2015-16 CFCC Student Ambassador Application Packet

*Completed applications and three recommendation forms due Friday, March 18, 2016 to the CFCC Admissions office- Lobby of Union Station (5:00 p.m.)*

**Ambassador Job Duties:**
- Serve as a resource for current and prospective students
- Host on-campus visits and give campus tours
- Assist with CFCC Foundation events and functions
- Serve as orientation leaders at orientation sessions for new students and parents
- Facilitate and assist with registration and graduation
- Communicate with College donors via phone and through one-on-one contact
- Attend student ambassador training sessions and meetings
- Work with various campus departments as needed

**Applicants must:**
- Be enthusiastic, motivated, creative, friendly, and possess leadership qualities
- Possess good written, interpersonal, and group presentation skills and
- Enjoy representing the college and be able to effectively present the positive attributes of CFCC
- Be sensitive to the needs of current and potential students
- Be able to work well with others in a team environment
- Have enough scheduling flexibility and access to transportation to attend and/or host three to five day or evening events on behalf of the Foundation office per academic semester
- Understand that Ambassador service requirements / activities must be considered first priority in light of other work commitments
- Be a current full-time CFCC student who will have successfully completed at least 24 credit hours at CFCC prior to ambassadorship term which begins in August. (Preference is given to applicants who have most recently been full-time students or who have been full-time the majority of their semesters at CFCC.)
- Plan to be enrolled as a full-time student (12 hours minimum) in good academic standing at CFCC for the upcoming fall and spring semesters
- **Meet and maintain a minimum cumulative grade point average of 2.5.** If you do not currently meet the minimum GPA requirement but will before the Fall semester begins, you may submit your application with a letter explaining how your academic situation has improved and how you can perform the duties of the position while maintaining a GPA above 2.5. Preference will be given to applicants who meet the minimum 2.5 GPA requirement.
- Complete application and submit with at least three recommendations or letters of support from faculty or staff members (minimum 2 from CFCC, 1 from external sources).

**Benefits for selected ambassadors include:**
- Financial assistance for tuition
- Leadership training and opportunities
- High visibility on campus and in the community
- Enhanced employability
- Opportunity to work with college administration
- Personal development