



MAT070 – *Introductory Algebra*

Internet & Hybrid Course Startup Check Off List

Spring Semester 2012

- Register for the Course** during normal CFCC registration periods.
- Purchase the Textbook**, *Introductory Algebra* by Lial, Hornsby & McGinnis, **Ninth** Edition.

Note: The entire text is online and available from the course site. You won't need a text if you can comfortably use the on-line version, but you **will** need a student access code (see below).

- **Obtain a MyMathLab Student Access Kit** (included with **new** textbooks **or** bought separately at a bookstore **or** online if used textbook purchased)
This Kit contains the **Student Access Codes** required to log on to the course web site the first time.

- **Verify your enrollment and Obtain your Course ID Number**
 - Go to your **myCFCC** web site home page, click on your **BLACKBOARD** link from there and then click on your MAT070 section's course link. You will be asked to **verify your enrollment** and then will be given the **Course ID** that you will use for logging into the **CourseCompass** web site that you will use for the on-line portion of your course.

- **Connect to <http://coursecompass.com>** – You do this by clicking on the CourseCompass link from your **myCFCC** home page. Carefully follow the instructions for **Registering** for your course. When you enter your e-mail address as part of this registration process, **be sure to use your CFCC e-mail address** – name##@mail.cfcc.edu . This is the only e-mail address that I will use for you during the course. (Note: The CFCC e-mail system can be set to forward your e-mail to any other address you may want to use.)

- **Carefully Read the Online Orientation: Found under Course Documents in the course itself or at**

<http://cfcc.edu/faculty/melsen> *If you have any questions after reading the orientation, please let me know.*

Note: If connecting to the Internet using *America Online* (aol), you should minimize aol after connecting and use another non-aol browser such as Internet Explorer, Safari or Firefox for this course.