

**OCCUPATIONAL THERAPY ASSISTANT
MINIMUM REQUIREMENTS AND PERTINENT INFORMATION
FALL 2018**

Application Dates – February 6, 2018 through April 11, 2018

MINIMUM REQUIREMENTS ARE SUBJECT TO CHANGE EACH ACADEMIC YEAR.

The Occupational Therapy Assistant curriculum prepares individuals to work under the supervision of a registered/licensed Occupational Therapist in screening, assessing, planning, and implementing treatment and documenting progress for clients receiving occupational therapy services.

Course work includes human growth and development, conditions which interfere with activities of daily living, theory and process of Occupational Therapy, individual/group treatment activities, therapeutic use of self, activity analysis, and grading/adapting activities and environments.

Graduates may be eligible to take the national certification examination for practice as a Certified Occupational Therapy Assistant. Employment opportunities include hospitals, rehabilitation facilities, long-term/extended-care facilities, sheltered workshops, schools, home health programs, and community programs.

The Occupational Therapy Assistant program at CFCC is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Bethesda, Suite #200 MD 20814-3449. AOTA phone number is (301) 652-AOTA (Website: www.acoteonline.org). The Accreditation Council for Occupational Therapy Education is the accrediting body. Graduates of this accredited program are able to sit for the national certification examination for the Occupational Therapy Assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this examination, the individual will be a Certified Occupational Therapy Assistant (COTA). North Carolina requires licensure to practice as a COTA; the license is based in part on the results of the NBCOT Certification Examination. Program graduates are awarded the Associate in Applied Science degree.

Employment

Employment and salaries for Occupational Therapy Assistants vary based on work setting and geographical location. The current salary range in the local area is \$37,000-\$55,000 annually with an estimated 30% increase in jobs over the next 10 years. (Retrieved from 2012 <http://swz.salary.com/SalaryWizard/Certified-Occupational-Therapist-Assistant-Salary-Details-Wilmington-NC.aspx>)

MINIMUM REQUIREMENTS

It is important that all applicants for Allied Health programs understand the selective admissions process. Applicants who wish to submit an application to the Occupational Therapy Assistant Program (OTAP) must first meet minimum requirements.

Students Must:

1. Have an overall GPA of 2.5 or higher in *all* post-secondary coursework completed at Cape Fear

Community College. **You must maintain a minimum GPA 2.0 or higher to enter the program in the fall.** If your CFCC GPA is below 2.5 and you have not been enrolled in CFCC for 3 consecutive years, you may be eligible for academic forgiveness. (Refer to the 2017– 2018 catalog.)

2. Complete the CFCC General Admissions Application (including Residency Determination Application).
3. Complete appropriate Placement Test, if required by the Admissions Office. Meet minimum requirements on the placement test.
4. Request official transcripts from a regionally accredited high school/High School Equivalency agency. High school/High School Equivalency transcripts must indicate the date graduated. Official transcripts are those received either by mail or by hand delivery to CFCC in the original, sealed envelope from the awarding institution or agency. If you graduated from a North Carolina public high school since 2003, you may request your official high school transcript be sent electronically to the Admissions Office via the College Foundation of North Carolina (CFNC) website at www.cfnc.org. Home schooled students must submit a copy of the home school’s approved registration from the state in which they are registered, and an official transcript including the graduation date and documentation of completion of competency testing.
5. Request official transcripts from **all** colleges/universities attended be mailed to the Admission and Records Office. These will be reviewed for possible transfer credit.
6. All Students who wish to apply for the OTA program must have completed a Biology or a General Science course in High School or College and achieved a grade of “C” or higher. If a High School general science course is used, it must have precisely the course title of “General Science”. Applicants who have taken the High School Equivalency may also meet this requirement if they achieved a standard score of 45 or 450 on the High School Equivalency Natural Science Test.
7. Meet with a Counselor to complete an “Intent to Apply” and schedule the PSB exam on or prior to 4:30 pm on the last day of the application period. The “Intent to Apply” is not an application to the Occupational Therapy Assistant Program.
8. Schedule the Psychological Services Bureau (PSB) Health Occupations exam; scores will be used as part of final point count”. *Information about the PSB examination will be discussed later in the packet.*

NOTE: Neither federal law nor North Carolina law permits undocumented individuals or those with DACA (deferred action for childhood arrivals) classification to receive professional licenses. See 8 U.S.C. § 1621(a) and (c)(1)(A). This does not prevent a DACA student from enrolling in a Health Science program but will prohibit the student from receiving a professional license.

ALL APPLICANTS MUST APPEAR IN PERSON AT CAPE FEAR COMMUNITY COLLEGE. APPLICATIONS CANNOT BE TAKEN OVER THE TELEPHONE OR BY EMAIL/WRITTEN CORRESPONDENCE.

MINIMUM ADMISSIONS REQUIREMENTS

1. PLACEMENT TEST SCORES

All students who wish to apply for the OTAP must take the appropriate parts of the Placement Test and meet minimum cut-off scores. Placement test scores cannot be more than five years old.

To meet application requirements, you must demonstrate proficiency in DRE 098 and DMA 010 through DMA 050.

<u>Compass</u>	<u>Accuplacer</u> (CPT)	<u>NC DAP</u>
151 Reading + Writing	166 Reading + Sentence	151 English
47 Pre-Algebra	55 Arithmetic	*7 Math (DMA 010 – DMA 050)
66 Algebra	75 Elem Algebra	

*A score of 7 or higher on each DMA 010 through DMA 050 on the NC DAP Math exam.

SAT

500 Reading or 500 Writing (prior to March 2016)
Or
480 Evidence-Based Reading/Writing (tested after Feb. 2016)
500 Math (prior to March 2016)
Or
530 Math (tested after Feb. 2016)

ACT

18 English or
22 Reading
22 Math

- OR -

Completion of ENG 111 or its equivalent and Math 115, 121, 143 or higher with a grade of “C” or better may eliminate taking the placement test.

An unweighted North Carolina high school GPA of 2.6 or higher may waive placement testing (graduation within the last 5 years). The student must meet specific high school math course requirements for high school GPA consideration (Multiple Measures).

If an applicant scores less than the minimum cut-off scores on required Placement Testing, he/she will be required to complete the essential sequence of developmental courses/modules. If the student completes all of the required developmental courses/modules with a grade of “C” or better and/or a grade of “P” prior to the application deadline date and meets the other minimum requirements, he/she may be considered for admission to the program.

The Placement Test may be taken twice in twelve consecutive months. Applicants who violate the testing policy will not be disqualified. However, when an OTAP applicant has tested more than twice in twelve consecutive months, only the first two attempts will be considered in the application process. Placement Test scores which violate the testing policy will be disregarded.

If the Placement Test has been taken at another community college in the past five years, it is the student's responsibility to ensure that the scores are transferred to Cape Fear Community College.

In addition, if a student has a documented disability and must arrange for appropriate testing accommodations, he/she should contact the Disability Support Services office in the Union Station Building (Room U-218) at 910-362-7012 or 910 362-7158.

2. BIOLOGY COMPETENCY WITH A GRADE OF "C" OR HIGHER.

All students who wish to apply for the Occupational Therapy Assistant Program must have completed a Biology or "General Science" course in high school or college, and achieved a grade of "C" or higher. If a high school general science course is used, it must have precisely the course title of "General Science". OTAP applicants who have taken the High School Equivalency may also meet this requirement if they achieved a standard score of **45** or **450** on the High School Equivalency **Natural Science Test**.

3. PSYCHOLOGICAL SERVICES BUREAU (PSB) HEALTH OCCUPATIONS EXAM

Students who meet the minimum requirements will schedule an appointment to take the PSB Health Occupations Exam for OTA. OTAP applicants may take the Health Occupations PSB one time per application period.

It is recommended that you purchase a PSB study guide. These are available for purchase online and in most bookstores. In addition, the staff in the CFCC Learning Lab (910 362-7137) will be able to provide resource materials to help prepare for the PSB exam. You may also contact the Literacy Council at 910 251-0911 to get information about a PSB study class. A study guide for the PSB Exam can be accessed at: cfcc.edu/testing/psbtesting/ (use lower case letters).

A \$25.00 non-refundable fee will be charged to take the Health Occupations PSB exam. Applicants must appear in person at Cape Fear Community College. The PSB exam fee must be paid by check, cash or credit card at the time the PSB exam is scheduled. Rescheduling of PSB exams will only be considered in the case of extenuating circumstances (i.e. such as a medical emergency) and the applicant must provide documentation of the extenuating circumstance. The Dean of Enrollment Management MAY choose to issue a "Stand by Pass" for testing. A "Stand by Pass" does not guarantee admission to the test; admission to the test may be determined by seat availability. Please check your academic and personal calendars before scheduling the exam.

A \$25.00 non-refundable fee will be charged to re-norm a Health Occupations PSB exam taken for another program within the same or previous year. TEST SCORES THAT ARE MORE THAN ONE YEAR OLD CANNOT BE RENORMED.

All applicants to the Occupational Therapy Assistant program must complete the PSB Health Occupations Exam. **There are no minimal score requirements.** Scores from the Verbal, Arithmetic, Non-Verbal, Spelling, Reading Comprehension, Natural Science, and Vocational Adjustment sections of the test will be used to determine points for selection into the program.

OCCUPATIONAL THERAPY ASSISTANT SELECTION PROCESS

The point system was implemented as an objective means for evaluating OTA applicants.

The applicant's points will come from the PSB Exam and from related high school and/or college classes completed prior to the application deadline.

OTA applicants will be ranked based upon points earned, and the students with the highest number of points will be selected. If two or more students have the identical point count total, the date and time that the "Intent to Apply" Form was completed in the Counseling Office will be the determining factor.

1. Points For the PSB Exam

Percentile scores in all seven (7) areas of the PSB Exam – **Verbal, Arithmetic, Non-Verbal, Spelling, Reading Comprehension, Natural Sciences, and the Vocational Adjustment Index** are used in calculating the total number of points earned in this section. Those who have taken the Health Occupations PSB in previous years for the OTA program should be aware that only those scores from the two most recent attempts within the last 5 years will be considered in the point count. The highest percentile score in EACH AREA will be considered for points.

2. Points for Grades Earned

Prior High School Or College Level Classes

Specific college and/or high school courses taken with a grade of "C" or higher will earn the applicant points. (For point distribution, refer to the attached point count worksheet.)

If you are currently or were previously enrolled in another college (other than CFCC), it is your responsibility to insure that your final transcript is received by CFCC prior to the application deadline.

***SPECIAL NOTES:**

All science courses must have been taken in the last five (5) years of the start date of the OTA Program. No points will be awarded for science courses taken over (5) years ago. It is highly recommended that students complete BIO 168 (Anatomy & Physiology I) and BIO 169 (Anatomy & Physiology II) prior to admission into the OTA program. Only the first attempt with a letter grade of "C" or better will be considered for the point count.

Humanities/Fine Arts Elective: This requirement may be met by taking an approved Humanities or Fine Arts course. For approved courses, please refer to your program evaluation.

Overall, the point system was developed as an objective means for evaluating OTA applicants. Your point count is confidential; thus please do not call to inquire about your points. All applicants will be invited in to discuss their point count assessments with a counselor. APPLICANTS WHO FAIL TO ATTEND THIS POINT COUNT ASSESSMENT WILL WAIVE THEIR RIGHT TO CONTEST THEIR POINT TOTAL. *To protect your privacy, point count totals cannot be discussed on the telephone. See point count sheet for specific details.*

3. Points for Information Session

Ten (10) points will also be awarded for attending a one-hour information workshop. Workshop dates are as follows:

Wednesday, January 24, 2018	1:00 pm-2:00 pm	Room L322
Wednesday, February 21, 2018	1:00 pm-2:00 pm	Room L322
Friday, March 23, 2018	9:00 am-10:00 am	Room L322

Certificate of attendance must be filled out (by student) and collected by a counselor immediately after the information session in order for points to be awarded. The certificate is good for 2 application periods from date of issue. Points will not be awarded for late arrival or if you leave the information session early.

4. Points for Grade Point Average

Students with a Grade Point Average (GPA) of **3.0** or higher at CFCC will receive **ten (10)** additional points (minimum of 12 credits hours excluding developmental courses). Current high school seniors with a 3.5 Grade Point Average (unweighted) or higher will receive fifty (50) additional points.

Admission to any and all educational programs offered by Cape Fear Community College is made without regard to race, color, sex, national origin, gender identity, sexual orientation, disability, veteran status or other irrelevant factors.

NOTIFICATION PROCEDURE

Twenty (20) new students will be admitted to the OTA program for Fall 2018. Students are selected based on a point count system. Applicants who are selected will be expected to produce an up to date immunization record and current (within 6 months) TB test or chest x-ray prior to the first day of classes.

The 20 selected students will be notified when to complete the following information:

1. Medical Reports

All accepted students will be sent the North Carolina Community College System Medical Forms. These completed health/medical and immunization reports must be received on the specified date noted in the acceptance letter. A physical exam including vision and hearing is required.

2. Drug Screen

Nine (9) panel urine drug screen is mandatory. Methadone will be included in the urine drug screening.

3. CPR

You must submit documentation of the American Heart Association (AHA) Basic Life Support BLS or BCLS (adult, child, and infant). This is good for two years. Classes are available through South Eastern Area Health Education Center (SEAHEC) <http://www.coastalaheac.org> or call (910) 343-0161. CPR certification offered by the Red Cross is no longer accepted.

4. **Criminal Background Check**

At their discretion, clinical sites may require a drug screening and/or a criminal background check prior to allowing students into the clinical setting (if required, any associated fees will be the responsibility of the student). Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation from the clinical assignment. In addition, certain criminal activity, as evident by a criminal background check may also disqualify a student from clinical participation. Please be aware that failure to participate in clinical assignments based on either the drug screening or criminal background check will result in dismissal from the Occupational Therapy Assistant Program. **Cape Fear Community College will not accept, hold or forward the background checks. It is your responsibility to provide this report for the clinical site if needed.** For further information, student should see the “Drug and Alcohol Policy” in the **CFCC Student Handbook**. **Students can access a criminal background check at www.certifiedbackground.com or by calling 1-888-723-4263.**

5. **Transportation**

Students must provide their own transportation to clinical fieldwork sites. Applicants should be aware that travel in areas outside of New Hanover and Pender Counties will be required for fieldwork placement.

A. PROGRESSION POLICY

Students admitted to the OTA Program must achieve or have achieved a “C” in each course in the curriculum in order to progress semester by semester.

Grading Policy

A	Excellent	92-100
B	Good	84-91
C	Average	76-83
D	Poor	68-75

Readmission Policies

Readmission into the OTA program for a student who has been dismissed is at the discretion of the OTA program faculty. Students who wish to reapply following a dismissal, must have prior approval from the OTA program director before completing the application process.

If a student voluntarily withdraws from the OTA program, resumption of courses is at the discretion of the OTA program faculty. Students who withdraw for personal reasons will be considered for readmission on an individual case by case basis. Students who wish to reapply following a voluntary withdrawal from the program, must have prior approval from the OTA program director before completing the application process to determine the semester in which they will resume courses. Students that are readmitted must complete courses within 1 year of initial enrollment. Students must also complete all fieldwork work within 1 year of didactic coursework. Application for readmission must be completed within a specific time period as determined by program faculty. The applicant must complete the following to be considered for readmission:

1. Submit a current physical form signed by a physician within the last year.

2. Submit an official copy of transcripts of work completed in the interim.
3. Students who are provided with an opportunity to be readmitted must resume the course(s) during the next semester it is offered. All fieldwork must be completed within 1 year of the last day of didactic coursework.
4. Students MAY BE required to audit a previous course and achieve competencies with a passing grade.

B. Physical and Cognitive Expectations of an Occupational Therapy Assistant Student

Occupational therapy is a career that requires physical and cognitive abilities.

For purposes of program compliance, in accordance with the American with Disabilities Act (1990), a qualified individual with a disability is one who with or without reasonable accommodation or modification meets the essential eligibility requirements for participation in the Occupational Therapy Assistant Program.

If students feel that program requirements cannot be met without accommodations or modification, Disability Support Services will determine on an individual basis, whether accommodations can be reasonably made.

Students who feel they need accommodations should contact the Disability Support Services office in the Union Station Building (Room U-218) on the Downtown Campus or call 910 362-7012 or 910 362-7158.

Essential Functions of an Occupational Therapy Assistant Student

Throughout the course of the Occupational Therapy Assistant Program, students are required to demonstrate the ability to perform essential functions with or without reasonable accommodations. Essential functions are necessary for successful performance in the Occupational Therapy Assistant Program as defined below:

Performance Area	Essential Functional	Performance Example (Not all Inclusive)
Physical Demands	<p>Ability to demonstrate sufficient physical abilities to accurately, safely, and efficiently engage in tasks as related to the skills required within clinical settings. This includes</p> <p>Mobility: Moving across various areas and accessing small spaces as necessary for patient interventions.</p> <p>Motor: Gross and fine motor skills necessary for implementation of occupational therapy treatment</p> <p>Hearing: Auditory skills sufficient to effectively communicate and monitor health needs of client</p> <p>Visual: Visual abilities sufficient for clinical observations during interventions with clients</p> <p>Tactile skills: Tactile abilities sufficient for performance of interventions, assessments, and safety factors when utilizing modalities within the clinical setting.</p>	<ul style="list-style-type: none"> -Lift and move patients and equipment -Independence with mobility within the clinical environment -Sufficient balance to ensure client safety -Fine and gross motor skill to perform intervention tasks and adhere to standard of clinical requirements -Reach and grasp in a variety of movement planes -Identification client fine motor patterns -Working in environments or with modalities that have various temperature ranges -Sensory awareness to identify and respond to client needs sufficiently -Observational skills to collect data related to performance and safety during interventions -Ability to communicate therapeutically which would involve responding to verbal and non-verbal communication
Cognitive/Perceptual	<p>Ability to demonstrate sufficient skills for job duties that require problem solving, interpreting information, and modification of various tasks. In addition the ability to carry out simple and/or complex written/verbal directions.</p>	<ul style="list-style-type: none"> -Sufficient skills to adhere to safety precautions; responding quickly and safely -Interpret medical records and treatment plans to carry out appropriate interventions -Work independently and initiate job tasks -Multi-Task and demonstrate the ability to keep attention for a 3-4 hour period

		-Demonstrate flexibility
	Ability to demonstrate critical thinking skills that are sufficient for clinical judgment	-Respond to critical situations as required by facility policies -Appropriately grade activities based on client's ability to perform -Identify client needs based on treatment plan determined by supervising OT
Personal Qualities	Interpersonal skills that are flexible in interactions with families, caregivers, peers, and team members from a variety of social, emotional, cultural, and intellectual backgrounds	-Work as a team and independently -Conduct that adheres to the ethical standard of practice -Respectful interactions that demonstrate cooperation, teamwork, positive interpersonal skills, and acceptance -Work within clinical environments that may require exposure to individual with various mental and physical disabilities. This may include exposure to communicable diseases, bodily fluids, noxious odors, toxic substances, and individuals who may be experiencing pain, and emotions related to grief, loss and stress

C. DISQUALIFYING FACTORS

Students may be denied licensure and/or certification for any of the following reasons:

- a. Conduct not in accordance with the moral and ethical standards of an **Occupational Therapy Assistant**:
 1. has given false information or has withheld material information;
 2. has been convicted of or pleaded guilty or nolo contendere to any crime which indicated that the individual is unfit or incompetent to practice or that the individual has deceived or defrauded the public;
 3. has used any drug to a degree that interferes with his or her fitness to practice in occupational therapy;
 4. has engaged in conduct which endangers the public health;
- b. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NBCOT offers an **Early Determination Review** to individuals who 1) have been charged with or

convicted of a felony, 2) have had any professional license, registration, or certification revoked, suspended, or subject to probationary conditions by a regulatory authority or certification board, or 3) have been found by any court, administrative, or disciplinary proceeding to have committed negligence, malpractice, recklessness, or willful or intentional misconduct which resulted in harm to another.

The fee for the Early Determination Review is \$100.00.

In this “early determination” process, NBCOT may give early or prior approval to take the certification exam to an individual, who is considering entering an educational program or has already entered an educational program, but is not yet eligible to apply for the examination, provided that the information reviewed is not found to be in direct violation of any of the principles set forth in NBCOT’s Candidate/Certificate Code of Conduct.

Should an individual receive a favorable early determination review and then apply to take the certification examination, he/she will still be required to respond to the character questions on the exam application. Provided that no additional incidents relating to character have been incurred since the favorable early determination review, the individual will simply be required to submit a written statement to NBCOT upon application that references the favorable determination and affirms that no additional incidents have been committed since the review. The individual would not be required to resubmit the information reviewed in the early determination process.

Information required to be submitted for review is as follows:

1. An explanation of the events regarding the individual’s character background;
2. Copies of any official documentation related to the incident; and
3. Any additional information or documentation the individual may wish to include, such as remedial measures taken since the incident.

Information submitted for review should be sent to:

NBCOT, Inc.
Attn: Early Determination Review
800 S. Frederick Avenue, Suite 200
Gaithersburg, MD 20877-4150

c. A felony conviction may affect students’ ability to be placed in a fieldwork Level 2 clinical site.

Depending on fieldwork site accepted applicants may be required to take a drug screen prior to clinical rotation. Positive screening may result in dismissal. Students may be denied Fieldwork I and Fieldwork II placement at a Fieldwork site if they have a felony conviction.

D. ADDITIONAL INFORMATION

-Notification of admission status of an applicant is communicated by the Counseling Office.

-Accepted students will be required to attend an orientation to the program before the first week of classes.

-OTA 260 and OTA 261 Fieldwork Placement II courses offered in the final semester must be completed within twelve (12) months of the didactic course work.

-Students in the OTA Program must achieve a “C” in OTA courses in the curriculum in order to progress to the next semester. (Non-OTA courses may be repeated if a grade below “C” is obtained.)

THE OCCUPATIONAL THERAPY ASSISTANT FACULTY EMPHASIZES THAT ATTITUDES AND ACTIONS DEMONSTRATE A STUDENT’S ETHICS. THEREFORE, ACCORDING TO CFCC POLICY A STUDENT WILL RECEIVE AN “F” IN A COURSE FOR: CHEATING, PLAGERIZING, FALSIFYING INFORMATION, STEALING, BRINGING WEAPONS ON CAMPUS, AND/OR USING PROFANE LANGUAGE. AN “F” IN AN OTA CLASS MAY RESULT IN DISMISSAL FROM THE PROGRAM.

-Applicants should be aware that travel in areas outside of New Hanover and Pender Counties may be required for Fieldwork placement. Students may also be required to stay overnight during the last Semester when Fieldwork Placement II occurs.

-Fieldwork sites will be secured for each student by the OTA faculty. Personal needs and desires of each student will be taken into consideration when determining placement to the extent possible. Students must complete fieldwork at the site provided or be dismissed from the OTA program.

ESTIMATED COSTS:

Tuition (in-state)	\$ 76.00	(per credit hour plus fees)
Tuition (out-of-state)	268.00	(per credit hour plus fees)
Books/Supplies	300.00	(average for each semester)
Name Tag	5.00	
Activity fee	35.00	
Technology fee	3.00 – 48.00	(depending on number of credit hours)
Parking & Security Fee	40.00 – 75.00	(depending on number of credit hours)
2 OTA program shirts (min.)	50.00	
Clinical Site Fees	84.00	
Criminal Background, Drug	105.00	
Screen & Immunization Tracker		
Physical	100.00	
Drug screen recheck as required by specific sites	40.00	
Background recheck as required by specific sites	22.00	
CPR	50.00	
Student Membership AOTA	75.00	
Liability insurance	15.00	(per school year)

Total tuition and fees depends on the number of credit hours you enroll in each semester. Please see chart on page 14. Students may be responsible for the purchase of health insurance, hepatitis B immunization (optional), and drug screening if fieldwork sites require such. Students may also be required to obtain CPR certification for level II fieldwork placement.

CERTIFICATION/LICENSURE

1. The National Board for Certification in Occupational Therapy may deny eligibility for the certification examination for occupational therapy assistants to individuals convicted of a felony or convicted of any other crime involving moral turpitude.
2. The North Carolina Board of Occupational Therapy may deny licensure to individuals convicted of a felony or any other crime involving moral turpitude.
3. The National Certification Examination has a \$495.00 (approximate) registration fee. This fee must be paid in advance and can be refunded only in part with adequate notice regarding ineligibility or withdrawal.
4. In order to practice within the state of North Carolina as a Certified Occupational Therapy Assistant, the graduate must hold a North Carolina license that is issued following successful completion of the **NBCOT** exam and the proper fees.

COUNSELING

If you have questions or concerns regarding the selective admissions process, please contact a counselor in the Union Station Building (Room U-240) on the Wilmington Campus or in the McKeithan Center (Room NA-100) at the North Campus.

TUITION & FEES

Payment methods: cash, check, money order, VISA, MasterCard, American Express, Discover, financial aid, payment plan, or third (3rd) party sponsorship. All forms of payment must be received by the Business Office to be officially registered.

Tuition is established by the North Carolina State Legislature and is subject to change without prior notification.

CREDIT HOURS	IN-STATE TUITION	OUT-OF-STATE TUITION	STUDENT ACTIVITY FEES	PARKING & SECURITY FEE	TECHNOLOGY FEES
1	76.00	268.00	35.00	40.00	3.00
2	152.00	536.00	35.00	40.00	6.00
3	228.00	804.00	35.00	40.00	9.00
4	304.00	1072.00	35.00	40.00	9.00
5	380.00	1340.00	35.00	40.00	12.00
6	456.00	1608.00	35.00	40.00	15.00
7	532.00	1876.00	35.00	75.00	18.00
8	608.00	2144.00	35.00	75.00	21.00
9	684.00	2412.00	35.00	75.00	24.00
10	760.00	2680.00	35.00	75.00	27.00
11	836.00	2948.00	35.00	75.00	30.00
12	912.00	3216.00	35.00	75.00	33.00
13	988.00	3484.00	35.00	75.00	36.00
14	1064.00	3752.00	35.00	75.00	42.00
15	1140.00	4020.00	35.00	75.00	45.00
16 OR MORE	1216.00	4288.00	35.00	75.00	36.00

PROFESSIONAL LIABILITY INSURANCE: \$15.00 PER SCHOOL YEAR

FULL TIME: 12 CREDIT HOURS

3/4 TIME: 9 CREDIT HOURS

1/2 TIME: 6 CREDIT HOURS

Revised 8/2017

Financial Aid

The Financial Aid office monitors a policy that is based on federal regulations that establishes a maximum time frame for completion of a program of 150 percent of the published length of an educational program.

This means that as a student majoring in Pre-Nursing or a Pre- Health Science program, you will need to pay careful attention to the number of hours you attempt prior to actual admission into your program of choice. Depending on the number of hours that you have attempted prior to admission into Nursing or a Health Science program, you may not be eligible for enough financial aid to complete the program after you have been admitted.

To make sure you understand this policy and that you plan ahead in order to use your financial benefits in a wise and timely manner, please consult with the financial aid office located in the Union Station Building (Room U-138) on the Downtown Campus or in the McKeithan Center (Room NA-100) at the North Campus.

OTA COURSE AND HOUR REQUIREMENTS

TITLE	CLASS	LAB	HOURS CLINICAL	WORK EXPER.	CREDIT
I General Education Courses					
BIO 169 Anatomy & Physiology II	3	3	0	0	4
COM 120 Intro to Interpersonal Communication	3	0	0	0	3
Or					
COM 110 Introduction to Communication	3	0	0	0	3
ENG 111 Writing & Inquiry or Expository Writing	3	0	0	0	3
ENG 112 Argument-Based Research	3	0	0	0	3
Or					
ENG 114 Professional Research & Report.	3	0	0	0	3
Humanities/Fine Arts Elective	3	0	0	0	3
PSY 150 General Psychology	3	0	0	0	3
II Major Courses					
BIO 168 Anatomy & Physiology I	3	3	0	0	4
OTA 110 Fundamentals of OT	2	3	0	0	3
OTA 120 OT Media I	1	3	0	0	2
OTA 130 Assessment Skills	2	3	0	0	3
OTA 140 Professional Skills	0	3	0	0	1
OTA 150 Peds Concepts & Interventions	2	3	0	0	3
OTA 164 Fieldwork I-Placement 1	0	0	3	0	1
OTA 162 Fieldwork I-Placement 2	0	0	3	0	1
OTA 163 Fieldwork I-Placement 3	0	0	3	0	1
OTA 170 Physical Conditions	2	3	0	0	3
OTA 180 Psychosocial Conditions	2	3	0	0	3
OTA 220 OT Media II	1	6	0	0	3
OTA 240 Professional Skills II	0	3	0	0	1
OTA 250 Adult Concepts & Interventions	2	3	0	0	3
OTA 260 Fieldwork II-Placement 1	0	0	18	0	6
OTA 261 Fieldwork II-Placement 2	0	0	18	0	6
PSY 241 Developmental Psychology	3	0	0	0	3
PSY 281 Abnormal Psychology	3	0	0	0	3
CIS 111 Basic PC Literacy	1	2	0	0	2
Or					
CIS 110 Introduction to Computers	2	2	0	0	3
III Occupational Therapy Electives					
SOC 240 Social Psychology	3	0	0	0	3
Or					
BUS 230 Small Business Management	3	0	0	0	3
Or					
PSY 265 Behavioral Modifications	3	0	0	0	3
Or					
SOC 213 Sociology of the Family	3	0	0	0	3
Or					
SOC 220 Social Problems	3	0	0	0	3
Or					
SOC 210 Introduction to Sociology			TOTAL CREDITS 71/72		

Revised 6/2017

Applicants Name: _____ Student ID No: _____

**Occupational Therapy Assistant
Criteria for Selecting Students**

POINT COUNT WORK SHEET

Students are selected according to a point system.

Section A:

Attended Information Workshop – Good for (2) years (10pts) _____
Grade Point Average of a 3.0 or higher at CFCC (minimum 12 credit hours excluding developmental courses) (10pts) _____

Section B: High School (currently enrolled high school students)
Grade must be a "B" or higher

High School Algebra (10pts) _____
High School Biology (10pts) _____
High School Physics (10pts) _____
High School Psychology (10pts) _____
Current HS Senior with a 3.5 GPA (unweighted) or better (50pts) _____

Section C: College Course Work

*BIO 168 Anatomy & Physiology I (4 sem hrs) A(30pts) _____
B(20pts) _____
C(10pts) _____

*BIO 169 Anatomy & Physiology II (4 sem hrs) A(30pts) _____
B(20pts) _____
C(10pts) _____

* Only first attempt with letter grade of "C" or better will be considered for the point count.

PSY 150 General Psychology (3 sem hrs) A(30pts) _____
B(20pts) _____
C(10pts) _____

PSY 241 Developmental Psychology (3 sem hrs) A(6pts) _____
B(4pts) _____
C(2pts) _____

PSY 281 Abnormal Psychology (3 sem hrs) A(6pts) _____
B(4pts) _____
C(2pts) _____

SOC 240 Social Psychology (3 sem hrs) _____
Or
Bus 230 Small Business Management (3 sem hrs) _____
Or
PSY 265 Behavioral Modifications (3 sem hrs) _____
Or
SOC 213 Sociology of the Family (3 sem hrs) _____
Or
SOC 220 Social Problems (3 sem hrs) A(6 pts) _____
OR
SOC 210 Introduction to Sociology(3 sem hrs) B(4 pts) _____
C(2pts) _____

ENG 111 Expository Writing (3 sem hrs) A(6pts) _____
Or Writing & Inquiry B(4pts) _____
C(2pts) _____

ENG 112 Argument Based-Research (3 sem hrs) A(6pts) _____
Or ENG 114 Professional Res. & Report (3 sem hrs) B(4pts) _____
C(2pts) _____

COM 120 Intro. to Interpersonal Comm (3 sem hrs) A(6pts) _____
Or COM 110 Intro. to Communication B(4pts) _____
C(2pts) _____

Humanities/Fine Arts Elective A(6pts) _____
B(4pts) _____
C(2pts) _____

CIS 111 Basic PC Literacy (2 sem hrs) A(3pts) _____
Or CIS 110 Intro. to Computers (3 sem hrs) B(2pts) _____
C(1pts) _____

Total Points for Sections A, B & C _____
(Maximum total for sections A, B & C = 245)

Section D: PSB Health Occupations Admission Test

<u>PSB</u>	<u>PERCENTILE SCORES</u>
Verbal	_____
Arithmetic	_____
Non-Verbal	_____
Spelling	_____
Reading	_____
Natural Science	_____
Vocational Adjustment	_____

Percentile Score Total _____
(Maximum total for section D = 693)

Summation of Point Totals

Sections A, B, C _____

Section D _____

Grand Total _____

This point count tool is reviewed each year and is subject to changes.

Revised 8/2017