

Cape Fear Community College reserves the right to limit cooperative education work experiences based on the appropriateness, applicability, and location of the position.

RIGHTS OF STUDENTS

Under the Family Educational Rights and Privacy Act of 1974, the rights of the student and the responsibilities of the institution concerning the various types of student records maintained by the institution are established. Cape Fear Community College established various policies to ensure compliance with this legislation as stated in the *CFCC Catalog and Student Handbook*.

MEDICAL INSURANCE CERTIFICATION

The student is highly encouraged to be covered by adequate health and accident insurance. It is the *responsibility of the co-op student* to determine if they are adequately covered.

Insurance pamphlets concerning CFCC student accident insurance and information about purchasing health insurance for college students are available in the Business Office of the Wilmington Campus and at the McKeithan Center at the North Campus. The student accident insurance is a secondary policy and excludes injuries covered by workers' compensation or students who are injured while participating in paid co-op positions.

Students who need insurance should also check with their co-op employer to see if insurance is available.

WORKER'S COMPENSATION INSURANCE

The co-op employer employing three or more employees is required to provide Workman's Compensation coverage at the place of employment. NC law requires these employers to provide this coverage.

UNEMPLOYMENT INSURANCE

By action of the federal government and the NC General Assembly, co-op students may not file for unemployment compensation while employed through the Cooperative Education Program.

Cape Fear Community College will not be responsible for any accident and/or injuries, which occur as part of employment through the Cooperative Education Program.

Student

Date

Cooperative Education Instructor or Educational Partnerships Coordinator

Date