

## **DENTAL HYGIENE** **Selective Admissions Process**

***MINIMUM REQUIREMENTS ARE SUBJECT TO CHANGE EACH ACADEMIC YEAR.***

**Application Dates- January 25, 2018 – March 29, 2018**

### **The Registered Dental Hygienist**

The Registered Dental Hygienist (RDH) is a member of the dental team who provides preventive oral health care. In North Carolina, the RDH works under the direct supervision of the dentist to perform oral health assessments, oral cancer screenings, expose and mount radiographs, provide oral health education, provide therapeutic treatment including prophylaxis (cleaning), applying sealants and fluoride to prevent decay, and nutritional counseling.

### **The Dental Hygienist Scope of Practice**

The dental hygienist can work in a variety of employment settings including: general and specialty dental practices, community health, federal government programs, education, research, hospital and long-term care facilities, and dental promotion.

Each state has its own regulations regarding the dental hygienist's scope of practice. Upon graduation at Cape Fear Community College, the student will be able to perform the following services in North Carolina:

- Perform periodontal screenings
- Prophylaxis (cleanings)
- Expose, process and mount radiographs
- Apply dental sealants
- Apply fluoride
- Provide oral health education and nutritional counseling
- Other duties as delegated by the supervising dentist

Dental Hygiene continues to be a growing job market. The average salary for a dental hygienist upon graduation is reported at \$25-\$30/hr. Salary will vary by practice setting and practice location.

## **DENTAL HYGIENE PROGRAM GOALS & COMPETENCIES**

### GOALS

- Graduates of the dental hygiene program will be able to demonstrate the basic knowledge and skills needed for entry into the dental hygiene field
- Graduates of the dental hygiene program will be able to effectively utilize problem solving and critical thinking skills in patient care
- Dental hygiene students will gain experience with up-to-date and paperless technology

## COMPETENCIES

- Apply professional code of ethics in all endeavors
- Practice as a member of a team in a professional manner
- Acquire, analyze and record data on the general, oral and psychosocial health status of patients using methods consistent with medical, legal and ethical principles
- Use critical decision-making skills to determine patient needs
- Formulate a comprehensive dental hygiene care plan
- Provide individualized care designed to assist the patient in achieving and maintaining oral health
- Evaluate the effectiveness of educational, preventive, and therapeutic services
- Promote the values of oral and general health to the public
- Assume responsibility for health promotion and disease prevention to the public and organizations within and outside the profession
- Demonstrate professional commitment and advancement
- Evaluate research pertaining to new products and techniques

## DENTAL HYGIENE SKILLS & LEVEL OF COMPETENCE AT PROGRAM COMPLETION

Skills in the dental hygiene program are taught to clinical or laboratory competence.

**CLINICAL COMPETENCE:** Clinical competence is developed during the repeated delivery of dental hygiene services with close supervision of faculty. These services are mastered on peer clients and clinic clients. Once you have mastered these competencies (proficiencies), and graduated from the dental hygiene program, you will be legally and ethically capable of delivering those services, within the scope of the dental laws, as directed by the State Board of Dental Examiners. (All competencies in DEN 121, 131, 141, 221, & 231 will be mastered to clinical competency.)

**LABORATORY COMPETENCE:** Laboratory competence is developed in a laboratory setting on a mannequin, extracted teeth or dental model. With additional experience, beyond graduation, you may develop clinical competence. Legally and ethically you must inform your employer that you have been trained to provide this dental hygiene service to laboratory competence. Your supervisor will need to directly observe and supervise you perform this service until you develop clinical competence. (See DEN 224 syllabus for a list of lab competencies.)

The program in Dental Hygiene is accredited by the Commission on Dental Accreditation.

“The Commission on Dental Accreditation will review complaints that relate to a program’s compliance with the accreditation standards. The Commission is interested in the sustained quality and continued improvement of dental and dental-related education programs, but does not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admission, appointment, promotion or dismissal of faculty, staff or students.”

A copy of the appropriate accreditation standards and/or the Commission’s policy and procedures for submission of complaints may be obtained by contacting the Commission at 211 East Chicago Avenue, Chicago, IL 60611 or by calling 1-800-621-8099 extension 4653.

All General Education courses may not transfer to a four-year institution. The dental hygiene program at Cape Fear Community College does not currently have articulation agreements with other colleges.

## **APPLICATION PROCESS**

It is important that all applicants for the Dental Hygiene Program understand the selective admissions process. Applicants who wish to submit an application must first meet minimum requirements. Please review the information regarding minimum requirements and other pertinent information listed below.

**It is the Dental Hygiene applicants' responsibility to ensure that all requirements are met by the established deadline. Dental Hygiene deadlines, guidelines, and policies apply equally to all students; thus there can be no exceptions.**

**ALL APPLICANTS MUST APPEAR IN PERSON AT CAPE FEAR COMMUNITY COLLEGE. APPLICATIONS CANNOT BE TAKEN OVER THE TELEPHONE OR BY EMAIL/WRITTEN CORRESPONDENCE.**

**Prior to completing the "Intent to Apply" with a counselor, prospective students must first complete the steps to be accepted for general admission to Cape Fear Community College. These steps are:**

1. Complete the CFCC General Admissions Application. (Including the Residency Determination Application)
2. Complete appropriate Placement Test, if required by the Admissions Office and meet minimum cut-off scores on Placement Test.
3. Request official transcripts from a regionally accredited high school/High School Equivalency agency and any colleges attended. High school/High School Equivalency transcripts must indicate the date graduated. Official transcripts are those received either by mail or by hand delivery to CFCC in the original, sealed envelope from the awarding institution or agency. North Carolina public high school graduates may request their official high school transcripts be sent electronically to the Admissions Office via the College Foundation of North Carolina (CFNC) website at [www.cfnc.org](http://www.cfnc.org). Home schooled students must submit a copy of the home school's approved registration from the state in which they are registered, and an official transcript including the graduation date and documentation of completion of competency testing.
4. Request official transcripts from **all** colleges or schools attended since high school be mailed to the Admissions and Records Office. These will be reviewed for possible transfer credit.

NOTE: Neither federal law nor North Carolina law permits undocumented individuals or those with DACA (deferred action for childhood arrivals) classification to receive professional licenses. See 8 U.S.C. § 1621(a) and (c)(1)(A). This does not prevent a DACA student from enrolling in a Health Science program but will prohibit the student from receiving a professional license.

Once accepted into CFCC, students will need to meet the minimum requirements to file an "Intent to Apply".

## HOW TO FILE AN “INTENT TO APPLY”

Meet with a counselor in the Union Station Building Room U-240 Downtown or in the McKeithan Center Room NA-100 North Campus during the application period to complete the “Intent to Apply” form and schedule an appointment to take the Psychological Services Bureau (PSB) Exam. The “Intent to Apply” form is not an application to the Dental Hygiene program. Applicants must file the “Intent to Apply” and schedule the PSB exam on or prior to 4:30 pm on the last day of the application period.

To file an “Intent to Apply”, students must:

1. **Have an overall GPA of 2.5 or higher in all post-secondary courses completed** at Cape Fear Community College. After an “Intent to Apply” has been filed, **you must maintain a minimum GPA of 2.0 or higher to enter the program in the fall.** If your CFCC GPA is below 2.5 and you have not been enrolled in CFCC for 3 consecutive years, you may be eligible for academic forgiveness. (Refer to the 2017 – 2018 catalog.)
2. **Meet Placement Test Scores:** To be considered eligible to apply to the program, all applicants must meet the minimum requirements on the appropriate Placement Test.

An unweighted North Carolina high school GPA of 2.6 or higher may waive placement testing (graduation within the last 5 years). The student must meet specific high school math course requirements for high school GPA consideration (Multiple Measures).

Completion of English 111 or its equivalent and Math 115, 121, 143 or higher with a grade of “C” or better may eliminate taking a placement test.

**To meet application requirements, you must demonstrate proficiency in DRE 098 and DMA 010 through DMA 050.**

### Compass

151 Reading + Writing  
47 Pre-Algebra  
66 Algebra

### Accuplacer (CPT)

166 Reading + Sentence  
55 Arithmetic  
75 Elem Algebra

### NC DAP

151 English  
\*7 Math (DMA 010 – DMA 050)

\*A score of 7 or higher on each DMA 010 through DMA 050 on the NC DAP Math exam.

### SAT

500 Reading or 500 Writing (prior to March 2016)  
Or  
480 Evidence-Based Reading/Writing (tested after Feb. 2016)  
500 Math (Prior to March 2016)  
Or  
530 Math (tested after Feb. 2016)

### ACT

18 English or  
22 Reading  
22 Math

If an applicant scores less than the minimum cut-off scores on the Placement Test, he/she will be required to complete the essential sequence of developmental courses/modules. If the student completes all of the required remedial courses/modules with a grade of “C” or higher and/or a grade of “P” prior to the application deadline date and meets the other minimum requirements, he/she may be considered eligible to apply to the Program.

The Placement Test may be taken twice in twelve (12) consecutive months and must have been taken in the last five years. Applicants who violate the testing policy will not be disqualified. However, when a dental hygiene applicant has tested more than twice in twelve consecutive months, only the first two attempts will be considered in the application process. Placement test scores which violate the testing policy will be disregarded.

If the Placement Test has been taken at another community college (in the past five years), it is the student’s responsibility to ensure that the official scores are sent to Cape Fear Community College.

Accommodations for testing due to a documented disability may be made with the **Disability Support Services office in the Union Station Building (U-218) or call (910) 362-7012 or (910) 362-7158.**

### **3. Complete BIOLOGY with a Grade of “C” or Higher**

All students who wish to apply for the Dental Hygiene Program must have completed a Biology course in high school or college and achieved a grade of “C” or higher prior to the application deadline **AND** within **three (3) years** of the start date of the Dental Hygiene Program. Applicants who have taken the High School Equivalency may also meet this requirement if they achieved a standard score of **45 or 450** on the High School Equivalency Natural Science Test. **If an applicant received his/her High School Equivalency more than three years ago, he/she will be required to complete Biology. Interested applicants who need to meet the biology requirement must complete either BIO 106, 110, 111, 163, or \*168.**

\* If a student completes BIO 168 (Anatomy and Physiology I) with a “C” or better, the course will meet the program eligibility and graduation requirement if taken prior to the application deadline **AND** within **five (5) years** of the start date of the Dental Hygiene program.

### **4. Complete CHEMISTRY with a Grade of “C” or Higher**

All students who wish to apply for the Dental Hygiene Program must have completed a Chemistry course in high school or college and achieved a grade of “C” or higher prior to the application deadline **AND** within **five (5) years** of the start date of the Dental Hygiene Program. Interested applicants who need to meet the chemistry requirements must complete either **CHM 130 & 130A, CHM 131 & 131A, CHM 151 or CHM 152. Applicants planning to take the chemistry class at CFCC must meet Math (numerical) and Algebra cut-off scores on the Placement Test.**

**Only credit for CHM 130 & 130A with a grade of “C” or better will be awarded points on the point count.**

## 5. Complete a DENTAL OFFICE OBSERVATION

ALL applicants are required to observe a registered dental hygienist in a dental office for a minimum of six (6) hours. **Please dress in professional attire; NO JEANS, SHORTS, SHORT TOPS, ETC.**

**CONFIRMATION OF OBSERVATION MUST BE COMPLETED WITHIN THE LAST TWO (2) YEARS, MUST BE DOCUMENTED ON THE OBSERVATION FORM ATTACHED TO THIS INFORMATION PACKET AND MUST BE MAILED BY THE DENTIST'S OFFICE. PLEASE ALLOW 5 BUSINESS DAYS FOR THE FORM TO BE RECEIVED. VERIFICATION OF THE OBSERVATION MUST BE RECEIVED BY CFCC PRIOR TO FILING YOUR "INTENT TO APPLY" AND SCHEDULING THE PSB EXAM. THIS FORM MAY NOT BE HAND DELIVERED OR FAXED.**

## 6. PSYCHOLOGICAL SERVICES BUREAU (PSB) HEALTH OCCUPATIONS EXAM

Students who meet the minimum requirements will be scheduled to take the PSB Health Occupations exam. Dental Hygiene applicants may take the Health Occupations PSB one time per application period. Those applicants who have taken the PSB for Dental Hygiene in previous years should be aware that only those scores from the two most recent attempts within the last 5 years will be considered. The highest percentile in EACH AREA will be considered for points.

It is recommended that you purchase a PSB study guide. These are available for purchase online and in most bookstores. In addition, the staff in the CFCC Learning Lab (910-362-7137) will be able to provide resource materials to help prepare for the PSB exam. You may also contact the Literacy Council at 910 251-0911 to get information about a PSB study class. A study guide for the PSB Exam can be accessed at: [cfcc.edu/testing/psbtesting/](http://cfcc.edu/testing/psbtesting/) (use lower case letters).

### **A \$25.00 non-refundable fee will be charged to take the Health Occupations PSB exam.**

Applicants must appear in person at Cape Fear Community College. The PSB exam fee must be paid by check, cash or credit card at the time the PSB exam is scheduled. **Rescheduling of PSB exams will only be considered in the case of extenuating circumstances (i.e. such as a medical emergency) and the applicant must provide documentation of the extenuating circumstance. The Dean of Enrollment Management MAY choose to issue a "Stand By Pass" for testing. A "Stand By Pass" does not guarantee admission to the test; Admission to the test may be determined by seat availability. Please check your academic and personal calendars before scheduling the exam.**

In order to apply to the Dental Hygiene Program, a student must meet the **minimum score requirements on the PSB of the 30<sup>th</sup> percentile in the following areas: Natural Science, Reading Comprehension, and Arithmetic. A minimum average of 50<sup>th</sup> percentile in Spelling, Verbal and Non-verbal is required.** Those who have taken the Health Occupations PSB in previous years should be aware that only those scores from the two most recent attempts will be considered for program eligibility and for the point count. **The**

**highest percentile score in EACH area will be considered for the point count. Vocational Adjustment does not require a specific percentile score; however, the percentile score will be computed in the total point count. Dental Hygiene applicants may take the Health Occupations PSB exam one time per application period.**

**Any student who meets the minimum percentile scores for the PSB will be invited to review his/her point count assessment after the application deadline and after all point counts are completed. You should expect to hear from the Counseling office late spring of 2018. APPLICANTS WHO FAIL TO ATTEND THIS PRE- ASSESSMENT WILL WAIVE THEIR RIGHT TO CONTEST THEIR POINT COUNT TOTALS. *Applicant's point counts are confidential; to protect your privacy, point count totals cannot be discussed on the telephone.***

A \$25.00 NON-REFUNDABLE FEE WILL BE CHARGED TO RENORM A HEALTH OCCUPATIONS PSB EXAM TAKEN FOR ANOTHER PROGRAM. TEST SCORES THAT ARE MORE THAN A YEAR OLD CANNOT BE RENORMED.

### **DENTAL HYGIENE SELECTION PROCESS**

The point system was implemented as an objective means for evaluating dental hygiene applicants. ALL documents needed for points must be on file at CFCC prior to the application deadline of the program. No points will be awarded for documentation received after the application deadline.

Fifty percent (50%) of overall points will come from the Psychological Service Bureau Exam (PSB) and fifty percent (50%) of overall points will come from related high school and/or college classes completed prior to **March 29, 2018**. **NOTE:** fifty (50) percent of the total points on the PSB exam is greater than fifty (50) percent of the course point total.

Dental Hygiene applicants are ranked based upon points earned, and the students with the highest number of points will be selected. If two or more students have the identical point count total, the date and time that the "Intent to Apply" form was completed with a counselor will be the determining factor.

#### **SECTION A:**

##### **High School**

- If the applicant is currently a high school senior with a 3.5 or higher GPA (unweighted), he/she is eligible for 65 points, if the high school student has not completed college course work that contributes to the point count for this program. Note: A student will not get points for both a 3.5 (unweighted) high school GPA and college courses. Points will be awarded for one or the other, whichever is highest.
- 5 points for high school algebra course a "C" or better.

##### **College Courses**

- Dental Hygiene applicants may earn points for the completion of various related courses in CFCC's Dental Hygiene program. In order to earn points for college courses, applicants must have achieved grades of "C" or higher. See "Point Count Worksheet" for point values.

- SPECIAL NOTES:
  - BIO 168, BIO 169, BIO 175, & CHM 130 & 130A must have been completed in the last five (5) years with a grade of “C” or better of the start date of the Dental Hygiene Program in order to receive curriculum credit and meet graduation requirements. **First attempt with a letter grade of “C” or better will be considered for the point count.**
  - Applicants will receive thirty (30) points if BIO 168, BIO 169, BIO 175, and CHM 130 & 130A have all been completed within the allotted time frame with a grade of “C” or better in each course.
  - Humanities/Fine Arts Elective: This requirement may be met by taking an approved Humanities or Fine Arts course. For approved courses, please refer to your program evaluation.
  - A graduate or currently enrolled student in the CFCC Dental Assisting program with a minimum 3.25 GPA will earn two (2) points.

Points for Information Session:

- Ten (10) points will be awarded for attending one of the Information Sessions listed below. No points will be awarded for sessions attended in previous years. **A certificate of attendance must be filled out (by student) and collected by a counselor immediately after the information session in order for points to be awarded.**

|                                    |                            |                   |
|------------------------------------|----------------------------|-------------------|
| <i>Friday, November 10, 2017</i>   | <i>10:00 am – 11:30 am</i> | <i>Room L-309</i> |
| <i>Friday, January 26, 2018</i>    | <i>1:00 pm – 2:30 pm</i>   | <i>Room L-309</i> |
| <i>Thursday, February 22, 2018</i> | <i>1:00 pm – 2:30 pm</i>   | <i>Room L-309</i> |

Points for Work Experience

- Applicants may earn points for employment as a Dental Assistant. Applicants who have 6 months or more experience as a dental assistant are required to present documentation verifying their employment. The letter must be on the Dentist’s letterhead and should state name of applicant, date(s) of employment, and bear the signature of the dental practitioner. This letter must be delivered to the CFCC Counseling office in a sealed envelope prior to the application deadline.
  - **ALL work experience documentation needed for points MUST be on file at CFCC prior to the application deadline of the program. No points will be awarded for documentation received after the application deadline.**

Points for College Degree

- Applicants may also be awarded points for having earned a college degree (for point distribution, refer to the attached point count worksheet).

**SECTION B: Points for the PSB Exam**

Percentile scores in all **seven (7) areas** of the PSB Exam -- **Verbal, Arithmetic, Non-Verbal, Spelling, Reading Comprehension, Natural Sciences, and the Vocational Adjustment Index** are used in calculating the total number of points earned in this section.

Admission to any and all educational programs offered by Cape Fear Community College is made without regard to race, color, sex, national origin, gender identity, sexual orientation, disability, veteran status or other irrelevant factors.

## NOTIFICATION PROCEDURE

**Twelve (12)** new students may be conditionally admitted to the Dental Hygiene Program each Fall semester. Alternates are admitted to the program **only** if someone who was originally accepted declines the offer of admission or if someone who was originally accepted becomes disqualified (refer to disqualifying factors).

***The 12 selected students will be notified when to complete the following information:***

**1. Physical Exam and Immunizations**

All accepted students will be sent the North Carolina Community College System Medical Forms. These completed health/medical reports must be received by the specified date noted in the acceptance letter.

**2. CPR**

Students must also submit documentation of current American Heart Association Healthcare Provider CPR certification. **Certification must be current two-year** CPR certification for health care providers (must include infant, child and adult). Online courses must be accompanied by a face-to-face hands-on component.

**3. Drug Screening**

Students admitted to the program will be required to have a drug screening. Any associated fees will be the student's responsibility. A positive drug screen will forfeit a student's acceptance into the Dental Hygiene Program. **Information on obtaining a drug screen will be provided at orientation upon acceptance into the Dental Hygiene Program.**

**4. Criminal Background Check**

Clinical sites require a drug screening and a criminal background check prior to allowing students into the clinical setting (any associated fees will be the responsibility of the student). In addition, certain criminal activity, as evident by a criminal background check may also disqualify a student from clinical participation as determined by the clinical setting. **Information on obtaining a criminal background check will be provided at orientation.**

**Please be aware that failure to participate in a clinical assignment based on either the drug screening or criminal background check will result in dismissal from the Dental Hygiene Program.**

### **A. PROGRESSION POLICY**

Students admitted to the Dental Hygiene Program must achieve or have achieved a "C" or higher in each course in the curriculum in order to progress semester by semester.

**THE DENTAL HYGIENE FACULTY EMPHASIZE THAT ATTITUDES AND ACTIONS DEMONSTRATE A STUDENT'S ETHICS & PROFESSIONALISM; THEREFORE, IT IS THE DEPARTMENT POLICY THAT A STUDENT WILL RECEIVE AN "F" FOR CHEATING IN ANY COURSE, SHORTCUTTING OR ELIMINATING CLINICAL OR RADIOGRAPHIC PROCEDURES, OR UNPROFESSIONAL BEHAVIOR. AN "F" IN A COURSE WILL RESULT IN DISMISSAL FROM THE PROGRAM.**

## **Grading Policy**

|             |          |
|-------------|----------|
| A excellent | 92 - 100 |
| B good      | 84 - 91  |
| C average   | 76 - 83  |
| D poor      | 68 - 75  |

Credits in the RDH Program are determined as follows:

|        |                                      |
|--------|--------------------------------------|
| Class  | 1 hour credit for each hour class    |
| Lab    | 1 hour credit for three hours lab    |
| Clinic | 1 hour credit for three hours clinic |

A semester credit hour is equivalent to 16 hours of classroom instruction or 48 hours of laboratory/clinical instruction.

## **B. PHYSICAL AND COGNITIVE EXPECTATIONS OF A DENTAL HYGIENE STUDENT**

Dental Hygiene practice is a discipline with cognitive, sensory, affective, and psychomotor performance requirements. For purposes of Dental Program compliance with the Americans with Disabilities Act, a qualified individual with a disability is one who, with or without reasonable accommodation or modification, meets the essential eligibility requirements for participation in the Dental Programs.

If a student believes that he or she cannot meet the Dental Hygiene Program requirements without accommodations, Disability Support Services will determine on an individual basis, whether or not the necessary accommodations can be reasonably made. For more details regarding accommodations, requirements and technical standards, please refer to page 16.

## **C. DISQUALIFYING FACTORS**

Students may be denied admission to the Dental Hygiene Program for any of the following reasons:

- A. Physical or emotional health, which indicates impairment in ability to provide safe care to the public.
- B. Conduct not in accordance with the standards of a Registered Dental Hygienist:
  1. Has given false information or has withheld material information.
  2. Has been convicted of or pleaded guilty or nolo contendere to any crime which indicated the individual as unfit or incompetent to practice, or the individual has deceived or defrauded the public.
  3. Has used any drug to a degree that interferes with his or her fitness to practice Dental Hygiene.
  4. Has engaged in conduct that endangers the public health.

**C. Positive Drug Screen – (see page 9, #3)**

**D. Results of Criminal Background Check – (see page 9, #4)**

## **D. LEGAL LIMITATIONS OF LICENSURE**

Students who enroll in the Dental Hygiene Program should be aware that his/her application for licensure at the completion of the program may be denied or restricted by the NC Board of Dental Examiners for the following reasons:

- The student practiced fraud or deceit in attempting to procure a license to practice Dental Hygiene.
- The student has been convicted of a misdemeanor/felony (excluding minor traffic violation). *Applicants for dental hygiene licensure will submit to a thorough criminal background check, to include the submission of fingerprints.*
- The student is addicted to alcohol or other drugs to such a degree as to render him/her unfit or unworthy to practice Dental Hygiene.
- The student is mentally or physically incompetent to practice Dental Hygiene. Link to NC Board of Dental Examiner's web page for further information <http://www.ncdentalboard.org/>

Licensure to practice Dental Hygiene is at the sole discretion of the NC Board of Dental Examiners.

## **E. INFECTIOUS DISEASE POLICY**

Although there are **no documented cases** of occupational spread of HIV to dental workers, students enrolled in the Dental Hygiene Program are at a **slight** risk for exposure to blood and body fluids and the potential does exist for transmission of blood borne and other infectious diseases during patient care activities. The risk of HIV disease transmission from dental patients to members of the dental team is **extremely low**. Nevertheless, there is some small potential for this to occur. The Americans with Disabilities Act forbids discrimination against patients with HIV; therefore, students are required to treat all patients assigned, regardless of the disease state of the patient.

Applicants/students who are HIV/AIDS or HBV (Hepatitis) positive will not be barred from working, teaching, attending classes or participating in college sponsored activities, unless the applicant/student is unable to follow \*Standard Precautions. All decisions will be made on a case-by-case basis. (Standard Precautions are defined as: Consideration of all patients as being infected with pathogens and therefore applying infection control procedures to the care of all patients.)

## **COUNSELING**

If you have questions or concerns regarding the selective admissions process, please contact a counselor in the Union Station Building Room U-240 (Wilmington Campus) or in the McKeithan Center Room NA-100 (North Campus).

**TUITION & FEES**

**Payment methods: cash, check, money order, VISA, MasterCard, American Express, Discover, financial aid, payment plan or third (3<sup>rd</sup>) party sponsorship. All forms of payment must be received by the Business Office to be officially registered.**

**Tuition is established by the North Carolina State Legislature and is subject to change without prior notification.**

| <b>CREDIT HOURS</b> | <b>IN-STATE TUITION</b> | <b>OUT-OF-STATE TUITION</b> | <b>STUDENT ACTIVITY FEES</b> | <b>PARKING &amp; SECURITY FEE</b> | <b>TECHNOLOGY FEES</b> |
|---------------------|-------------------------|-----------------------------|------------------------------|-----------------------------------|------------------------|
| 1                   | 76.00                   | 268.00                      | 35.00                        | 40.00                             | 3.00                   |
| 2                   | 152.00                  | 536.00                      | 35.00                        | 40.00                             | 6.00                   |
| 3                   | 228.00                  | 804.00                      | 35.00                        | 40.00                             | 9.00                   |
| 4                   | 304.00                  | 1072.00                     | 35.00                        | 40.00                             | 9.00                   |
| 5                   | 380.00                  | 1340.00                     | 35.00                        | 40.00                             | 12.00                  |
| 6                   | 456.00                  | 1608.00                     | 35.00                        | 40.00                             | 15.00                  |
| 7                   | 532.00                  | 1876.00                     | 35.00                        | 75.00                             | 18.00                  |
| 8                   | 608.00                  | 2144.00                     | 35.00                        | 75.00                             | 21.00                  |
| 9                   | 684.00                  | 2412.00                     | 35.00                        | 75.00                             | 24.00                  |
| 10                  | 760.00                  | 2680.00                     | 35.00                        | 75.00                             | 27.00                  |
| 11                  | 836.00                  | 2948.00                     | 35.00                        | 75.00                             | 30.00                  |
| 12                  | 912.00                  | 3216.00                     | 35.00                        | 75.00                             | 33.00                  |
| 13                  | 988.00                  | 3484.00                     | 35.00                        | 75.00                             | 36.00                  |
| 14                  | 1064.00                 | 3752.00                     | 35.00                        | 75.00                             | 42.00                  |
| 15                  | 1140.00                 | 4020.00                     | 35.00                        | 75.00                             | 45.00                  |
| 16 OR MORE          | 1216.00                 | 4288.00                     | 35.00                        | 75.00                             | 36.00                  |

**PROFESSIONAL LIABILITY INSURANCE: \$15.00 PER SCHOOL YEAR**

**FULL TIME: 12 CREDIT HOURS**

**3/4 TIME: 9 CREDIT HOURS**

**1/2 TIME: 6 CREDIT HOURS**

Revised 7/2017

## **Financial Aid**

The Financial Aid office monitors a policy that is based on federal regulations that establishes a maximum time frame for completion of a program of 150 percent of the published length of an educational program. This means that as a student majoring in Pre-Nursing or a Pre- Health Science program, you will need to pay careful attention to the number of hours you attempt prior to actual admission into your program of choice. Depending on the number of hours that you have attempted prior to admission into Nursing or a Health Science program, you may not be eligible for enough financial aid to complete the program after you have been admitted.

To make sure you understand this policy and that you plan ahead in order to use your financial benefits in a wise and timely manner, please consult with the financial aid office located in the Union Station Building (Downtown) Room U-138 or the McKeithan Center (North Campus) Room NA-100.

## DENTAL HYGIENE ESTIMATED EXPENSES

### Summer Semester Prior to 1<sup>st</sup> Semester

|  |         |
|--|---------|
| CPR  | \$50.00 |
| Drug Screen & Immunization Tracker   | \$60.00 |
| Physical Exam and Required Immunizations<br>(cost will vary by provider chosen by student) |         |

### 1<sup>st</sup> Semester

|                                    |                    |
|------------------------------------|--------------------|
| Dental Hygiene Association Dues    | \$85.00            |
| Uniforms/Shoes                     | 190.00             |
| Liability Insurance                | 15.00              |
| Books                              | 600.00             |
| Instruments                        | 1,300.00           |
| Stethoscope/cuff, misc             | 65.00              |
| Handpiece                          | 575.00             |
| Class dues (1 time only)           | 60.00              |
| Course Notes                       | 20.00              |
| Tuition/Fees (in-state)            | 1,374.00           |
| <i>Tuition/Fees (out-of-state)</i> | <u>4,446.00</u>    |
| <b>Total (in-state)</b>            | <b>\$ 4,284.00</b> |
| <b>Total (out-of-state)</b>        | <b>\$ 7,356.00</b> |

### 2<sup>nd</sup> Semester

|                                    |                    |
|------------------------------------|--------------------|
| Books                              | \$215.00           |
| Course Notes                       | 15.00              |
| Tuition/Fees (in-state)            | 1,374.00           |
| <i>Tuition/Fees (out-of-state)</i> | <u>4,446.00</u>    |
| <b>Total (in-state)</b>            | <b>\$ 1,604.00</b> |
| <b>Total (out-of-state)</b>        | <b>\$ 4,676.00</b> |

### 3<sup>rd</sup> Semester

|                                    |                    |
|------------------------------------|--------------------|
| Books                              | \$ 200.00          |
| Course Notes                       | 15.00              |
| Tuition/Fees (in-state)            | 821.00             |
| <i>Tuition/Fees (out-of-state)</i> | <u>2,549.00</u>    |
| <b>Total (in-state)</b>            | <b>\$ 1,036.00</b> |
| <b>Total (out-of-state)</b>        | <b>\$ 2,764.00</b> |

### 4<sup>th</sup> Semester

|  |                    |
|--|--------------------|
| Dental Hygiene Assoc. Dues                                   | \$85.00            |
| Liability Insurance  | 15.00              |
| Books  | 270.00             |
| Course Notes   | 15.00              |
| Misc.  | 75.00              |
| DH Board Review (cost will vary by course chosen by student) | 400.00             |
| Tuition/Fees (in-state)                                      | 1,374.00           |
| <i>Tuition/Fees (out-of-state)</i>                           | <u>4,446.00</u>    |
| <b>Total (in-state)</b>                                      | <b>\$ 2,234.00</b> |
| <b>Total (out-of-state)</b>                                  | <b>\$ 5,306.00</b> |

### 5<sup>th</sup> Semester

|                                    |                    |
|------------------------------------|--------------------|
| Books                              | \$268.00           |
| Course Notes                       | 15.00              |
| Pin                                | 60.00              |
| Graduation fee                     | 15.00              |
| DH National Board                  | 420.00             |
| CITA Exam                          | 1,500.00           |
| NC License Application             | 75.00              |
| Tuition/Fees (in-state)            | 1,374.00           |
| <i>Tuition/Fees (out-of-state)</i> | <u>4,446.00</u>    |
| <b>Total (in-state)</b>            | <b>\$ 3,727.00</b> |
| <b>Total (out-of-state)</b>        | <b>\$ 6,799.00</b> |

### TOTAL PROGRAM COST

|                     |                    |
|---------------------|--------------------|
| (In-state).....     | <b>\$12,885.00</b> |
| (Out-of-state)..... | <b>\$26,901.00</b> |

Revised 7/2017

## DENTAL HYGIENE CREDITS

### First Semester - Fall

|          |                                 |   |
|----------|---------------------------------|---|
| BIO 168* | Anatomy & Physiology I          | 4 |
| DEN 110  | Orofacial Anatomy               | 3 |
| DEN 111  | Infection/Haz. Control          | 2 |
| DEN 112  | Dental Radiography              | 3 |
| DEN 120  | Dental Hygiene Preclinic Theory | 2 |
| DEN 121  | Dental Hygiene Preclinic Lab    | 2 |

### Second Semester – Spring

|          |   |   |
|----------|---|---|
| BIO 169* | Anatomy & Physiology II                 | 4 |
| CIS 111  | Basic PC Literacy                       | 2 |
| ENG 111* | Writing & Inquiry or Expository Writing | 3 |
| DEN 223  | Dental Pharmacology                     | 2 |
| DEN 130  | Dental Hygiene Theory I                 | 2 |
| DEN 131  | Dental Hygiene Clinic I                 | 3 |
| DEN 124  | Periodontology                          | 2 |

### Third Semester - Summer

|          |                           |   |
|----------|---------------------------|---|
| BIO 175* | General Microbiology      | 3 |
| DEN 140  | Dental Hygiene Theory II  | 1 |
| DEN 141  | Dental Hygiene Clinic II  | 2 |
| DEN 222  | General & Oral Pathology  | 2 |
| DEN 125  | Dental Office Emergencies | 1 |

### Fourth Semester - Fall

|           |                                     |   |
|-----------|-------------------------------------|---|
| CHM 130*  | General, Organic & Biochemistry     | 3 |
| CHM 130A* | General, Organic & Biochemistry Lab | 1 |
| SOC 240*  | Social Psychology                   | 3 |
| DEN 220   | Dental Hygiene Theory III           | 2 |
| DEN 221   | Dental Hygiene Clinic III           | 4 |
| DEN 224   | Dental Materials                    | 2 |
| DEN 123   | Nutrition/Dental Health             | 2 |

### Fifth Semester - Spring

|           |                            |   |
|-----------|----------------------------|---|
| ENG 114*  | Prof. Research & Reporting | 3 |
| ELECTIVE* | Humanities Elective        | 3 |
| DEN 230   | Dental Hygiene Theory IV   | 1 |
| DEN 231   | Dental Hygiene Clinic IV   | 4 |
| DEN 232   | Community Dental Health    | 3 |
| DEN 233   | Professional Development   | 2 |

TOTAL CREDITS: 76

\*College Transfer Credit

Revised 7/2017

**Cape Fear Community College  
Technical Standards**

**Dental Hygiene Program (A45260)**

CFCC provides reasonable accommodations to otherwise qualified students with disabilities, as long as such disabilities, as determined on a case-by-case basis, do not preclude the student from meeting the qualifications considered essential to the program. The essential functions are listed below.

Students who feel they need accommodations should contact the Disability Support Services office in the Union Station Building U-218 on the Downtown Campus or call 910 362-7012 or 910 362-7158

According to the nature of the work required in dental hygiene practice and the educational requirements of the dental hygiene curriculum, the student must be able to meet the following standards with or without accommodations:

| <b>Standard</b>   | <b>Examples of Necessary Behaviors<br/>(not all inclusive)</b>   |
|---|--|
| Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, physical, medical, and intellectual backgrounds. | Establish rapport with clients, families and colleagues.   |
| Communication abilities sufficient for interaction with others in verbal and written form.  | Collect assessment data. Explain treatment procedures. Initiate health teaching. Document and interpret dental hygiene actions and client and family responses. Document assessment findings and treatment rendered.   |
| Critical thinking ability sufficient for clinical judgment.   | Identify cause and effect relationship in clinical situations. Develop dental hygiene care plans. Assimilate knowledge from lecture, laboratory and clinical arenas. Utilize basic mathematical skills.  |
| Physical abilities sufficient to move around rooms in the dental environment, maneuver in small spaces, and reach needed equipment.   | Move around clinical operatories, dark room, sterilization room, and other treatment areas. Position chairside in close proximity to patient. Administer CPR and BLS procedures. Reach radiographic equipment which is approximately 5-6' off floor. Transfer patients from wheel chairs to dental chairs and back.  |
| Gross and fine motor abilities sufficient to provide safe and effective dental hygiene care.  | Move, calibrate, use equipment and supplies including sharp instruments. Use ancillary aids chairside – mannequins, small equipment, etc.  |
| Auditory ability sufficient to monitor and assess health needs.   | Respond to patient in need. Detect sound of instruments being properly utilized, sound of slow speed hand piece and ultrasonic scaler, and monitor vital signs.  |
| Visual ability sufficient for physical assessment, performance of dental hygiene procedures and maintenance of environmental safety.  | Detects client responses such as skin color and facial expression. Notes gingival description and pocket depths (read probe) – healthy vs. disease state including color changes. Monitors vital signs. Evaluates radiographs for technical quality including density, contrast and distortion. Reads records. Note color changes in dental materials which indicates reactions occurring. |
| Tactile ability sufficient for assessment and performance of dental hygiene procedures.   | Perform palpation techniques (EO/IO exam), functions of a dental hygiene exam and/or those related to therapeutic intervention, e.g. scaling, root planning and deposit assessment.  |

**To be completed only upon acceptance to the Dental Hygiene Program.**

**Declaration:** I have read and understand the technical standards required for Dental Hygiene. I hereby declare that I am able to meet the above listed essential technical standards.

\_\_\_\_\_  
Name of Applicant (Print or type)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Physician

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**DENTAL HYGIENE PROGRAM POINT COUNT WORKSHEET**

**The following criteria is used for selecting students**

High School students are welcome to apply as college coursework is not REQUIRED prior to applying to the Dental Hygiene Program

**MINIMUM REQUIREMENTS** (see admission requirements for specifics)

- Overall College GPA of 2.5 (if applicable) (mandatory) \_\_\_\_\_
- High School or College Biology (mandatory) \_\_\_\_\_
- High School or College Chemistry (mandatory) \_\_\_\_\_
- 6 hours of Observation of RDH (mandatory) \_\_\_\_\_

**SECTION A. HIGH SCHOOL/COLLEGE COURSE WORK**

Current high school senior with an unweighted GPA of 3.5 or higher (65 pts) \_\_\_\_\_

(Will not get points for both HS GPA and college course)  
High school or college algebra with "C" or above (5 pts) \_\_\_\_\_

Attended Program Information Session (10pts) \_\_\_\_\_  
(must attend during current application period)

\*BIO 168 Anatomy/Physiology I (4 sem hrs)  
A (65pts) \_\_\_\_\_  
B (45pts) \_\_\_\_\_  
C (25pts) \_\_\_\_\_

\*BIO 169 Anatomy/Physiology II (4 sem hrs)  
A (65pts) \_\_\_\_\_  
B (45pts) \_\_\_\_\_  
C (25pts) \_\_\_\_\_

\*BIO 175 General Microbiology (3 sem hrs)  
A (65pts) \_\_\_\_\_  
B (45pts) \_\_\_\_\_  
C (25pts) \_\_\_\_\_

\*CHM 130/130A General, Organic & Biochemistry  
(4 sem hrs) (Average of Lecture & Lab)  
A (65 pts) \_\_\_\_\_  
B (45 pts) \_\_\_\_\_  
C (25 pts) \_\_\_\_\_

**\* First attempt with a letter grade of "C" or better will be considered for the point count. Courses cannot be more than five years old by the start date of the program.**

BIO 168, 169, 175 & CHM 130 & 130A (30 pts) \_\_\_\_\_  
Completed ("C" or higher)

SOC 240 Social Psychology (3 sem hrs)  
A (15pts) \_\_\_\_\_  
B (10pts) \_\_\_\_\_  
C (5pts) \_\_\_\_\_

ENG 111 Writing & Inquiry (3 sem hrs.)  
Or Expository Writing  
A (15pts) \_\_\_\_\_  
B (10pts) \_\_\_\_\_  
C (5pts) \_\_\_\_\_

ENG 114 Professional Research/Reporting (3 sem hrs)  
A (15pts) \_\_\_\_\_  
B (10pts) \_\_\_\_\_  
C (5pts) \_\_\_\_\_

Humanities Elective (3 sem hrs)  
(Suggested HUM 115)  
A (15pts) \_\_\_\_\_  
B (10pts) \_\_\_\_\_  
C (5pts) \_\_\_\_\_

CIS 111 Basic PC Literacy (2 sem hrs.)  
Or  
CIS 110 Introduction to Computers (3 sem hrs)  
A (7pts) \_\_\_\_\_  
B (4pts) \_\_\_\_\_  
C (2pts) \_\_\_\_\_

Graduate/currently enrolled CFCC Dental  
Assisting with 3.25 GPA (2pts) \_\_\_\_\_

Bachelor of Science (3pts) \_\_\_\_\_  
Bachelor of Arts (2pts) \_\_\_\_\_  
Associate in Science or Arts (1pt) \_\_\_\_\_

**Related Experience (all verified by employing dentist) All documentation must be received in a sealed envelope prior to the application deadline of the program.**

6 months - 1 year (1pt) \_\_\_\_\_  
2 - 5 years (2pts) \_\_\_\_\_  
6+ years (3pts) \_\_\_\_\_

**Total Score** \_\_\_\_\_  
(Maximum total for section A = 380)

**50% of Total Score** \_\_\_\_\_

**SECTION B: PSB DENTAL HYGIENE TEST**

**Percentile Score**

Arithmetic (Minimum 30<sup>th</sup> percentile) \_\_\_\_\_

Reading Comprehension (Minimum 30<sup>th</sup> percentile) \_\_\_\_\_

Natural Sciences (Minimum 30<sup>th</sup> percentile) \_\_\_\_\_

Verbal\* \_\_\_\_\_

Non-verbal\* \_\_\_\_\_

Spelling\* \_\_\_\_\_

\*Average of 50<sup>th</sup> percentile for Verbal, Nonverbal & Spelling \_\_\_\_\_

Vocational Adjustment Index \_\_\_\_\_

**Percentile Score Total** \_\_\_\_\_  
(Maximum total section B = 693)

**50% of Total Percentile Score** \_\_\_\_\_

**SUMMATION OF POINT TOTALS**

Section A \_\_\_\_\_

Section B \_\_\_\_\_

**Grand Total** \_\_\_\_\_

**DENTIST: Please mail this form in your envelope to the address below. Please allow 5 business days for delivery. Must be received prior to applicant filing an "Intent to Apply" to the program.**

## Cape Fear Community College

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### Confidentiality Statement

As a student applying to the Dental Assisting/Dental Hygiene programs at Cape Fear Community College, I agree to hold all client records, treatment, and conversations as confidential. If client confidentiality is breached in any manner, I understand that I will not be considered for admission in the dental programs.

\_\_\_\_\_

Date

\_\_\_\_\_

(signature of student-applicant)

### CONFIRMATION OF OBSERVATION

As verification that the observation has been performed and for recommendation for admission to Cape Fear Community College's Dental Assisting/Hygiene program, the dentist under whom the student observed must complete this form. Cape Fear Community College expresses its sincerest gratitude to the dentist and his/her staff for his/her support in allowing prospective students to observe in the dental office, and for taking the time to complete this form

\_\_\_\_\_ with the Student ID Number, \_\_\_\_\_  
[Print name of student]

completed an observation in my office as part of the requirement for admission in the Dental Assisting/Dental Hygiene [check one]

Program[s].

\_\_\_\_\_ for a period of 16 hours with a Dental Assistant (Dental Assisting Applicant)

\_\_\_\_\_ for a period of 6 hours with a Dental Hygienist (Dental Hygiene Applicant)

---

\_\_\_\_\_

(Print name of Dentist)

\_\_\_\_\_

(Telephone No.)

\_\_\_\_\_

(date)

\_\_\_\_\_

(Signature of Dentist)

\_\_\_\_\_

(date)

Please return this form to the address listed below as soon as the observation has been completed. Questions may be directed to Director of Dental Hygiene, Mary Ellen Naylor, 910-362-7193, or the Director of Dental Assisting, Susan Cutler, 910-362-7416. Thank you again for your time and support.

**Cape Fear Community College  
Attention: Counseling  
411 North Front Street  
Wilmington, NC 28401**