum provides an introduction to the liberal arts (general
education) in a program that can be tailored to the student's personal interests rather than to specific technical or professional requirements.

The Associate in General Education is awarded upon completion of 64 hours, including the minimum in each of the areas mentioned below.

### Semester Hour Credits

#### I. General Education Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hour Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 111 Expository Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG 114 Professional Research and Reporting</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts Elective</td>
<td>3</td>
</tr>
<tr>
<td>Social/Behavioral Sciences Elective</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences/Mathematics Elective</td>
<td>3</td>
</tr>
<tr>
<td>CIS 111 Basic PC Literacy</td>
<td>2</td>
</tr>
</tbody>
</table>

#### II. Major Courses

Select from associate degree level courses in English/communications, humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics, or any vocational/technical courses as selected by the student and approved by the student's advisor.

**Total Credits** ............................................................................. 64

Committee Approved.

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**Landscape Gardening Certificate Program (C55220)**

**Retention Pond Management**

The Retention Pond Management Certificate Program provides a heavy concentration of hands-on retention pond management experience using retention ponds at the CFCC North Campus. Students will learn how to select aquatic and wetland plants for use around a retention pond including planting, fertilization and pruning. Students will also learn the basics of aquatic and wetland weed management and pest control and will receive the North Carolina Commercial Aquatic Pest Control license and the Commercial Pesticide Ground Applicators license.

<table>
<thead>
<tr>
<th>Major Courses</th>
<th>Semester Hour Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSG 111 Basic Landscape Techniques</td>
<td>2</td>
</tr>
<tr>
<td>LSG 121 Fall Gardening Lab</td>
<td>2</td>
</tr>
<tr>
<td>HOR 160 Plant Materials I</td>
<td>3</td>
</tr>
</tbody>
</table>

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Rick Zigler – continued
HOR 164 Horticultural Pest Management ........................................ 3
LSG 122 Spring Gardening Lab .................................................. 2

**Total Credits** .............................................................................. 12

<table>
<thead>
<tr>
<th>Fall Semester I</th>
<th>Spring Semester I</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSG 111</td>
<td>HOR 160</td>
</tr>
<tr>
<td>LSG 121</td>
<td>LSG 122</td>
</tr>
<tr>
<td>HOR 164</td>
<td></td>
</tr>
</tbody>
</table>

Committee approved

**Community Spanish Interpreter**

**A.A.S. Degree (A55370)**
**Basic Certificate (C55370B)**
**Advanced Certificate (C55370A)**

Note: The A.A.S. degree program is listed for information only. CFCC is currently only offering the basic and advanced certificates. The Community Spanish Interpreter curriculum prepares individuals to work as entry-level bilingual professionals who will provide communication access in interview and interactive settings. In addition, this curriculum provides educational training for working professionals who want to acquire Spanish language skills.

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**Rick Zigler – continued**

Course work includes the acquisition of Spanish: grammar, structure, and sociolinguistic properties, cognitive processes associated with interpretation between Spanish and English; the structure and character of the Hispanic community; and acquisition of communication skills.

Graduates should qualify for entry-level jobs as para-professional bilingual employees in educational systems or a variety of community settings. Individuals may choose from part-time, full-time, or self-employment/free-lance positions, or apply language skills to other human service related areas.

<table>
<thead>
<tr>
<th>I. General Education Courses</th>
<th>Semester Hour Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 111 Expository Writing</td>
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<tr>
<td>EN 114 Professional Research and Reporting</td>
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<tr>
<td>Natural Science Elective or MAT 115 or higher</td>
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</tr>
<tr>
<td>Course</td>
<td>Credits</td>
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<td>-----------------------------------------------------------------------</td>
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<tr>
<td><strong>Social/Behavioral Science Elective</strong></td>
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<tr>
<td><strong>Humanities/Fine Arts Elective</strong></td>
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<tr>
<td><strong>II. Major Courses</strong></td>
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<tr>
<td>SPA 111 Elementary Spanish I</td>
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<tr>
<td>SPA 112 Elementary Spanish II</td>
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</tr>
<tr>
<td>SPA 120 Spanish for the Workplace</td>
<td>3</td>
</tr>
<tr>
<td>SPA 141 Culture and Civilization</td>
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<tr>
<td>SPA 161 Cultural Immersion</td>
<td>3</td>
</tr>
<tr>
<td>SPA 181 Spanish lab I</td>
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<tr>
<td>SPA 182 Spanish lab II</td>
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<tr>
<td>SPA 211 Intermediate Spanish I</td>
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<tr>
<td>SPA 212 Intermediate Spanish II</td>
<td>3</td>
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<tr>
<td>SPA 215 Spanish Phonetics/Structure</td>
<td>3</td>
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<tr>
<td>SPA 221 Spanish Conversation</td>
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<tr>
<td>SPA 231 Reading and Comprehension</td>
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<tr>
<td>SPA 281 Spanish Lab III</td>
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<tr>
<td>SPA 282 Spanish Lab IV</td>
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<tr>
<td>SPI 113 Intro to Spanish Interpretation</td>
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<tr>
<td>SPI 114 Ana Skills Spanish Inter</td>
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<tr>
<td>SPI 213 Review of Grammar</td>
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<tr>
<td>SPI 214 Intro to Translation</td>
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<tr>
<td>COE 115 Work Experience Seminar I</td>
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<td><strong>III. Other Major Courses</strong></td>
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<tr>
<td>COE 111 Co-op Work Experience Seminar I</td>
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<tr>
<td>CIS 111 Basic PC Literacy</td>
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</tbody>
</table>
Curriculum Committee Minutes
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**Rick Zigler – continued**

<table>
<thead>
<tr>
<th>Fall Semester I</th>
<th>Fall Semester II</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 111</td>
<td>SPA 212</td>
</tr>
<tr>
<td>MAT 140</td>
<td>SPA 282</td>
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<tr>
<td>SPA 111</td>
<td>SPI 213</td>
</tr>
<tr>
<td>SPA 181</td>
<td>SPI 214</td>
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<tr>
<td>SPA 141</td>
<td>SPA 215</td>
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<td>CIS 111</td>
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<table>
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<tr>
<td>ENG 114</td>
<td>SPA 221</td>
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<tr>
<td>SPA 112</td>
<td>COE 111</td>
</tr>
<tr>
<td>SPA 182</td>
<td>SPA 231</td>
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<tr>
<td>PSY 150</td>
<td>COE 115</td>
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<tr>
<td>SPI 113</td>
<td>SPI 245</td>
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<td>SPA 161</td>
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<thead>
<tr>
<th>Summer Semester</th>
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</thead>
<tbody>
<tr>
<td>SPA 120</td>
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<tr>
<td>SPA 211</td>
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<tr>
<td>SPA 281</td>
</tr>
<tr>
<td>SPI 114</td>
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</tbody>
</table>

**Community Spanish Interpreter Certificates**

CFCC will offer two distinct certificates in the Community Spanish Interpreter program: the basic certificate and the advanced certificate.

**Community Spanish Interpreter Basic Certificate**
The basic certificate is designed to provide persons with little or no Spanish-speaking experience the language skills necessary to communicate effectively in the community. More specifically, it is ideal for a student to add this certificate as a double major with his/her principal curriculum, such as Business Administration, Associate Degree Nursing, or any major, to provide additional communication skills becoming increasingly necessary in today's global workplace.

**Major Courses**

SPA 111 Elementary Spanish I .................................................................3
SPA 112 Elementary Spanish II .................................................................3
SPA 120 Spanish for the Workplace ............................................................3
SPA 211 Intermediate Spanish I .................................................................3
SPA 212 Intermediate Spanish II ...............................................................3
SPA 221 Spanish Conversation .................................................................3

Total Hours...........................................................................................................18

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**Rick Zigler – continued**

Fall Semester I
SPA 111

Spring Semester I
SPA 112

Summer Semester
SPA 120
SPA 211

Fall Semester II
SPA 212
SPA 221

**Community Spanish Interpreter Advanced Certificate**

The advanced certificate is designed to provide persons with Spanish-speaking experience (native or otherwise) the opportunity to further improve their proficiency and especially for native speakers to hone their reading and writing skills in their native language. In addition, actual practice interpreting and a co-op within the community are included as the students choosing this curriculum already have proven proficiency through SPA 212 and have skills equivalent to the basic certificate described above before beginning this advanced certificate and will be better equipped to facilitate communication between Spanish-only and non-Spanish-speaking members of the community.

**Major Courses**
This course offers applied Spanish for the workplace to facilitate basic communication with people whose native language is Spanish. Emphasis is placed on oral communication and career-specific vocabulary that targets health, business, and/or public service professions. Upon completion, students should be able to communicate at a functional level with native speakers and demonstrate cultural sensitivity.
This course provides an opportunity to explore issues related to the Hispanic world. Topics include historical and current events, geography, and customs. Upon completion, students should be able to identify and discuss selected topics and cultural differences related to the Hispanic world. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

**SPA 161  Cultural Immersion**  
Prerequisites: SPA 111  
Corequisites: None  

This course explores Hispanic culture through intensive study on campus and field experience in a host country or area. Topics include an overview of linguistic, historical, geographical, sociopolitical, economic, and/or artistic concerns of the area visited. Upon completion, students should be able to exhibit first-hand knowledge of issues pertinent to the host area and demonstrate understanding of cultural differences. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

**SPA 181  Spanish Lab 1**  
Prerequisites: None  
Corequisites: None  

This course provides an opportunity to enhance acquisition of the fundamental elements of the Spanish language. Emphasis is placed on the progressive development of basic listening, speaking, reading, and writing skills through the use of various supplementary learning media and materials. Upon completion, students should be able to comprehend and respond with grammatical accuracy to spoken and written Spanish and demonstrate cultural awareness. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

**SPA 182  Spanish Lab 2**  
Prerequisites: SPA 181  
Corequisites: None  

This course provides an opportunity to enhance acquisition of the fundamental elements of the Spanish language. Emphasis is placed on the progressive development of basic listening, speaking, reading, and writing skills through the use of various supplementary learning media and materials. Upon completion, students should be able to comprehend and respond with increasing proficiency to spoken and written Spanish and demonstrate cultural awareness. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

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**Rick Zigler – continued**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Units</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>SPA 211</td>
<td>Intermediate Spanish I</td>
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<tr>
<td></td>
<td>Prerequisites:</td>
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<td></td>
<td>SPA 112</td>
</tr>
<tr>
<td></td>
<td>Corequisites:</td>
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<td></td>
<td>None</td>
</tr>
</tbody>
</table>

This course provides a review and expansion of the essential skills of the Spanish language. Emphasis is placed on the study of authentic and representative literary and cultural texts. Upon completion, students should be able to communicate effectively, accurately, and creatively about the past, present, and future. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Units</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SPA 212</td>
<td>Intermediate Spanish II</td>
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<td></td>
<td>Prerequisites:</td>
<td></td>
<td></td>
<td>SPA 211</td>
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<td></td>
<td>Corequisites:</td>
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<td>None</td>
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</tbody>
</table>

This course provides a continuation of SPA 211. Emphasis is placed on the continuing study of authentic and representative literary and cultural texts. Upon completion, students should be able to communicate spontaneously and accurately with increasing complexity and sophistication. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Units</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SPA 215</td>
<td>Spanish Phonetics/Structu</td>
<td>3</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prerequisites:</td>
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<td></td>
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<td></td>
<td>Corequisites:</td>
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<td>None</td>
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</tbody>
</table>

This course is designed to improve the understanding of Spanish phonetics and the structure of the Spanish language. Topics include the structure of the Spanish language, phonology, morphology, and syntax. Upon completion, students should have an understanding of the phonetics and structure of the Spanish language and be able to contrast the structure of the Spanish and English languages.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Units</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SPA 221</td>
<td>Spanish Conversation</td>
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<td>SPA 212</td>
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<tr>
<td></td>
<td>Corequisites:</td>
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<td></td>
<td>None</td>
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</tbody>
</table>

This course provides an opportunity for intensive communication in spoken Spanish. Emphasis is placed on vocabulary acquisition and interactive communication through the discussion of media materials and authentic texts. Upon completion, students should be able to discuss selected topics, express ideas and opinions clearly, and engage in formal and informal conversations. *This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Units</th>
<th>Credits</th>
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<tbody>
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<td>SPA 231</td>
<td>Reading and Composition</td>
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<tr>
<td></td>
<td>Prerequisites:</td>
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<td></td>
<td>SPA 212</td>
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<tr>
<td></td>
<td>Corequisites:</td>
<td></td>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>
This course provides an opportunity for intensive reading and composition in Spanish. Emphasis is placed on the use of literary and cultural materials to enhance and expand reading and writing skills. Upon completion, students should be able to demonstrate in writing an in-depth understanding of assigned readings. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

Curriculum Committee Minutes
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Rick Zigler – continued

**SPA 281**  
Spanish Lab 3  
0  
2  
1  
Prerequisites: SPA 182  
Corequisites: None

This course provides an opportunity to enhance the review and expansion of the essential skills of the Spanish language. Emphasis is placed on the study of authentic and representative literary and cultural texts through the use of various supplementary learning media and materials. Upon completion, students should be able to communicate effectively, accurately, and creatively about the past, present, and future. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

**SPA 282**  
Spanish Lab 4  
0  
2  
1  
Prerequisites: SPA 281  
Corequisites: None

This course provides an opportunity to enhance the review and expansion of the essential skills of the Spanish language. Emphasis is placed on the continuing study of authentic and representative literary and cultural texts through the use of various supplementary learning media and materials. Upon completion, students should be able to communicate spontaneously and accurately with increasing complexity and sophistication. This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.

**SPI 113**  
Intro. to Spanish Inter.  
3  
0  
3  
Prerequisites: None  
Corequisites: None

This course introduces the field of interpreting, interpretation models, cognitive processes associated with interpretation, professional ethical standards, employment opportunities, and working conditions. Topics include specialized jargon, code of ethics, interpreter assessments/qualifications, and protocol associated with various settings. Upon completion, students should be able to explain the rationale for placement of interpreters and apply ethical standards to a variety of working situations.
SPI 114  Analytical Skills Spanish Inter.  3
0  3
Prerequisites:  None
Corequisites:  None

This course is designed to improve cognitive processes associated with interpreting, listening, short-term memory, semantic equivalence, visual/auditory processing, thought organization and logic. Emphasis is placed on developing skills necessary to generate equivalent messages between Spanish and English. Upon completion, students should be able to consecutively interpret non-technical, interactive messages between Spanish and English.

SPI 213  Review of Grammar  3  0  3
Prerequisites:  None
Corequisites:  None

SPI 214  Intro to Translation  3  0  3
Prerequisites:  None
Corequisites:  None

This course is designed to improve the quality of Spanish to English and English to Spanish translation. Emphasis is placed on the practice of Spanish to English and English to Spanish translation in a variety of prose styles. Upon completion, students should be able to demonstrate the usage and understanding of the processes involved in translating.

SPI 245  Community Interpreting I  2
3  3
Prerequisites:  None
Corequisites:  None

This course is designed to expose students to interpreting in areas such as social services, business and industry. Emphasis is placed on the development of social services, business and industry vocabulary through role-play. Upon completion, students should be able to consecutively interpret basic messages in a variety of social services, business and industry situations.

Committee approved.

SUSAN VINSON-GREENE – ALLIED HEALTH
Add prerequisite of PSY 150 to EDU 144
Add prerequisite of PSY 150 to EDU 145

Committee approved.

ED HIGGINS – PUBLIC SERVICE

Proposed Changes to Paralegal Technology

Fall Semester 1st year

Drop  CIS 111   Basic PC Literacy    1   2   0   2
Add   CIS 110   Introduction to Computers  2   2   0   3

Summer Semester 1st year

Drop  LEX 290  Medical Evidence Analysis  1   2   0   2
Add   LEX 271  Law Office Writing        1   2   0   2

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Ed. Higgins – continued

Spring Semester 2nd year

Drop  LEX 141  Civil Litigation II      3   0   0   3
Add   LEX 287  CLA Review Seminar       2   0   0   2

Net result Current curriculum    76 semester Hours
Proposed Curriculum              76 semester Hours

Night Program:

Summer Semester 2nd year

Drop  CIS 111   Basic PC Literacy    1   2   0   2
Add   CIS 110   Introduction to Computers  2   2   0   3

Spring Semester 3rd year

Drop  LEX 290  Medical Evidence Analysis  1   2   0   2
Add   LEX 271  Law Office Writing        1   2   0   2

Summer Semester 4th year
Drop LEX 141 Civil Litigation II 3 0 0 3
Add LEX 287 CLA Review Seminar 2 0 0 2

Note: LEX 151 was omitted from the 2002 – 2004 catalogue and should appear in Fall Semester 2nd year.
Committee approved.

Change in Film and Video Certificate Program
Delete: FVP 112 Art Operations I 1 4 0 3
Add: CIS 110 Intro to Computers 2 2 0 3

There is no net change in the semester hours. Is change is being made because FVP 220 Editing I which is part of the certificate program has as a prerequisite CIS 110. CIS 110 is in both the Diploma and AAS degree curriculum. This brings the certificate program into compliance.
Committee approved.

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Ed Higgins - continued

Cosmetology – Diploma Program

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Semester</td>
<td></td>
</tr>
<tr>
<td>Eng 101</td>
<td>Applied Communications</td>
</tr>
<tr>
<td>Cos 111</td>
<td>Cosmetology Concepts I</td>
</tr>
<tr>
<td>Cos 112</td>
<td>Cosmetology Salon I</td>
</tr>
<tr>
<td>2nd Semester</td>
<td></td>
</tr>
<tr>
<td>Eng 102</td>
<td>Applied Communications II</td>
</tr>
<tr>
<td>Cos 113</td>
<td>Cosmetology Concepts II</td>
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<tr>
<td>Cos 114</td>
<td>Cosmetology Salon II</td>
</tr>
<tr>
<td>3rd Semester</td>
<td></td>
</tr>
<tr>
<td>Cos 115</td>
<td>Cosmetology Concepts III</td>
</tr>
</tbody>
</table>
Cos 116  Cosmetology Salon III  Cos 116  Cosmetology Salon III

4th Semester
Cos 117  Cosmetology Concepts IV ___  ___  Cosmetology Elective (2 hrs)
Cos 118  Cosmetology Salon IV ___  ___  Cosmetology Elective (7 hrs)

Electives:
Cos 117  Cosmetology Concepts IV*
2 – 0 – 0 - 2
Cos 118  Cosmetology Salon IV**
0 – 21 – 0 - 7
Cos 140  Contemporary Design
1 – 3 – 0 - 2

Total 47 hrs 47 hrs.

* Has a corequisite of Cos 118
** Has a corequisite of Cos 117

Prerequisite for Cos 111 and Cos 112 be changed to read “Asset score of 42 on the reading part of the test or an equivalent score as establish by CFCC.

For Cos 113 Cosmetology Concepts II add prerequisite Cos 111 and Cos 112
For Cos 114 Cosmetology Salon II add prerequisite Cos 111 and Cos 113.

For Cos 115 Cosmetology Concepts III add prerequisite Cos 111 and Cos 112
For Cos 116 Cosmetology Salon III add prerequisite Cos 111 and Cos 112

Committee approved.

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Ed Higgins - continued

Cosmetology – Certificate Program

Proposed:

First Semester
Cos 111  Cosmetology Concepts I  4 – 0 – 0 - 4
Cos 112  Cosmetology Salon I  0 – 24 – 0 - 8

Second Semester
Cos 113  Cosmetology Concepts II  4 – 0 – 0 - 4
Cos 114  Cosmetology Salon II  0 – 24 – 0 - 8
### Third Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cos 115</td>
<td>Cosmetology Concepts III</td>
<td>4 – 0 – 0 - 4</td>
</tr>
<tr>
<td>Cos 116</td>
<td>Cosmetology Salon III</td>
<td>0 – 12 – 0 - 4</td>
</tr>
<tr>
<td>___ ___</td>
<td>Cosmetology Elective (2 hrs)</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>36</strong></td>
</tr>
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</table>

**Electives:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cos 117</td>
<td>Cosmetology Concepts IV*</td>
<td>2 – 0 – 0 - 2</td>
</tr>
<tr>
<td>Cos 118</td>
<td>Cosmetology Salon IV**</td>
<td>0 – 21 – 0 - 7</td>
</tr>
<tr>
<td>Cos 140</td>
<td>Contemporary Design</td>
<td>1 – 3 – 0 - 2</td>
</tr>
</tbody>
</table>

* Has a corequisite of Cos 118
** Has a corequisite of Cos 117

Prerequisite for Cos 111 Cosmetology Concepts I and Cos 112 Cosmetology Salon I be changed to read “Asset score of 42 on the reading part of the test or an equivlant score as establish by CFCC

For Cos 113 Cosmetology Concepts II add prerequisite Cos 111 and Cos 112
For Cos 114 Cosmetology Salon II add prerequisite Cos 111 and Cos 113.

For Cos 115 Cosmetology Concepts III add prerequisite Cos 111 and Cos 112
For Cos 116 Cosmetology Salon III add prerequisite Cos 111 and Cos 112.

For Cos 117 Cosmetology Concept IV add prerequisite Cos 115 and Cos 116
For Cos 118 Cosmetology Salon IV add prerequisite Cos 115 and Cos 116

*Committee approved*

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Add CUL Curriculum Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 135</td>
<td>Facilities Management</td>
<td>2 0 0 2</td>
</tr>
</tbody>
</table>

**Prerequisites:** None

**Corequisites:** None

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SHERRY MARLEY – BUSINESS
This course introduces the basic elements of planning and designing hospitality facilities, including their maintenance and upkeep. Topics include equipment and plant preventive maintenance, engineering, interior design, space utilization, remodeling and expansion, and traffic and work flow patterns. Upon completion, students should be able to demonstrate an understanding of the planning, design, and maintenance of hospitality physical plants and equipment.

Committee approved.

Changes to the OST curriculum:

Drop ACC 120 Principles of Financial Accounting (4 credit and 5 contact hours) and replace it with ACC 115 College Accounting (4 credit and 5 contact hours). This course would be tailored more to the needs of these majors with an emphasis on payroll.

Drop BUS 240 Business Ethics from the list of elective and add CIS 172 Introduction to Internet (Description is already in the catalog).

Change the suffix on COE 111BD, COE 121BD, and COE 131BD to COE 111OS, COE 121OS, and COE 131OS.

The following description needs to be added to the catalog and addendum.

ACC 115 College Accounting

| 3 | 2 | 0 | 4 |

Prerequisites: None
Co-requisites: None

This course introduces basic accounting principles for a business. Topics include the complete accounting cycle with end-of-period statements, bank reconciliation payrolls and petty cash. Upon completion, students should be able to demonstrate an understanding of accounting principles and apply those skills to a business organization.

Committee approved.

Medical Transcription curriculum changes.

Current Course Description
OST 201 Medical Transcription I

| 3 | 2 | 0 | 4 |

Prerequisites: OST 136, OST 164 and either BIO 106 or BIO 168
Corequisites: OST 164

This course introduces dictating equipment and typical medical dictation. Emphasis is placed on efficient use of equipment, dictionaries, PDRs, and other reference materials. Upon completion, students should be able to efficiently operate dictating equipment and to accurately transcribe a variety of medical documents in a specified time.

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Sherry Marley – continued
Proposed Course Description
OST 201 Medical Transcription I 3 2 0 4
Prerequisites: OST 136, MED 121 and either BIO 106 or BIO 168
Corequisites: OST 164

This course introduces dictating equipment and typical medical dictation. Emphasis is placed on efficient use of equipment, dictionaries, PDRs, and other reference materials. Upon completion, students should be able to efficiently operate dictating equipment and to accurately transcribe a variety of medical documents in a specified time.

Current Course Description
OST 202 Medical Transcription II 3 2 0 4
Prerequisites: OST 201
Corequisites: None

This course provides additional practice in transcribing documents from various medical specialties. Emphasis is placed on increasing transcription speed and accuracy and understanding medical procedures and terminology. Upon completion, students should be able to accurately transcribe a variety of medical documents in a specified time.

Committee approved.

Changes to the Accounting degree program:

Change the course description for ACC 120 Principles of Financial Accounting I

Current Course Description
ACC 120 Principles of Financial Accounting I 3 2 0 4
Prerequisites: Proficiency in reading or a grade of “C” or better in ENG 095
Corequisites: None

This course introduces business decision-making using accounting information systems. Emphasis is placed on analyzing, summarizing, reporting, and interpreting financial information. Upon completion, students should be able to prepare financial statements, understand the role of financial information in decision-making and address ethical considerations.
Proposed Course Description

ACC 120 Principles of Financial Accounting I  3 2 0 4
Prerequisites: Proficiency in reading or a grade of "C" or better in ENG 095
Corequisites: None

This course introduces business decision-making using accounting information systems. Emphasis is placed on analyzing, summarizing, reporting, and interpreting financial information. Upon completion, students should be able to prepare financial statements, understand the role of financial information in decision-making and address ethical considerations. **This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.**

Change the course description of ACC 121 Principles of Managerial Accounting.

ACC 121 Principles of Managerial Accounting  3 2 0 4
Prerequisite: ACC 120 with a grade of "C" or above
Corequisites: None

This course is a continuation of accounting principles. Emphasis is placed on managerial accounting concepts for external and internal analysis, reporting and decision-making. Upon completion, students should be able to analyze and interpret transactions relating to managerial concepts including product costing systems. **This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.**

ACC 122 Principles of Financial Accounting II  3 0 0 3
Prerequisites: ACC 120 with a grade of “C” or above
Corequisites: None

This course provides additional instruction in the financial accounting concepts and procedures introduced in ACC 120. Emphasis is placed on the analysis of specific balance sheet accounts, with in-depth instruction of the accounting principles applied to these accounts. Upon completion, students should be able to analyze data, prepare journal entries, and prepare reports in compliance with generally accepted accounting principles.

Change the name of ACC 150 to Accounting Software Applications and change the description.

ACC 150 Accounting Software Applications  1 2 0 2
Prerequisites: ACC 115 or ACC 120 and CIS 110 or CIS 111
Corequisites: None
This course introduces microcomputer applications related to the major accounting systems. Topics include general ledger, accounts receivable, accounts payable, inventory, payroll, and correcting, adjusting, and closing entries. Upon completion, students should be able to use a computer accounting package to solve accounting problems.

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Sherry Marley - continued

Add ACC 180 Practices in Bookkeeping as an elective.

ACC 180 Practices in Bookkeeping 3 0 0 3
Prerequisites: ACC 120 with a grade of “C” or better
Corequisites: None

This course provides advanced instruction in bookkeeping and record-keeping functions. Emphasis is placed on mastering adjusting entries, correction of errors, depreciation, payroll, and inventory. Upon completion, students should be able to conduct all key bookkeeping functions for small businesses.

Remove BUS 240 Business Ethics from the curriculum because most texts are incorporating this topic as it relates to their courses.

Add the letters AC after co-ops COE 111, COE 121, and COE 131.

Committee approved.

CHERYL FETTERMAN – BUSINESS ADMINISTRATION, CUSTOMER SERVICE, AND BUSINESS ADMINISTRATION E-COMMERCE CONCENTRATION

Customer Service Certificate Changes.

Remove COM 110 Introduction to Communication and replace it with BUS 137 Principles of Management.

Committee approved.

Business Administration Curriculum changes.

Change the course description for ACC 120 Principles of Financial Accounting I
ACC 120 Principles of Financial Accounting I  
Prerequisites: Proficiency in reading or a grade of "C" or better in ENG 095  
Corequisites: None  

This course introduces business decision-making using accounting information systems. Emphasis is placed on analyzing, summarizing, reporting, and interpreting financial information. Upon completion, students should be able to prepare financial statements, understand the role of financial information in decision-making and address ethical considerations. **This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.**

Cheryl Fetterman - continued

Change the course description for ACC 121 Principles of Managerial Accounting.

ACC 121 Principles of Managerial Accounting  
Prerequisite: ACC 120 with a grade of "C" or above  
Corequisites: None  

This course is a continuation of accounting principles. Emphasis is placed on managerial accounting concepts for external and internal analysis, reporting and decision-making. Upon completion, students should be able to analyze and interpret transactions relating to managerial concepts including product-costing systems. **This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.**

ACC 122 Principles of Financial Accounting II  
Prerequisites: ACC 120 with a grade of “C” or above  
Corequisites: None  

This course provides additional instruction in the financial accounting concepts and procedures introduced in ACC 120. Emphasis is placed on the analysis of specific balance sheet accounts, with in-depth instruction of the accounting principles applied to these accounts. Upon completion, students should be able to analyze data, prepare journal entries, and prepare reports in compliance with generally accepted accounting principles.

Change the name and description of ACC 150 to Accounting Software Applications.

ACC 150 Accounting Software Applications  
Prerequisite: None  
Corequisites: None  

This course introduces business decision-making using accounting information systems. Emphasis is placed on analyzing, summarizing, reporting, and interpreting financial information. Upon completion, students should be able to prepare financial statements, understand the role of financial information in decision-making and address ethical considerations. **This course has been approved to satisfy the Comprehensive Articulation Agreement pre-major and/or elective course requirement.**
Prerequisites: ACC 115 or ACC 120 and CIS 110 or CIS 111
Corequisites: None

This course introduces microcomputer applications related to the major accounting systems. Topics include general ledger, accounts receivable, accounts payable, inventory, payroll, and correcting, adjusting, and closing entries. Upon completion, students should be able to use a computer accounting package to solve accounting problems.

Remove BUS 217 from the elective list.

Remove COM 110 from curriculum and use ENG 114 as the other requirement for the 6 hours of communication so that all students are receiving the same courses in communications.

Add the letters BA after co-ops COE 111, COE 121, and COE 131.

Add ECM 168 Electronics Business as an elective to the Business Administration and Accounting programs to introduce them to E-Commerce. **ECM 168 is a program sensitive course and cannot be added at this time. Per David Seeger this incompatibility is being addressed with the Raleigh office.**

Committee approved with the exception of ECM 168.

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Cheryl Fetterman - continued

Business Administration E-commerce concentration curriculum changes.

Remove COM 110 from the required course list.

Change:
ITN 210  Prerequisite should be ITN 110
ITN 170  Prerequisite should be CIS 172
ECM 210  Prerequisite should be ECM 168
ECM 220  Prerequisite should be ECM 168
ITN 160  Prerequisites should be CIS 172 and ITN 110
ITN 210  Add Advanced Web Graphics to list of elective courses.
ITN 210  Prerequisite should be ITN 110.

Add co-ops to list of elective courses - COE 111EC, COE121EC, COE131EC
CIS 152  Add Database software course to list of elective courses.

BUS 225  Move Finance course from required to elective course status.

BUS 121  Remove from the Curriculum

ITN 110  Add Intro to Web Graphics to program (Spring I)

ITN 120  Add Intro to Internet Multimedia to program (Spring I)

ITN 285  Add Emerging Technologies to program (Spring II)

ITN 270  Change to Electives

Total credit hours for the program should be 70/71

HUM/FA Elective – Remove ART 171 from list.

Changes in course descriptions.

ECM 210  Intro. to E-Commerce  2.0  2.0  0.0  3.0
Prerequisites:  ECM 168
Corequisites:  None

This course introduces the concepts and tools to implement electronic commerce via the Internet. Topics include application and server software selection, securing transactions, use and verification of credit cards, publishing of catalogs, and site administration. Upon completion, students should be able to setup a working e-commerce Internet web site.

Cheryl Fetterman - continued

ECM 220  E-Commerce Plan.& Implem.  2 2 0 3
Prerequisites:  ECM 168
Corequisites:  None

This course builds on currently accepted business practices to develop a business plan and implementation model for e-commerce. Topics include analysis and synthesis of the planning cycle, cost/benefit analysis, technical systems, marketing, security, financial support, Internet strategies, website design, customer support and feedback and assessment. Upon completion, students should be able to develop a plan for e-commerce in a small to medium size business.

ITN 110  Introduction to Web Graphics  2 2 0 3
Prerequisites:  None
Corequisites:  None
This course is the first of two courses covering the creation of web graphics, addressing problems peculiar to WWW display using appropriate software. Topics include web graphics file types, type conversion, RGB color, the browser-safe palette, elementary special effects, image maps, and other related topics. Upon completion, students should be able to create graphics such as banners, buttons, backgrounds, and other graphics for Web pages.

**ITN 12O Introduction to Internet Multimedia** 2 2 0 3
Prerequisites: None
Corequisites: None

This is the first of two courses covering the creation of Internet Multimedia. Topics include Internet multimedia file types, file type conversion, acquisition of digital audio/video, streaming audio/video and graphics animation plug-in programs and other related topics. Upon completion, students should be able to create Internet multimedia presentations utilizing a variety of methods and applications.

**ITN 160 Principles of Web Design** 2 0 3
Prerequisites: CIS 172, ITN 110
Corequisites: None

This course introduces intermediate to advanced web page design techniques. Topics include effective use of graphics, fonts, colors, navigation tools, advanced markup language elements, as well as a study of bad design techniques. Upon completion, the student should be able to employ advanced design techniques to create high impact and highly functional web pages.

**ITN 170 Intro to Internet Databases** 2 0 3
Prerequisites: CIS 172
Corequisites: None

This is the first of two courses introducing the use of databases to store, retrieve and query data through HTML forms. Topics include database design for Internet databases, use of ODBC-compliant databases. Upon completion, students should be able to create and maintain a database that will collect, query and report on data via an HTML form.

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Cheryl Fetterman - continued

**ITN 210 Advanced Web Graphics** 2 0 3
Prerequisites: ITN 110
Corequisites: None

This course is the second of two courses covering web graphics. Topics include graphics acquisition using scanners and digital cameras, graphics optimization, use of masks,
advanced special effects, GIF animation, and other related topics. Upon completion, students should be able to create graphics that are optimized for size and graphic file type, properly converted from digitized sources and create useful animated graphics.

ITN 285   Emerging Technologies
2 2 0 3
Prerequisites: None
Corequisites: None

This course will expose students to emerging technologies in the field of Internet Technologies. Emphasis is placed on the new technologies in the Internet related field. Upon completion, students should be aware of the emerging technologies of Internet Technologies.

Committee approved.

A motion was made and passed to have items placed on the curriculum committee agenda the following guidelines must be met.
   1. Meeting dates will be announced thirty working days prior to the meeting.
   2. All items must be submitted to the committee chair and secretary five working days prior to the meeting date.
   3. The committee chair will send all items to the committee members four working days prior to the meeting date.

A motion was made and passed for David Seeger, Rick Zigler, and Genia Wilson to design a standard format to be used in future presentations to the committee.

Meeting adjourned at 5:25 p.m.

Gail Strickland, Recording Secretary