



**Commission on Colleges  
Southern Association of Colleges and Schools**

**INSTITUTIONAL SUMMARY FORM  
PREPARED FOR COMMISSION REVIEWS**

**Name of Institution** *Cape Fear Community College Submitted March 10, 2006*

**Name, Title, Phone number, and email address of Accreditation Liaison**

**Kimberly B. Lawing**

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**Educational Programs**

1. Level of offerings (Check all that apply)

- Diploma or certificate program(s) requiring less than one year beyond Grade 12
- Diploma or certificate program(s) of at least two but fewer than four years of work beyond Grade 12
- Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent designed for transfer to a baccalaureate institution
- Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent not designed for transfer
- Four or five-year baccalaureate degree program(s) requiring a minimum of 120 semester hours or the equivalent
- Professional degree program(s)
- Master's degree program(s)
- Work beyond the master's level but not at the doctoral level (such as Specialist in Education)
- Doctoral degree program(s)
- Other (Specify) \_\_\_\_\_

Types of Undergraduate Programs (Check all that apply)

- Occupational certificate or diploma program(s)

- Occupational degree program(s)
- Two-year programs designed for transfer to a baccalaureate institution
- Liberal Arts and General
- Teacher Preparatory
- Professional
- Other (Specify) \_\_\_\_\_

## **History and Characteristics**

Cape Fear Community College (CFCC) is a comprehensive community college located in downtown Wilmington, North Carolina with its primary service area including New Hanover County and Pender County. The core of the College's mission is world-class workforce training. CFCC achieves its mission by offering education and training through a wide variety of technical and vocational programs, college transfer and university parallel studies, and continuing education programs in such categories as basic skills, occupational extension and community services/self-supporting. Several CFCC technical and vocational programs are unique to southeastern North Carolina and to the state as a whole, and the College therefore serves as a regional provider of workforce training. CFCC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and also awards diplomas and certificates.

The college was originally established in 1959 as the Wilmington Industrial Center and was operated under the New Hanover County Board of Education. On July 1, 1964, Cape Fear received technical institute status and renamed Cape Fear Technical Institute to become one of fifty-nine institutions comprising the North Carolina Community College System. The North Carolina Community College System and its constituent institutions operate in accord with legislation enacted by the North Carolina General Assembly and as contained in Chapter 115D of the North Carolina General Statutes. Governance of Cape Fear Community College is further defined by policies, rules, and procedures as promulgated in accord with state and federal laws by the North Carolina State Board of Community Colleges, the Cape Fear Community College Board of Trustees, and College officials. On January 1, 1988, upon recommendation of the local board of trustees and approval by the New Hanover County Commissioners, the college name was officially changed to Cape Fear Community College to more clearly reflect its role and mission.

Cape Fear Community College has experienced unprecedented growth during the past nine years. Curriculum student enrollment has more than doubled since FY 1996-97. Presently, the college serves over 9,000 credit students and more than 26,000 credit and non-credit students combined. The average age of a curriculum student is 25 and females comprise 54.6% of the student population. For 2003-2004, Cape Fear Community College was ranked as the fifth largest of the fifty-nine institutions in the North Carolina Community College System based on curriculum enrollment and FTE.

## **List of Degrees and Majors**

### **AA-Associate in Arts Degree (Two-Year Programs Designed for College Transfer)**

General Studies

*Pre-Majors*

Art Education

Business Education & Marketing Education

Criminal Justice

Elementary Education

English

English Education

History

Middle Grades Education and Special Education  
Political Science  
Psychology  
Social Work  
Sociology  
Speech/Communication

**AS-Associate in Science Degree (Two-Year Program Designed for College Transfer)**  
General Studies

**AFA-Associate in Fine Arts Degree (Two-Year Programs Designed for College Transfer)**  
*Pre-Major*  
Drama

**AGE-Associate in General Education Degree (Two-Year Program Not Designed for Transfer)**  
General Studies

**AAS-Associate in Applied Science Degree (Two-Year Programs Not Designed for Transfer)**

Accounting  
Architectural Technology  
Associate Degree Nursing  
Automotive Systems Technology  
Business Administration  
Chemical Technology  
Community Spanish Interpreter  
Computer Engineering Technology  
Computer Information Systems  
Criminal Justice Technology  
Culinary Technology  
Dental Hygiene  
E-Commerce  
Early Childhood Associate  
Electrical/Electronics Technology  
Electronics Engineering Technology  
Film and Video Production Technology  
Hotel and Restaurant Management  
Interior Design  
Instrumentation Process Controls  
Landscape Gardening  
Machining Technology  
Heavy Equipment and Transport Technology  
Marine Technology  
Mechanical Engineering Technology  
Medical Sonography  
Occupational Therapy Assistant  
Office Systems Technology  
Paralegal Technology  
Radiography

**Diploma (One-Year Programs)**

Air Conditioning, Heating, and Refrigeration Technology  
Autobody Repair  
Boat Building  
Carpentry  
Cosmetology  
Dental Assisting

Industrial Systems Technology  
Marine Propulsion Systems  
Mechanical Engineering Technology (Drafting Concentration)  
Medical Transcription  
Pharmacy Technology  
Practical Nursing  
Welding Technology

### **Certificate Programs**

Basic Law Enforcement Training  
Customer Service  
Esthetics Technology  
Hotel and Restaurant Management Lodging Track  
Hotel and Restaurant Management Restaurant Track  
Retention Pond Management  
Licensed Practical Nurse Refresher  
Manicuring/Nail Technology  
Mechanical Engineering Technology (Drafting Concentration)  
Mechanical Engineering Technology (CAD Drafting Concentration)  
Mechanical Engineering Technology (Electrical/Electronics CAD Drafting Concentration)  
Paralegal Technology Civil Litigation Track  
Paralegal Technology Real Property Track  
Phlebotomy  
Real Estate  
Real Estate Appraisal  
Truck Driver Training

## **College Locations and Distance Education**

### **Locations**

Cape Fear Community College operates at the following locations:

Wilmington Campus, 411 North Front Street, Wilmington, North Carolina, USA.  
North Campus at 4500 Blue Clay Road, Castle Hayne, North Carolina, USA  
Burgaw Center, 100 East Industrial Drive, Burgaw, North Carolina, USA  
Hampstead Center, 15060 US Highway 17, Hampstead, North Carolina, USA (This Center will close in 2005-2006 because leased building will no longer be available.)

**WILMINGTON CAMPUS** - Fifty percent (50%) or more of the coursework towards a degree can be obtained at the Wilmington Campus for the following programs:

### **AA-Associate in Arts Degree**

General Studies  
*Pre-Majors*  
Art Education  
Business Education & Marketing Education  
Criminal Justice  
Elementary Education  
English  
English Education  
History  
Middle Grades Education and Special Education  
Political Science  
Psychology

Social Work  
Sociology  
Speech/Communication

**AS-Associate in Science Degree**

General Studies

**AFA-Associate in Fine Arts Degree**

*Pre-Major*

Drama

**AGE-Associate in General Education Degree**

General Studies

**Associate in Applied Science**

Associate Degree Nursing  
Automotive Systems Technology  
Chemical Technology  
Community Spanish Interpreter  
Culinary Technology  
Dental Hygiene  
Early Childhood Associate  
Hotel and Restaurant Management  
Heavy Equipment and Transport Technology  
Marine Technology  
Medical Sonography  
Occupational Therapy Assistant  
Radiography

**Diploma**

Air Conditioning, Heating, and Refrigeration Technology  
Autobody Repair  
Boat Building  
Carpentry  
Cosmetology  
Dental Assisting  
Marine Propulsion Systems  
Pharmacy Technology  
Practical Nursing

**Certificate**

Esthetics Technology  
Hotel and Restaurant Management Lodging Track  
Hotel and Restaurant Management Restaurant Track  
Licensed Practical Nurse Refresher  
Manicuring/Nail Technology  
Phlebotomy  
Truck Driver Training (this program to be relocated to the North Campus in 2005-2006)

**NORTH CAMPUS** – Fifty percent (50%) or more of the coursework towards a degree can be obtained at the North Campus for the following programs:

**Associate in Applied Science**

Accounting  
Architectural Technology  
Business Administration

Computer Engineering Technology  
Computer Information Systems  
Criminal Justice Technology  
E-Commerce  
Electrical/Electronics Technology  
Electronics Engineering Technology  
Film and Video Production Technology  
Interior Design  
Instrumentation Process Controls  
Landscape Gardening  
Machining Technology  
Mechanical Engineering Technology  
Office Systems Technology  
Paralegal Technology

#### **Diploma**

Industrial Systems Technology  
Mechanical Engineering Technology (Drafting Concentration)  
Medical Transcription  
Welding Technology

#### **Certificate**

Customer Service  
Mechanical Engineering Technology (Drafting Concentration)  
Retention Pond Management  
Paralegal Technology Civil Litigation Track  
Paralegal Technology Real Property Track  
Real Estate  
Real Estate Appraisal

**HAMPSTEAD CENTER** – Fifty percent (50%) or more of the coursework for the Basic Law Enforcement Training Certificate program can be obtained at the Hampstead Campus. (This program will be relocated to the North Campus when the Hampstead Center closes in 2005-2006.)

**BURGAU CENTER** - Course offerings at the Burgaw Center do not constitute 50% or more of the coursework towards a degree.

#### **DISTANCE EDUCATION**

Cape Fear Community College (CFCC) offers 86 Distance Education sections in 54 different courses for the following subject areas: Accounting, Art, Business, Chemistry, Computer Information Systems, Criminal Justice, Communications, Economics, English, History, Humanities, Math, Marketing, Music, Office Systems, Paralegal, Physical Education, Philosophy, Psychology, Religion, Sociology and Spanish. For spring semester 2005, Distance Education had a total enrollment of 1507 and an unduplicated headcount of 1216 students. The majority of the students (96%) live in North Carolina with the remaining 4% from other states (51) or countries (2). Presently, Cape Fear Community College does not offer a degree, diploma or certificate program that can be completed through electronic means; however the CFCC has notified the Southern Association of Colleges and Schools-Commission on Colleges of its intentions to seek authorization to offer an on-line Associate in Arts degree beginning Fall 2006. In response to this notification of intent the Commission requested a substantive change prospectus. The prospectus was submitted on March 10, 2006 to the president of the Commission, Dr. Belle Wheelan, in accordance with Commission direction.

## **Accreditation**

Accreditations and Certifications of Select Cape Fear Community College Programs:

**Associate Degree Nursing** is accredited by The National League for Nursing Accrediting Commission. Date of last review was September 1998

**Criminal Justice Technology** is certified by The North Carolina Criminal Justice Education and Training Standards Commission. Date of last review was February 2005

**Dental Assisting** is accredited by The Commission on Dental Accreditation of the American Dental Association. Date of last review was March 2001

**Dental Hygiene** is accredited by The Commission on Dental Accreditation of the American Dental Association. Date of last review was March 2001.

**Occupational Therapy Assistant** is accredited by The Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Associate Therapy Association (AOTA). Date of last review was December 1999.

**Phlebotomy** is accredited by The National Accreditation Agency for Clinical Laboratory Sciences. Date of last review was February 2000.

**Radiography** is accredited by The Joint Review Committee on Education in Radiologic Technology. Date of last review was April 2002.

There have been no sanctions or negative actions taken by these accrediting bodies (including the Commission on Colleges) during the previous two years.

## **Relationship to the U.S Department of Education**

Cape Fear Community College has not had any limitations, suspensions, or terminations by the United States Department of Education in regard to student financial aid or other financial aid programs during the previous three years. Cape Fear maintains an excellent relationship with the U.S. Department of Education and with all state financial aid agencies.