

OCCUPATIONAL THERAPY ASSISTANT ASSOCIATE IN APPLIED SCIENCE

Application Period

February 10, 2020 through May 6, 2020

Information Sessions

Wednesday	January 15, 2020	1:00 pm-2:00 pm	Room L-322
Wednesday	February 19, 2020	1:00 pm-2:00 pm	Room L-322
Friday	March 27, 2020	9:00 am-10:00 am	Room L-322

APPOINTMENT NOT NECESSARY

Minimum requirements are subject to change each academic year.

OCCUPATIONAL THERAPY ASSISTANT

Selective Admissions Process

Application Period: February 10, 2020 through May 6, 2020

MINIMUM REQUIREMENTS ARE SUBJECT TO CHANGE EACH ACADEMIC YEAR.

The Occupational Therapy Assistant (OTA) curriculum prepares individuals to work under the supervision of a registered/licensed Occupational Therapist in screening, assessing, planning, and implementing treatment and documenting progress for clients receiving occupational therapy services.

Course work includes human growth and development, conditions which interfere with activities of daily living, theory and process of Occupational Therapy, individual/group treatment activities, therapeutic use of self, activity analysis, and grading/adapting activities and environments.

Graduates may be eligible to take the national certification examination for practice as a Certified Occupational Therapy Assistant. Employment opportunities include hospitals, rehabilitation facilities, long-term/extended-care facilities, sheltered workshops, schools, home health programs, and community programs.

The Occupational Therapy Assistant program at CFCC is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Bethesda, Suite #200 MD 20814-3449. AOTA phone number is (301) 652-AOTA (Website: www.acoteonline.org). The Accreditation Council for Occupational Therapy Education is the accrediting body. Graduates of this accredited program are able to sit for the national certification examination for the Occupational Therapy Assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this examination, the individual will be a Certified Occupational Therapy Assistant (COTA). North Carolina requires licensure to practice as a COTA; the license is based in part on the results of the NBCOT Certification Examination. Program graduates are awarded the Associate in Applied Science degree.

Employment

Employment and salaries for Occupational Therapy Assistants vary based on work setting and geographical location. The current salary range in the local area is \$37,000-\$55,000 annually with an estimated 30% increase in jobs over the next 10 years. (Retrieved from 2012

<http://swz.salary.com/SalaryWizard/Certified-Occupational-Therapist-Assistant-Salary-Details-Wilmington-NC.aspx>)

APPLICATION PROCESS

It is the OTA applicants' responsibility to ensure that all requirements are met by the established deadline of 4:30 pm on May 6, 2020. OTA deadlines, guidelines, and policies apply equally to all students; thus there can be no exceptions.

Admission to any and all educational programs offered by Cape Fear Community College is made without regard to race, color, sex, national origin, gender identity, sexual orientation, disability, veteran status or other irrelevant factors.

The Occupational Therapy Assistant program at CFCC requires a separate application as it is selective admission. Students must meet minimum requirements and complete an “Intent to Apply” during the application period. This is done electronically and can be accessed at the program website: www.cfcc.edu/ota.

Prior to completing the “Intent to Apply”, prospective students must first be accepted for general admission to Cape Fear Community College. Here are the steps for acceptance to CFCC:

1. Complete the CFCC General Admissions Application, which includes the Residency Determination Application. For students who have applied to or have taken classes at CFCC before, your application has to be active. If you have not attended classes at CFCC for one year or longer you must reapply and be accepted prior to filing an Intent.
2. Request official transcripts from a regionally accredited High School/High School Equivalency agency. High School/High School Equivalency transcripts must indicate the date graduated. Official transcripts are those received either by mail or by hand delivery to CFCC in the original, sealed envelope from the awarding institution or agency. If you graduated from a North Carolina public high school since 2003, you may request your official high school transcript be sent electronically to the Admissions Office via the College Foundation of North Carolina (CFNC) website at www.cfnc.org. Home schooled students must submit a copy of the home school’s approved registration from the state in which they are registered, and an official transcript including the graduation date and documentation of completion of competency testing.
3. Request official transcripts from all colleges/universities attended (if applicable). Transcripts should be mailed to the Admission and Records Office. These will be reviewed for possible transfer credit.

Once accepted into CFCC, students will need to file an “Intent to Apply” electronically and meet the following minimum requirements:

1. Meet minimum English and Math Requirements
To be considered eligible to apply to the program, all applicants must be waived from placement testing or meet the minimum requirements on the appropriate placement test.

Prior completion of English 111 or equivalent and Math 115, 121, 143 or higher with a grade of “C” or better may eliminate taking the Placement Test.

An unweighted North Carolina high school GPA of 2.6 or higher may waive placement testing (graduation within the last 5 years). The student must meet specific high school math course requirements for high school GPA consideration (“*Multiple Measures*”).

If waivers are not received via course credit or high school GPA (see above) students who wish to apply for the Occupational Therapy Assistant program must have taken the Placement Test and met minimum cut-off scores within the previous five years.

To meet application requirements, you must demonstrate proficiency in DRE 098 and DMA 010 through DMA 050.

Compass

151 Reading + Writing
47 Pre-Algebra
46 Algebra

Accuplacer (CPT)

166 Reading + Sentence
55 Arithmetic
55 Elem Algebra

NC DAP

151 English
*7 Math (DMA 010 – DMA 050)

*A score of 7 or higher on each DMA 010 through DMA 050 on the NC DAP Math exam.

SAT

500 Reading or 500 Writing (prior to March 2016)
Or
480 Evidence-Based Reading/Writing (tested after March 2016)
500 Math (prior to March 2016)
Or
530 Math (tested after March 2016)

ACT

18 English or
22 Reading
22 Math

- OR -

Completion of ENG 111 or its equivalent and Math 115, 121, 143 or higher with a grade of “C” or better may eliminate taking the placement test.

If an applicant scores less than the minimum cut-off scores on required Placement Testing, he/she will be required to complete the essential sequence of developmental courses/modules. If the student completes all of the required developmental courses/modules with a grade of “C” or better and/or a grade of “P” prior to the application deadline date and meets the other minimum requirements, he/she may be considered for admission to the program.

The Placement Test may be taken twice in twelve consecutive months. Applicants who violate the testing policy will not be disqualified. However, when an OTAP applicant has tested more than twice in twelve consecutive months, only the first two attempts will be considered in the application process. Placement Test scores which violate the testing policy will be disregarded.

If the Placement Test has been taken at another community college in the past five years, it is the student’s responsibility to ensure that the scores are transferred to Cape Fear Community College.

NOTE: Students who placed into developmental classes are encouraged to complete the course sequences as soon as possible. Placement testing will be discontinued as a waiver option next year due to the implementation of RISE, the new placement indicator.

In addition, if a student has a documented disability and must arrange for appropriate testing accommodations, he/she should contact the Disability Support Services office in the Union Station Building (Room U-218) at 910-362-7012 or 910 362-7158.

2. Have an overall GPA of 2.5 or higher in *all* post-secondary coursework completed at Cape Fear Community College. **You must maintain a minimum GPA 2.0 or higher to enter the program in the fall.** If your CFCC GPA is below 2.5 and you have not been enrolled in CFCC for 3 consecutive years, you may be eligible for “Academic Forgiveness”. (Refer to the 2019– 2020 catalog.)
3. All Students who wish to apply for the OTA program must have completed a Biology or a General Science course in High School or College and achieved a grade of “C” or higher. If a High School general science course is used, it must have precisely the course title of “General Science”. Applicants who have taken a High School Equivalency exam may also meet this requirement if they achieved a standard score on the Science Exam of any of the following High School Equivalency tests: a 45 on the Pre-2002 GED, a 450 on the 2002-2013 GED, a 145 on the 2014-present GED, or a 45 on the 2014-present HiSet.

4. FILE “INTENT TO APPLY” (**Note: Changes for 2020**)

An “Intent to Apply” for the Occupational Therapy Assistant may be completed **ONLINE** during the application period of February 10, 2020 through May 6, 2020. Please visit the programs’ website (www.cfcc.edu/ota), study the instructions, and click on the “File My Intent” button to proceed. Make sure to complete all required fields/areas all the way to the end of the form where an electronic signature will be required. If your “Intent” is successful, i.e. all eligibility requirements are met, you will receive an e-mail with “The Next Steps” in your CFCC e-mail account. This e-mail includes instructions on how to pay for the PSB and schedule the test. Applicants must file the “Intent to Apply” prior to the last day of the application period. Students who file an “Intent to Apply” and do not meet the minimum requirements will receive an e-mail addressing the missing items. Once eligible, they may re-file their “Intent” as long as it is prior to the end of the application period.

NOTE: Courses taken in the spring semester 2020 will not count towards your point count total.

“Intent to Apply” Checklist for the Occupational Therapy Assistant Program:

- Check that you have been admitted to CFCC (by Admissions) or that your application status is active
 - Check that your official high school transcript is on file at CFCC
 - Check that your official college/university transcripts (if applicable) are on file at CFCC
 - Have an overall GPA at CFCC of 2.5 or higher (criteria waived if you do not have an established GPA at CFCC)
 - Meet English and Math eligibility (see pages 2-3)
 - Must have completed a Biology course with a grade of “C” or better
5. PSYCHOLOGICAL SERVICES BUREAU (PSB) ADMISSIONS EXAM (**Note: Changes for 2020**)
- Students who meet the minimum application requirements will be prompted to schedule the Health Occupations PSB Admissions exam following the successful completion of their “Intent to Apply”. Instructions on how to pay for the PSB exam will be included in the e-mail to those students whose Intent to Apply meets eligibility requirements. **Potential applicants to the Occupational Therapy Assistant program may take the Health Occupations PSB twice per application period.** Those who have taken the Health Occupations PSB for OTA in previous years should be aware that only

score totals from the two most recent attempts within the last 5 years will be considered. **Change for 2020: the highest overall score of the two most recent tests will be used on the point count. Highest percentile score in each area will NO LONGER be considered for points (i.e. we will not create a new score using the highest points in each test category any longer).**

Note: rescheduling of PSB exams will only be considered in the case of extenuating circumstances (i.e. such as a medical emergency) and the applicant must provide documentation. The Dean of Enrollment Management MAY choose to issue a “Stand by Pass” for testing. A “Stand by Pass” does not guarantee admission to the test; admission to the test may be determined by seat availability. Please check your academic and personal calendars before scheduling the exam online.

A study guide for the PSB Exam can be accessed at: cfcc.edu/testing/psbtesting. It is recommended that you purchase a PSB study guide. These are available for purchase online and in most book stores. In addition, the staff in the CFCC Learning Lab (910-362-7684) may be able to provide resource materials to help prepare for the PSB exam.

You will receive an official copy of your scores 3 to 5 days after you complete the PSB exam. You will be invited to review your point count electronically **after the application deadline and after all point counts are completed.** You will receive a copy of your point count from the Health Science Enrollment Center via email early summer 2020, including instructions on how to agree or recheck the total point count.

Students who apply into multiple health science programs at CFCC that use the Health Occupations PSB may test only twice per application period and are required to have score totals “*renormed*” for the additional programs. This means that test results will be recalculated to apply to each specific health science program. A \$25 fee applies for each renorming request.

NOTE: If eligible, a student may file an “Intent to Apply” into multiple health science programs. If selected into more than one, the student is required to commit to the program of choice by the deadline stated in the correspondence sent by the Health Science Enrollment Center. Failure to do so in writing will result in the loss of the seat.

NOTE: Depending on the Health Science program neither federal law nor North Carolina law permits undocumented individuals or those with DACA (deferred action for childhood arrivals) classification to receive professional licenses. See 8 U.S.C. § 1621(a) and (c)(1)(A). This does not prevent a DACA student from enrolling in a Health Science program but will prohibit the student from receiving a professional license. If you have questions about professional licensure please contact the professional organization’s website.

OCCUPATIONAL THERAPY ASSISTANT SELECTION PROCESS

The point system was implemented as an objective means for evaluating OTA applicants. The applicant's points will come from the PSB Exam and from related college classes completed prior to the application deadline.

OTA applicants will be ranked based upon points earned, and the students with the highest number of points will be selected. If two or more students have the identical point count total, the date and time that the "Intent to Apply" Form was successfully submitted (i.e. eligibility criteria were met) will be the determining factor.

1. Points for Information Sessions

Ten (10) points will also be awarded for attending a one-hour information session. No points will be awarded for sessions attended in previous years. Information Session dates are as follows:

Wednesday, January 15, 2020	1:00 pm-2:00 pm	Room L322
Wednesday, February 19, 2020	1:00 pm-2:00 pm	Room L322
Friday, March 27, 2020	9:00 am-10:00 am	Room L322

Certificate of attendance must be filled out (by student) and collected by a faculty member after the information session in order for points to be awarded. Points will not be awarded for late arrival or if you leave the information session early.

2. Points for Grade Point Average

Students with a Grade Point Average (GPA) of **3.0** or higher at CFCC will receive **ten (10)** additional points (minimum of 12 credits hours excluding developmental courses). Current high school seniors with a 3.5 Grade Point Average (unweighted) or higher will receive fifty (50) additional points. Note: A student will not get points for both a 3.5 (unweighted) high school GPA and college courses. Points will be awarded for one or the other, whichever is highest.

3. Points for grades earned

Prior College Coursework

Specific college and/or high school courses taken with a grade of "C" or higher will earn the applicant points. (For point distribution, refer to the attached point count worksheet.)

If you are currently or were previously enrolled in another college (other than CFCC), it is your responsibility to insure that your final transcript is received by CFCC prior to the application deadline.

***SPECIAL NOTES:**

All science courses must have been taken in the last five (5) years of the start date of the OTA Program. No points will be awarded for science courses taken over (5) years ago. It is highly recommended that students complete BIO 168 (Anatomy & Physiology I) and BIO 169 (Anatomy & Physiology II) prior to admission into the OTA program. Only the first attempt with a letter grade of "C" or better will be considered for the point count.

Humanities/Fine Arts Elective: This requirement may be met by taking an approved Humanities or Fine Arts course. For approved courses, please refer to your program evaluation.

4. **Points for the PSB Exam**

Percentile scores in all seven (7) areas of the PSB Exam – **Verbal, Arithmetic, Non-Verbal, Spelling, Reading Comprehension, Natural Sciences, and the Vocational Adjustment Index** are used in calculating the total number of points earned in this section. Those who have taken the Health Occupations PSB in previous years for the OTA program should be aware that only those scores from the two most recent attempts within the last 5 years will be considered in the point count.

Calculation of Total Points

The applicant's total points are calculated using attendance at information sessions, academics (including but not limited to completed course work) and the grand total of the PSB. The highest grand total of the two most recent eligible PSB tests will be selected for this calculation. Please refer to the point count sheet for details.

As stated earlier, applicants will receive a point count for review via email. **APPLICANTS WHO FAIL TO RESPOND TO THE REQUEST TO REVIEW THEIR POINT COUNT WILL WAIVE THEIR RIGHT TO CONTEST THEIR POINT TOTALS.** *Applicants' point counts are confidential. To protect your privacy, point count totals cannot be discussed on the telephone.*

Acceptance into the program is for the current year only (2020-2021). Students that decline their seat will need to reapply for future admission.

NOTIFICATION PROCEDURE

Twenty (20) new students will be admitted to the OTA program for Fall 2020. Students are selected based on a point count system. Applicants who are selected will be expected to produce an up to date immunization record and current (within 6 months) TB test or chest x-ray prior to the first day of classes.

The 20 selected students will be notified when to complete the following information:

1. **Medical Reports**

All accepted students will be sent the North Carolina Community College System Medical Forms. These completed health/medical and immunization reports must be received on the specified date noted in the acceptance correspondence via email. A physical exam including vision and hearing is required.

2. **Drug Screen**

Twelve (12) panel urine drug screen is mandatory. Methadone will be included in the urine drug screening.

3. **CPR**

You must submit documentation of the American Heart Association (AHA) Basic Life Support

BLS or BCLS (adult, child, and infant). This is good for two years. Classes are available through South Eastern Area Health Education Center (SEAHEC) <http://www.coastalaheac.org> or call (910) 343-0161. CPR certification offered by the Red Cross is no longer accepted.

4. Criminal Background Check

At their discretion, clinical sites may require a drug screening and/or a criminal background check prior to allowing students into the clinical setting (if required, any associated fees will be the responsibility of the student). Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation from the clinical assignment. In addition, certain criminal activity, as evident by a criminal background check may also disqualify a student from clinical participation. Please be aware that failure to participate in clinical assignments based on either the drug screening or criminal background check will result in dismissal from the Occupational Therapy Assistant Program. **Cape Fear Community College will not accept, hold or forward the background checks. It is your responsibility to provide this report for the clinical site if needed.** For further information, students should see the “Drug and Alcohol Policy” in the **CFCC Student Handbook**. **Students can access a criminal background check at www.castlebranch.com.**

5. Transportation

Students must provide their own transportation to clinical fieldwork sites. Applicants should be aware that travel in areas outside of New Hanover and Pender Counties will be required for fieldwork placement.

A. PROGRESSION POLICY

Students admitted to the OTA Program must achieve or have achieved a “C” in each course in the curriculum in order to progress semester by semester.

Grading Policy

A	Excellent	92-100
B	Good	84-91
C	Average	76-83
D	Poor	68-75

Readmission Policies

Readmission into the OTA program for a student who has been dismissed is at the discretion of the OTA program faculty. Students who wish to reapply following a dismissal, must have prior approval from the OTA program director before completing the application process.

If a student voluntarily withdraws from the OTA program, resumption of courses is at the discretion of the OTA program faculty. Students who withdraw for personal reasons will be considered for readmission on an individual case by case basis. Students who wish to reapply following a voluntary withdrawal from the program, must have prior approval from the OTA program director before completing the application process to determine the semester in which they will resume courses. Students that are readmitted must complete courses within 1 year of initial enrollment. Students must also complete all fieldwork work within 1 year of didactic coursework. Application for readmission must be completed within a specific time period as determined by program faculty. The applicant must complete the following to be considered for readmission:

1. Submit a current physical form signed by a physician within the last year.
2. Submit an official copy of transcripts of work completed in the interim.
3. Students who are provided with an opportunity to be readmitted must resume the course(s) during the next semester it is offered. All fieldwork must be completed within 1 year of the last day of didactic coursework.
4. Students MAY BE required to audit a previous course and achieve competencies with a passing grade.

B. PHYSICAL AND COGNITIVE EXPECTATIONS OF AN OTA STUDENT

Occupational therapy is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. For purposes of occupational therapy assistant program compliance with the 1990 Americans with Disability Act, a qualified individual with a disability is one who, with or without reasonable accommodation or modification, meets the essential eligibility requirements for participation in the nursing program.

If a student believes that he or she cannot meet occupational therapy assistant program requirements without accommodations, the Disability Support Services office will determine, on an individual basis, whether or not the necessary accommodations or modifications can be reasonably made.

CFCC provides reasonable accommodations to otherwise qualified students with disabilities, as long as such disabilities, determined on a case-by-case basis, do not preclude the student from meeting the qualifications considered essential to the program. The essential functions (Technical Standards) are listed on the next page.

TECHNICAL STANDARDS

Criterion	Standard	Examples of Necessary Activities (Not all Inclusive)
Critical Thinking	Critical Thinking ability sufficient for problem solving and clinical judgment.	<ul style="list-style-type: none"> • Identify cause and effect relationships in clinical situations • Develop appropriate interventions • Assess risks and provide for patient safety • Consider multiple priorities • Make effective decisions quickly
Interpersonal	Interpersonal abilities to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	<ul style="list-style-type: none"> • Establish rapport with clients & colleagues • Cope effectively with stress in the workplace • Cope with client & colleague emotions calmly • Demonstrate a high degree of patience
Communication	Communication abilities sufficient for interaction with others in verbal and written form.	<ul style="list-style-type: none"> • Give formal/informal reports on client progress • Provide client/caregiver education • Conduct interviews, inservices, and presentations
Mobility	Physical abilities sufficient to move throughout facilities and within small spaces to provide effective client care.	<ul style="list-style-type: none"> • Move around in client rooms, bathrooms & treatment areas • Stand, squat, reach above head, lift, push, pull • Walk the equivalent of 5 miles daily at work
Motor Skills	Gross and fine motor abilities sufficient to provide safe and effective occupational therapy services.	<ul style="list-style-type: none"> • Fabricate & use adaptive devices & splints • Position & transfer clients • Utilize gross & fine motor skills in client care
Hearing	Auditory ability sufficient to monitor and assess client needs and maintain facility safety.	<ul style="list-style-type: none"> • Hear monitor alarms, emergency signals, auscultatory sounds & cries for help • Hear telephone communications
Visual	Visual ability sufficient for observation and assessment necessary in occupational therapy practice.	<ul style="list-style-type: none"> • Observe client responses to treatment, including changes in skin color • Read assessment instruments
Tactile	Tactile ability sufficient for physical assessment in occupational therapy practice.	<ul style="list-style-type: none"> • Perform palpation such as in manual muscle testing • Carry out OT assessments & interventions
Emotional	Emotional stability sufficient to maintain composure in stressful situations.	<ul style="list-style-type: none"> • Interact appropriately with peers, clients & supervisors at all times, including high stress • Receive corrective feedback calmly
Environmental	Ability to tolerate environmental stressors.	<ul style="list-style-type: none"> • Adapt to variations in work schedule • Work with chemicals required for OT practice • Work in areas that are close or crowded

Students who feel they need accommodations should contact the Disability Support Services office in the Union Station Building (Room U-218) on the Downtown Campus or call 910-362-7012 or 910-362-7158.

C. DISQUALIFYING FACTORS

Students may be denied licensure and/or certification for any of the following reasons:

- a. Conduct not in accordance with the moral and ethical standards of an

Occupational Therapy Assistant:

1. has given false information or has withheld material information;
2. has been convicted of or pleaded guilty or nolo contendere to any crime which indicated that the individual is unfit or incompetent to practice or that the individual has deceived or defrauded the public;
3. has used any drug to a degree that interferes with his or her fitness to practice in occupational therapy;
4. has engaged in conduct which endangers the public health;

- b. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NBCOT offers an **Early Determination Review** to individuals who 1) have been charged with or convicted of a felony, 2) have had any professional license, registration, or certification revoked, suspended, or subject to probationary conditions by a regulatory authority or certification board, or 3) have been found by any court, administrative, or disciplinary proceeding to have committed negligence, malpractice, recklessness, or willful or intentional misconduct which resulted in harm to another.

The fee for the Early Determination Review is \$100.00.

In this "early determination" process, NBCOT may give early or prior approval to take the certification exam to an individual, who is considering entering an educational program or has already entered an educational program, but is not yet eligible to apply for the examination, provided that the information reviewed is not found to be in direct violation of any of the principles set forth in NBCOT's Candidate/Certificate Code of Conduct.

Should an individual receive a favorable early determination review and then apply to take the certification examination, he/she will still be required to respond to the character questions on the exam application. Provided that no additional incidents relating to character have been incurred since the favorable early determination review, the individual will simply be required to submit a written statement to NBCOT upon application that references the favorable determination and affirms that no additional incidents have been committed since the review. The individual would not be required to resubmit the information reviewed in the early determination process.

Information required to be submitted for review is as follows:

1. An explanation of the events regarding the individual's character background;
2. Copies of any official documentation related to the incident; and
3. Any additional information or documentation the individual may wish to include, such as remedial measures taken since the incident.

Information submitted for review should be sent to:

NBCOT, Inc.
Attn: Early Determination Review
800 S. Frederick Avenue, Suite 200
Gaithersburg, MD 20877-4150

- c. A felony conviction may affect students' ability to be placed in a fieldwork Level 2 clinical site.

Depending on fieldwork site accepted applicants may be required to take a drug screen prior to clinical rotation. Positive screening may result in dismissal. Students may be denied Fieldwork I and Fieldwork II placement at a Fieldwork site if they have a felony conviction.

D. ADDITIONAL INFORMATION

-Notification of admission status of an applicant is communicated via email by the Health Science Enrollment Center.

-Accepted students will be required to attend an orientation to the program before the first week of classes.

-OTA 260 and OTA 261 Fieldwork Placement II courses offered in the final semester must be completed within twelve (12) months of the didactic course work.

-Students in the OTA Program must achieve a “C” in OTA courses in the curriculum in order to progress to the next semester. (Non-OTA courses may be repeated if a grade below “C” is obtained.)

THE OCCUPATIONAL THERAPY ASSISTANT FACULTY EMPHASIZES THAT ATTITUDES AND ACTIONS DEMONSTRATE A STUDENT’S ETHICS. THEREFORE, ACCORDING TO CFCC POLICY A STUDENT WILL RECEIVE AN “F” IN A COURSE FOR: CHEATING, PLAGERIZING, FALSIFYING INFORMATION, STEALING, BRINGING WEAPONS ON CAMPUS, AND/OR USING PROFANE LANGUAGE. AN “F” IN AN OTA CLASS MAY RESULT IN DISMISSAL FROM THE PROGRAM.

-Applicants should be aware that travel in areas outside of New Hanover and Pender Counties may be required for Fieldwork placement. Students may also be required to stay overnight during the last Semester when Fieldwork Placement II occurs.

-Fieldwork sites will be secured for each student by the OTA faculty. Personal needs and desires of each student will be taken into consideration when determining placement to the extent possible. Students must complete fieldwork at the site provided or be dismissed from the OTA program.

ESTIMATED COSTS:

Tuition (in-state)	\$ 76.00	(per credit hour plus fees)
Tuition (out-of-state)	268.00	(per credit hour plus fees)
Books/Supplies	300.00	(average for each semester)
Name Tag	5.00	
Activity fee	35.00	
Technology fee	3.00 – 48.00	(depending on number of credit hours)
Parking & Security Fee	40.00 – 75.00	(depending on number of credit hours)
2 OTA program shirts (min.)	50.00	
Criminal Background, Drug	105.00	
Screen & Immunization Tracker		
Physical	100.00	
Drug screen recheck as required by specific sites	40.00	
Background recheck as required by specific sites	22.00	
CPR	50.00	
Student Membership AOTA	75.00	
Liability insurance	15.00	(per school year)

Total tuition and fees depends on the number of credit hours you enroll in each semester. Please see chart on page 13. Students may be responsible for the purchase of health insurance, hepatitis B immunization (optional), and drug screening if fieldwork sites require such. Students may also be required to obtain CPR certification for level II fieldwork placement.

CERTIFICATION/LICENSURE

1. The National Board for Certification in Occupational Therapy may deny eligibility for the certification examination for occupational therapy assistants to individuals convicted of a felony or convicted of any other crime involving moral turpitude.
2. The North Carolina Board of Occupational Therapy may deny licensure to individuals convicted of a felony or any other crime involving moral turpitude.
3. The National Certification Examination has a \$495.00 (approximate) registration fee. This fee must be paid in advance and can be refunded only in part with adequate notice regarding ineligibility or withdrawal.
4. In order to practice within the state of North Carolina as a Certified Occupational Therapy Assistant, the graduate must hold a North Carolina license that is issued following successful completion of the **NBCOT** exam and the proper fees.

RESOURCES/ASSISTANCE

If you have questions or concerns regarding the selective admissions process, please contact a staff member of the Health Science Enrollment Center at the Wilmington Campus in the Union Station Building (Room U-297); healthsciences@cfcc.edu; 910-362-7139.

TUITION & FEES

Payment methods: cash, check, money order, VISA, MasterCard, American Express, Discover, financial aid, payment plan, or third (3rd) party sponsorship. All forms of payment must be received by the Business Office to be officially registered.

Tuition is established by the North Carolina State Legislature and is subject to change without prior notification.

CREDIT HOURS	IN-STATE TUITION	OUT-OF-STATE TUITION	STUDENT ACTIVITY FEES	PARKING & SECURITY FEE	TECHNOLOGY FEES
1	76.00	268.00	35.00	40.00	3.00
2	152.00	536.00	35.00	40.00	6.00
3	228.00	804.00	35.00	40.00	9.00
4	304.00	1072.00	35.00	40.00	9.00
5	380.00	1340.00	35.00	40.00	12.00
6	456.00	1608.00	35.00	40.00	15.00
7	532.00	1876.00	35.00	75.00	18.00
8	608.00	2144.00	35.00	75.00	21.00
9	684.00	2412.00	35.00	75.00	24.00
10	760.00	2680.00	35.00	75.00	27.00
11	836.00	2948.00	35.00	75.00	30.00
12	912.00	3216.00	35.00	75.00	33.00
13	988.00	3484.00	35.00	75.00	36.00
14	1064.00	3752.00	35.00	75.00	42.00
15	1140.00	4020.00	35.00	75.00	45.00
16 OR MORE	1216.00	4288.00	35.00	75.00	36.00

PROFESSIONAL LIABILITY INSURANCE: \$15.00 PER SCHOOL YEAR (HEALTH SCIENCE STUDENTS)

FULL TIME: 12 CREDIT HOURS

3/4 TIME: 9 CREDIT HOURS

1/2 TIME: 6 CREDIT HOURS

Revised 8/2019

Financial Aid

The Financial Aid office monitors a policy that is based on federal regulations that establishes a maximum time frame for completion of a program of 150 percent of the published length of an educational program.

This means that as a student majoring in Pre-Nursing or a Pre- Health Science program, you will need to pay careful attention to the number of hours you attempt prior to actual admission into your program of choice. Depending on the number of hours that you have attempted prior to admission into Nursing or a Health Science program, you may not be eligible for enough financial aid to complete the program after you have been admitted.

To make sure you understand this policy and that you plan ahead in order to use your financial benefits in a wise and timely manner, please consult with the financial aid office located in the Union Station Building (Room U-138) on the Downtown Campus or in the McKeithan Center (Room NA-100) at the North Campus.

OTA COURSE AND HOUR REQUIREMENTS

TITLE	CLASS	LAB	HOURS CLINICAL	WORK EXPER.	CREDIT
I General Education Courses					
BIO 169 Anatomy & Physiology II	3	3	0	0	4
COM 120 Intro to Interpersonal Communication	3	0	0	0	3
Or					
COM 110 Introduction to Communication	3	0	0	0	3
ENG 111 Writing & Inquiry or Expository Writing	3	0	0	0	3
ENG 112 Argument-Based Research	3	0	0	0	3
Or					
ENG 114 Professional Research & Report.	3	0	0	0	3
Humanities/Fine Arts Elective	3	0	0	0	3
PSY 150 General Psychology	3	0	0	0	3
II Major Courses					
BIO 168 Anatomy & Physiology I	3	3	0	0	4
OTA 110 Fundamentals of OT	2	3	0	0	3
OTA 120 OT Media I	1	3	0	0	2
OTA 130 Assessment Skills	2	3	0	0	3
OTA 140 Professional Skills	0	3	0	0	1
OTA 150 Peds Concepts & Interventions	2	3	0	0	3
OTA 164 Fieldwork I-Placement 1	0	0	3	0	1
OTA 162 Fieldwork I-Placement 2	0	0	3	0	1
OTA 163 Fieldwork I-Placement 3	0	0	3	0	1
OTA 170 Physical Conditions	2	3	0	0	3
OTA 180 Psychosocial Conditions	2	3	0	0	3
OTA 220 OT Media II	1	6	0	0	3
OTA 240 Professional Skills II	0	3	0	0	1
OTA 250 Adult Concepts & Interventions	2	3	0	0	3
OTA 260 Fieldwork II-Placement 1	0	0	18	0	6
OTA 261 Fieldwork II-Placement 2	0	0	18	0	6
PSY 241 Developmental Psychology	3	0	0	0	3
PSY 281 Abnormal Psychology	3	0	0	0	3
CIS 111 Basic PC Literacy	1	2	0	0	2
Or					
CIS 110 Introduction to Computers	2	2	0	0	3
III Occupational Therapy Electives					
SOC 240 Social Psychology	3	0	0	0	3
Or					
BUS 230 Small Business Management	3	0	0	0	3
Or					
PSY 265 Behavioral Modifications	3	0	0	0	3
Or					
SOC 213 Sociology of the Family	3	0	0	0	3
Or					
SOC 220 Social Problems	3	0	0	0	3
Or					
SOC 210 Introduction to Sociology					
			TOTAL CREDITS	71/72	

Revised 8/2019

**OCCUPATIONAL THERAPY ASSISTANT
POINT COUNT WORKSHEET
FALL 2020**

MINIMUM REQUIREMENTS (to include but not limited to; see admissions requirements):

Overall CFCC GPA of 2.5 mandatory
 High School or College Biology (no age limit) mandatory

SECTION A: NON-COURSEWORK

Attended Information Session (10pts) _____
 (Must attend during current application period to be awarded points.)
 Grade Point Average of a 3.0 or higher at CFCC (10pts) _____
 (minimum 12 credit hours excluding developmental courses)
 Current HS Senior with a 3.5 GPA (unweighted) or better (50pts) _____
 (Will not get points for both High School GPA and college courses)

SECTION B: COLLEGE COURSEWORK

Courses required prior to or during the program as outlined in the college catalog. Points apply if taken prior to the application deadline.

*BIO 168 Anatomy/Physiology I (4 sem hrs) A (30pts) _____
B (20pts) _____
C (10pts) _____

*BIO 169 Anatomy/Physiology II (4 sem hrs) A (30pts) _____
B (20pts) _____
C (10pts) _____

***Only the first attempt with a letter grade of "C" or better will be considered for the point count.**

PSY 150 General Psychology (3 sem hrs) A (30pts) _____
B (20pts) _____
C (10pts) _____

PSY 241 Developmental Psych (3 sem hrs) A (15pts) _____
B (10pts) _____
C (5pts) _____

PSY 281 Abnormal Psychology (3 sem hrs) A (15pts) _____
B (10pts) _____
C (5pts) _____

SOC 240 Social Psychology (3 sem hrs)
OR
 Bus 230 Small Business Management (3 sem hrs)
OR
 PSY 265 Behavioral Modifications (3 sem hrs)
OR
 SOC 213 Sociology of the Family (3 sem hrs)
OR
 SOC 220 Social Problems (3 sem hrs) A (15 pts) _____
B (10 pts) _____
OR
 SOC 210 Introduction to Sociology(3 sem hrs) C (5pts) _____

ENG 111 Writing & Inquiry (3 sem hrs) A (15pts) _____
B (10pts) _____
C (5pts) _____
OR Expository Writing

ENG 112 Argument Based Research (3 sem hrs) A (15pts) _____
B (10pts) _____
OR
 ENG 114 Prof. Research & Reporting (3 sem hrs) C (5pts) _____

COM 120 Intro. to Interpersonal Comm (3 sem hrs) A (15pts) _____
B (10pts) _____
OR
 COM 110 Intro. to Communication C (5pts) _____

Humanities/Fine Arts Elective A (15pts) _____
B (10pts) _____
C (5pts) _____

CIS 111 Basic PC Literacy (2 sem hrs) A (15pts) _____
OR B (10pts) _____
 CIS 110 Intro. to Computers (3 sem hrs) C (5pts) _____

Total Points for Sections A & B _____
 (Maximum total for sections A & B = 230)

SECTION C: PSB ADMISSIONS TEST

	Percentile Score
Verbal	_____
Arithmetic	_____
Non-Verbal	_____
Spelling	_____
Reading	_____
Natural Science	_____
Vocational Adjustment	_____
Percentile Score Total	_____
(Maximum total for section C = 693)	

SUMMATION OF POINT TOTALS

Sections A & B _____

Section C _____

Grand Total _____

If students have the same point count total, the date and time that the "Intent to Apply" was filed will be considered.