

**AGENDA**  
**CAPE FEAR COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**NOVEMBER 17, 2021**  
**5:00 PM**

- I. Call to Order and Pledge of Allegiance
- II. Conflict of Interest
- IV. Approval of Minutes September 23, 2021
- V. Recognitions and Introductions
- VII. Chair's Report
- VIII. President's Report
- IX. Committee Reports
  - A. Facilities & Equipment Committee
  - B. Finance Committee
  - C. Administrative & Personnel Committee
- X. Other Reports
  - A. SGA Report
  - B. Faculty Association Report
  - C. Foundation Report
- XI. Announcements
- XII. Date of Next Meeting – January 20, 2021



**North Carolina State Ethics Commission**

**ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER**

*(to be read by the Chair or his or her designee at the beginning of each meeting<sup>1</sup>)*

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In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation<sup>2</sup> in the particular matter involved.

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<sup>1</sup> N.C.G.S § 138A-15 (e): "At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest under this Chapter. The chair also shall inquire as to whether there is any known conflict of interest with respect to any matters coming before the board at that time."

<sup>2</sup> "A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceedings in which the public servant's impartiality might reasonably be questioned due to the public servant's familial, personal, or financial relationship with a participant in the proceeding." See N.C.G.S § 138A-36 (c). If necessary, the Chairman or individual member involved should consult with his ethics liaison, legal counsel, or State Ethics Commission to help determine the appropriate response in a given situation.

## MINUTES

**FOR MINUTES  
CAPE FEAR COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
SEPTEMBER 23, 2021  
5:00 PM**

Following proper public notifications on September 20, 2021, and a determination that a quorum was present, the Cape Fear Community College Board of Trustees met in regular session on Thursday, September 23, 2021, at 5:00 pm in the boardroom, Union Station Building. Mr. Bill Cherry, Chair, presided.

Trustees present were: Mr. Bill Cherry, Chair; Mr. Jonathan Barfield; Mr. A.D. “Zander” Guy; Ms. Deborah Maxwell; Ms. Deloris Rhodes; Mr. Bill Rivenbark; Ms. Mary Lyons Rouse; Ms. Paula Sewell; Mr. Bruce Shell and Mr. Miguel Nandlal, SGA President. Trustees not present: Mr. Robby Collins.; Mr. Jimmy Hopkins; Mr. Jason McLeod and Mr. Bruce Moskowitz;

Employees present were: Mr. James Morton, President; Ms. Joann Ceres, Vice President of Student Services; Ms. Christina Greene, Vice President Business Services; Ms. Michelle Lee, Executive Director President’s Office and Board Liaison; Dr. Jason Chaffin, Vice President for Academic Affairs; Dr. Michael Cobb, Vice President of Institutional Effectiveness, Planning and Compliance, SACS Liaison; Ms. Sonya Johnson, Vice President of Marketing and Communications; Ms. Anne Smith, Vice President of Human Resources; Dr. Eric Brandon, Faculty Association President; Mr. Shane Fernando, Vice President of Advancement and the Arts; Mr. Jakim Friant, Executive Director of IT; Ms. Logan Thompson, Director of Philanthropy CFCC Foundation; Ms. Debi Causey, Coordinator, Events; Mr. John Gemmell, Program Director Construction Management; Mr. Shawn Dixon, Department Chair Applied Technologies; Ms. Lynn Criswell, Dean General Education and Science; Ms. Tammy McKenzie, Assistant Director Marketing and Community Relations; Mr. Robert Carter, Manager Technical Support IT; Mr. Antonio Arteaga-Paredes, Sr. Media Technician; Ms. Susan Porter, Sr. Executive Assistant President’s Office; and other employees (see below).

Others present were:           Mr. Ken Gray, Attorney Ward & Smith  
  Rachel Keith, WHQR Reporter  
  Bethanie Simms, WHQR Reporter

The meeting was opened with The Pledge of Allegiance to the US Flag.

### CONFLICT OF INTEREST

Mr. Cherry read the conflict of interest statement issued by the North Carolina Board of Ethics reminding trustees to declare any conflict of interest or appearance of conflict with respect to any matters coming before the Board on this date and refrain from any undue participation in the particular matter involved.

## **OATH OF OFFICE**

Ms. Lee administered the oath of office to Ms. Deloris Rhodes, Mr. Zander Guy and Mr. Jonathan Barfield.

## **MINUTES**

A MOTION was made by Mr. Barfield and seconded by Ms. Maxwell to approve the July 22, 2021, minutes as presented. Motion carried unanimously.

## **RECOGNITIONS AND INTRODUCTIONS**

### **NEW HIRES**

Ms. Smith introduced the following new employees in attendance.

John Fields, Chemistry Instructor

Megan Brehun, Director of Disability Services

Allyson Halso, AHS Coordinator

President Morton introduced Mr. Ken Gray, attorney with Ward and Smith.

## **PRESENTATIONS**

### **Phi Theta Kappa**

Ms. Jordyn Reuter spoke with the Trustees regarding her experience with Phi Theta Kappa.

### **Diversity Initiatives**

President Morton reviewed a PowerPoint presentation on CFCC's efforts on equity and diversity initiatives.

## **CHAIR'S REPORT**

Mr. Cherry presented the following report.

### **Appointments and Reappointments**

Congratulations to Mr. Jonathan Barfield for his reappointment to the Board of Trustees by the Governor with a term ending on June 30, 2025, Mr. Zander Guy for his reappointment from the Pender County Commissioners for a term ending on June 30, 2025 and to our newest Trustee Ms. Deloris Rhodes who was appointed by the Governor for a term ending June 30, 2024.

### **Trustee Recognition**

I would like to take a moment to recognize Mr. Louie Burney for his 14 years of service to Cape Fear Community College. Mr. Burney was not able to be here tonight but I wanted to share a few things about his service to the Board of Trustees.

During Louie's tenure he has been appointed or reappointed by the following Governors:

Mike Easley

Beverly Perdue

Pat McCrory  
Roy Cooper

Louie has a sincere love for Cape Fear Community College and has served on numerous committees and supported and attended countless events. Louie's knowledge and leadership have been instrumental in helping the College grow and succeed. We are grateful for the service that he has provided and for the support that he continues to give the College.

### **Ethics Training**

Public servants must participate in an ethics and lobbying presentation within six (6) months of their election, reelection, appointment, or employment. If you have not satisfied your educational requirements please make arrangements to do so. Ethics Training must be completed every two years.

The list of scheduled upcoming training sessions is listed at <http://www.ethicscommission.nc.gov/>. Online Ethics Training is now available through this website. Please contact Michelle Lee at 910-362-7555 if you have any questions regarding this training.

### **Meetings**

Vice Chair Bruce Shell and myself had a "get to know you" meeting with Dr. Eric Brandon, Faculty Association President. This was a great meeting and I appreciate Eric taking the time to meet with us.

### **PRESIDENT'S REPORT**

President Morton presented the following report.

#### **Program Recognition**

Cape Fear Community College's Cosmetology program was ranked best in state out of 68 colleges and universities by Prepler.com.

The Cape Fear Community College Practical Nursing Program was ranked number 1 by Nursing Schools Almanac.

#### **Commencement**

Summer Commencement was held August 6, 2021 in the Wilson Center. Over 500 students earned degrees, diplomas, and certificates, many of them participated in the commencement ceremony.

#### **In-Service Training**

In-Service was held August 17, 2021. Multiple training workshops were offered, as well as a health and benefits fair for our faculty and staff. The following employees were in attendance and recognized by President Morton:

President's Award for Staff was awarded to Ms. Rachel Cavanaugh

President's Award for Faculty was awarded to Mr. Benny Hill.

Marilyn Goodman Anderson Award for Excellence in teaching was awarded to Ms. Yuna Shin.

### **Cape Fear Manufacturing Partnership**

Attended the Cape Fear Manufacturing Partnership meeting in August with approximately 15 manufacturing companies highlighting pre-apprenticeship and apprenticeship programs, and various EWD programs.

### **Enrollment Update**

Fall curriculum enrollment for 2021 is up by 1.1 percent over 2020 and 2.5 percent over 2019. Summer 2021 Curriculum and EWD FTE was up approximately 14 percent. Many colleges continue to struggle with enrollment and I sincerely thank our faculty and staff for working very hard to make this increase happen.

### **Blanket Travel President**

A MOTION was made by Mr. Guy and seconded by Ms. Sewell to approve the Blanket Travel for President Morton. Motion carried unanimously.

James Morton, President of Cape Fear Community College, is hereby authorized to engage in college-related travel from one campus to another, to off-campus locations throughout the service area, to meetings at various locations within the state, to various in-state and out-of-state meetings and functions of the Commission on Colleges (CFCC's primary accrediting agency), to state/regional/national meetings of the Association of Community College Trustees, to national meetings of the American Association of Community Colleges, and to other conferences and meetings that relate to specific initiatives being considered or undertaken by Cape Fear Community College.

### **Pathways**

CFCC has been approved to offer the following Career and College Promise – Workforce Continuing Education Pathway(s) at Pender High School, Heidi Trask High School, and Topsail High School:

Maintenance/Operations  
Apartment Maintenance Technician, HVAC, Plumbing  
Facility and Mobile Equipment  
Small Engine Mechanic, Marine Engine Repair

### **Foundation Audit 2020-2021**

The Foundation Audit for 2020-2021 was completed with no findings.

### **Coastal Horizons Partnership**

Cape Fear Community College is partnering with Coastal Horizons to make licensed therapy sessions available to students. Through the Coastal Horizons and CFCC Collaborative, CFCC students will have a direct and immediate way to connect with licensed therapists and have confidential discussions on campus or virtually. Slated to start fall 2021, the Coastal Horizons and CFCC Collaborative will commission a Coastal Horizons therapist to serve at the CFCC downtown

Wilmington Campus seven hours a day, four days per week, with some telehealth sessions available.

### **Longleaf Support Grant**

The application for use of the Longleaf Support Grant has been approved. We are now able to hire a Full Time Career Counselor and a Full Time Success Coach. These will be time-limited positions based on the funding received. The grant for the Career Counselor will extend through June 30, 2023 and the Success Coach position will go through April 30, 2023. The amount awarded is \$143,661 with a match from CFCC of \$57,464.

### **NCACCT**

The NCACCT Leadership Seminar was held in Wilmington this week. President Morton and several Trustees attended the seminar.

### **Advertising Graphic Design Program**

CFCC's Advertising and Graphic Design Program started this fall. The program is off to a wonderful start and students have shown great interest.

### **NC Longleaf Commitment Grant**

As of September 17, 2021, CFCC has awarded \$598,774 to 594 spring 2021 graduating high school students.

### **Meetings with Faculty and Staff**

The first "Chat with the President" meeting with Faculty and Staff was held September 16, 2021. These meetings are designed to host open communication and offer a forum for questions and issues to be discussed. I am delighted to have this opportunity to talk openly in a relaxed atmosphere and it was truly informative. I left this meeting with a list of items to address to make CFCC better.

### **Partnership with Mt. Calvary Leadership Academy**

The CFCC Small Business Center is partnering to provide a 4-hour Entrepreneur Academy for 15 participants which will focus on Leadership, Business Planning and access to capital on October 9, 2021.

CFCC will help with the CF Pope project to present the history of the first African American training school which dates back to 1891.

Mr. Cherry stated that he spoke with employers regarding the lineman program.

## **COMMITTEE REPORTS**

### **Facilities & Equipment Committee**

President Morton presented the following reports.

**Pender County Capital Outlay**

Pender County Capital Outlay Projects <b>2020-2021</b> Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget	Remaining	Status and Estimated Completion Date
1	Burgaw Center BC & BD Economic & Workforce Development - Add Parking Lot	\$16,000.00	\$218,253.00	\$7,025.00	\$241,278.00	\$250,000.00	\$8,722.00	Completion October 2021

**NC Connect Bond Projects**

Connect NC Bond Projects - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget NC Connect & County Funds	Remaining	Status
4	Buildings "A,S,N" 411 N. Front St. Repair & Renovation Projects	\$338,141.02	\$4,096,187.00	\$448,405.98	\$4,882,734.00	\$4,882,734.00	\$0.00	Work started 1/4/21, contract completion date 11/5/21.

**Lineman Training Facility**

EDA Grant Lineman Training Facility Project - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget Federal Grant and CFCC Other Funds	Remaining	Status
1	CFCC N. Campus Electric Lineworker Overhead and Underground Training Facility	\$90,500.00	\$659,800.00	\$10,250.00	\$760,550.00	\$791,760.00	\$31,210.00	Received Construction Award Notice

**Wilson Center Multipurpose Addition**

WA Building - Wilson Center Multipurpose Addition Project - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget	Remaining	Status
1	WA Building - Wilson Center Multipurpose Addition	\$114,480.00		\$7,002.30	\$121,482.30	\$1,250,000.00	\$1,128,517.70	Finalizing schematic design and proceeding to full plans.

**Naming Opportunities Proposal**

A MOTION from the Facilities & Equipment Committee recommends to the Board of Trustees approval of the Naming Opportunity amounts for CFCC buildings as presented. Motion



carried unanimously. President Morton commended Mr. Shane Fernando and Ms. Logan Thompson for their work on this project.

### Downtown Buildings

Naming Opportunity	Location	Cost	Notes
G Building	Walnut and Front Street	\$3,000,000	
P Building	2 <sup>nd</sup> and Red Cross Street	\$500,000	
X Building	3 <sup>rd</sup> and Red Cross Street	\$500,000	

### CFCC Pier and Docks

Naming Opportunity	Location	Cost	Notes
Pier	Edge of W Building Leading to M Dock House	\$2,500,000	
Boat Slip	Behind W Building	\$75,000	
Outdoor Patio	Behind W Building	\$50,000	
Dock House	M	\$20,000	
Dock (2)	Off Pier by M Dock House	\$15,000	

### F Building

Naming Opportunity	Location	Cost	Notes
F Building (Work Force Training Center)	Front Street between Union Station and Schwartz Center	\$1,000,000	

### Workforce Training Center (Automotive & Health and Fitness)

Naming Opportunity	Location	Cost	Notes
Automotive Shop	F117	\$50,000	
Automotive Shop Lab	F125	\$35,000	
Health and Fitness Lab	F103	\$20,000	
Classroom	F112	\$15,000	
Health and Fitness Classroom	F110	\$15,000	
Shop Bay (4)	F Building	\$10,000	

## K Building

Naming Opportunity	Location	Cost	Notes
K Building (Collision Repair & Refinishing Technology)	3 <sup>rd</sup> Street between Walnut and Red Cross Street	\$1,000,000	

## Autobody Shop

Naming Opportunity	Location	Cost	Notes
Autobody Shop	K109	\$50,000	
Bay Canopy	K Building	\$20,000	
Autobody Shop Classroom	K100	\$15,000	
Shop Bay (4)	K Building	\$10,000	

## L Building

Naming Opportunity	Location	Cost	Notes
L Building	Corner of Front St and Red Cross St, across from Union Station	\$5,000,000	

## Level One

Naming Opportunity	Location	Cost	Notes
Child Development Center	L101	NAMED	Bonnie Sanders Burney Center
Athletics Lounge	L112	\$50,000	
Dental Clinic	L102	\$50,000	
Pastry Arts Cafeteria and Lounge	L110	\$30,000	
Pastry Arts Classroom	L109	\$18,000	

## Level Two

Naming Opportunity	Location	Cost	Notes
International Center	L221	NAMED	Siegfried and Louise Goodman International Center
Library		\$500,000	
Reading Room	L200	\$75,000	

TV Studio	L220	\$50,000	
Learning Lab	L218	\$25,000	
Reference Room	L217C	\$25,000	
Classroom	L202	\$20,000	
Conference Room and Archives	L201	\$20,000	
Group Study Room (4)	L209, L207, L217A, L217B	\$8,000	
Study Room (5)	L202 A, B, C, D, E	\$5,000	

### Level Three

Naming Opportunity	Location	Cost	Notes
Terrace	L332	\$25,000	
Classroom	L315	\$20,000	
Computer Lab	L312	\$20,000	
Early Childhood Development Classroom	L325	\$20,000	
Early Childhood Development Office	L327	\$20,000	
Medical Assisting Classroom	L323	\$20,000	
Medical Assisting Lab	L321	\$20,000	
Occupational Therapy Assistant Classroom	L322	\$20,000	
Pharmacy Technology Classroom	L330	\$20,000	
Radiography Classroom	L303	\$20,000	
Radiography Lab	L301	\$20,000	
Student Lounge		\$10,000	

### S Building

Naming Opportunity	Location	Cost	Notes
S Building	Water Street and Walnut Street	NAMED	McLeod Building

### Ground Level

Naming Opportunity	Location	Cost	Notes
Outdoor Patio	Facing Walnut and Front Street	\$30,000	

## Level Two

Naming Opportunity	Location	Cost	Notes
Marine Biology Lab	S205	\$30,000	

## R Building (Schwartz Center)

Naming Opportunity	Location	Cost	Notes
R Building	Front Street and Hanover Street	NAMED	Schwartz Center

## Schwartz Center

Naming Opportunity	Location	Cost	Notes
Lobby	R100	NAMED	Donna Cote Lobby
Men's Basketball Locker Room	R110A	NAMED	George Rountree Men's Basketball Locker Room
Scoreboard	R101	NAMED	BB&T Scoreboard
Team Room	R113	NAMED	Bill and Debbie Rudisill Team Room
Basketball Court	R101	\$500,000	
Basketball Basket (2)	R101	\$100,000	
Walk of Fame Hallway	Hallway behind basketball court in front of locker rooms	\$75,000	
Women's Basketball Locker Room	R112B	\$75,000	
Women's Volleyball Locker Room	R112C	\$75,000	
Athlete Recognition Wall	R100	\$50,000	
Concessions Booth	R102	\$50,000	
Donor Recognition Wall	R100A	\$50,000	
Weight Room	R120	\$50,000	
Visiting Team Locker Room (2)	Men's and Women's Lockers, on either side of Trainer Room (R121) and Weight Room (R120)	\$45,000	
Basketball Court Entrance (2)	Between R100 and R101	\$25,000	
Referee Locker Room (2)	Ref Lockers across from R110A	\$20,000	
Laundry Room	R114	\$10,000	

## U Building (Union Station)

Naming Opportunity	Location	Cost	Notes
Union Station	Front and Red Cross Street	\$10,000,000	

## Student Services, Level One West

Naming Opportunity	Location	Cost	Notes
Lobby	U101	\$350,000	
Café	U163	\$100,000	
Admissions	U102	\$100,000	
North Entrance	In front of U101	\$75,000	
Nixon Leaders Center	U152	\$50,000	
Sea Devil Welcome Center	U139	\$50,000	
Veterans Center Reception	U124	\$50,000	
Sea Devil Hall	U159	\$30,000	
Stairway	To right of main entrance lobby	\$30,000	
Main Entrance Vestibule	In front of U101	\$25,000	
Classroom	U153	\$20,000	
Break Room	U141	\$15,000	
Registrar Waiting	U138	\$15,000	
Elevators	Upon entering from U101	\$10,000	
Restroom (2)	RR	\$10,000	
Registrar Reception	U137	\$8,000	
Offices (21)	U104-U127	\$3,000-10,000	

## Student Services, Level One East

Naming Opportunity	Location	Cost	Notes
Auditorium	U170	\$500,000	
Cashier	U173	\$75,000	
Upper Lobby	Upstairs from main floor	\$75,000	
North Vestibule	North Entrance	\$25,000	
South Vestibule	South Entrance	\$25,000	
Gallery 1 (west side)	Hallway wall gallery, west	\$25,000	
Gallery 2 (east side)	Hallway wall gallery, east	\$20,000	
Conference Room	U183	\$20,000	

Cashier Waiting	U174	\$15,000	
Offices (13)	U175-U190	\$3,000-10,000	

## Student Services, Level Two

Naming Opportunity	Location	Cost	Notes
Human Resources Conference Room	U298	NAMED	John Upton Conference Room
Lobby	U201	\$100,000	
Testing Center	U212	\$50,000	
Business Office Conference Room	U262	\$35,000	
Advising Center	U240	\$25,000	
Community Relations	U246	\$25,000	
Disability Center	U218	\$25,000	
Human Resources Reception	U299A	\$25,000	
Sea Devil Hall	U255	\$25,000	
Classroom (6)	U251, U252, U291, U294, U295, U296	\$15,000	
Foundation Reception	U202	\$10,000	
Restroom (2)	RR	\$10,000	
Offices	Throughout level two	\$3,000-10,000	

## Nursing, Level Three

Naming Opportunity	Location	Cost	Notes
Reading Room	U302	NAMED	Dr. Joe James Reading Room
Lecture Room	U387	\$75,000	
Lobby	U301	\$65,000	
Practical Nursing Lab (2)	U383, U385	\$35,000	
Nursing Lab (6)	U304, U306, U307, U309, U314, U316	\$25,000	
Sea Devil Hall	U319	\$25,000	
Computer Lab (2)	U303, U342	\$20,000	
Nursing Classroom (2)	U311, U312	\$15,000	
Learning Lab	U386	\$15,000	
Patient Room (6)	U328, U330, U332, U334, U336, U338	\$10,000	
Restroom (2)	RR	\$10,000	
Offices (30)	U345-U376	\$3,000-10,000	

## Health Sciences, Level Four

Naming Opportunity	Location	Cost	Notes
Lobby	U401	\$100,000	
Biology Lecture Hall	U470	\$75,000	
Organic Chemistry Lab	U468	\$30,000	
Sea Devil Hall	U419	\$25,000	
Computer Lab	U469	\$20,000	
Nursing Classroom (5)	U402, U404, U405, U406, U408	\$20,000	
Surgical Technology Classroom (2)	U410, U411	\$20,000	
Biology Lab (2)	U461, U464	\$18,000	
Microbiology Lab (2)	U413, U416	\$18,000	
Instrumentation Lab	U465	\$15,000	
Sterile Process Lab	U452	\$12,000	
Surgical Technology Lab	U451A	\$12,000	
Restroom (2)	RR	\$10,000	
Offices (17)	U429-U450	\$3,000-10,000	

## President's Suite & Continuing Education, Level Five

Naming Opportunity	Location	Cost	Notes
Multi-Purpose Room	U506	NAMED	Windell Daniels Hall
Green Room	U503	NAMED	BB&T Green Room
Board Room	U502	\$150,000	
President's Suite	U564-U568	\$100,000	
Lobby	U501	\$75,000	
Terrace	U509	\$75,000	
Economic and Workforce Development Public Space	U562	\$50,000	
Event Reception	U504	\$50,000	
Economic and Workforce Development Office	U550	\$35,000	
Kitchen	U517	\$30,000	
Classroom/Breakout (5)	U512, U526, U527, U528, U529	\$20,000	
Restroom (2)	RR	\$10,000	
Offices	Throughout level five	\$5,000-10,000	

## Courtyard & Gardens

Naming Opportunity	Location	Cost	Notes
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Amphitheater	Behind Union Station	\$350,000	
Courtyard	Behind Union Station	\$100,000	
Activity Lawn	In front of Amphitheater	\$100,000	
Carpenter's Shop	North side of Rail Bed	\$75,000	
Display Garden	Behind Activity lawn	\$60,000	
Alumni Walk	Starts from Courtyard to Rail Bed	\$50,000	
Butterfly Garden	Behind Courtyard	\$45,000	
Fern Garden	West of Amphitheater	\$45,000	
Fragrance Garden (2)	Bottom of Alumni Walk	\$35,000	
Union Path	Walkway to bridge on 2 <sup>nd</sup> Street	\$40,000	
Redbud Garden (4)	Sides of Alumni Walk	\$30,000	
Union Landing	Base of Alumni Walk	\$25,000	
Bench	Any outdoor bench	\$10,000	
East Lawn	East of Courtyard	\$10,000	
Planter Box (3)	In Courtyard	\$5,000	

## Parking Deck

<b>Naming Opportunity</b>	<b>Location</b>	<b>Cost</b>	<b>Notes</b>
SP Parking Deck	Hanover Street	\$500,000	
Bridge	Connecting walkway between Union Station and Hanover Street Parking Deck	\$100,000	
Sculpture Garden	In front of Wilma Daniels Gallery	\$100,000	
Union Circle	Between Schwartz Center and Hanover Parking Deck	\$100,000	
Palm Garden	South side of Parking Deck	\$45,000	
Rain Garden	South side of Parking Deck	\$25,000	
Rail Bed	South side of Parking Deck	\$200,000	
Railroad Landing	South side of Parking Deck	\$15,000	
Landing Stairway	Third street on south side of Parking Deck	\$10,000	



## W Building

Naming Opportunity	Location	Cost	Notes
Culinary Programs Wing	Water Street	NAMED	Emmart Building
Marine Technology and Boatbuilding Wing	Water Street	NAMED	Burnett Building

## Culinary Programs Wing

Naming Opportunity	Location	Cost	Notes
Our Place Restaurant	W018S	\$500,000	
Culinary Technology Patio	W018N	\$50,000	
Culinary Technology Kitchen Lab	W018M	\$25,000	

## Marine Technology and Boatbuilding Wing

Naming Opportunity	Location	Cost	Notes
Boatbuilding Lab	W050	\$20,000	
Wooden Boatbuilding Lab	W070	\$20,000	
Classroom (3)	W002, W020, W040	\$15,000	
Instrumentation Lab (2)	W019, W022	\$15,000	
Marine Technology Lab (2)	W010, W030	\$15,000	
Office (4)	W024, W025, W026, W028	\$5,000	

## WA Multipurpose Expansion (Wilson Center)

Naming Opportunity	Location	Cost	Notes
Lounge	Left of WA main entrance	NAMED	Weyerhaeuser Champagne Lounge
Guest Services	Left of WA main entrance, before VIP Lounge entry	\$250,000	
Ticket Central Will Call	Facing main entrance	\$200,000	
Bar (2)	Inside of Lounge	\$125,000	
Gallery	Entry to Lounge	\$100,000	
Catering Kitchen	Right of Gallery	\$50,000	
Student Office (2)	Behind Guest Services	\$10,000	
Guest Chairs	Inside of Lounge	\$5,000	Impresario Club Membership

## Z Building

Naming Opportunity	Location	Cost	Notes
Z Building (Barber Shop)	Walnut Street, between 2 <sup>nd</sup> and Front Street	\$750,000	

## Barber Shop

Naming Opportunity	Location	Cost	Notes
Welcome Center	Barber Shop	\$10,000	
Shampoo Bowl Station	Barber Shop	\$3,500	
Barbering Chairs (11)	Barber Shop	\$2,500	

## North Campus Buildings

Naming Opportunity	Location	Cost	Notes
NX Carpentry Classroom	Off Sidbury Road	\$250,000	
NY Landscape Building	Off Sidbury Road	\$750,000	
NY Landscape Greenhouse	Beside Classroom Bldg	\$250,000	
NZ Carpentry Lab	Off Sidbury Road	\$25,000	

## Electrical Lineworker Pole Yard & Facility

Naming Opportunity	Location	Cost	Notes
Pole Facility		\$2,500,000	
Pole Yard		\$100,000	
Pole (50)		\$2,500	

## NA Building

Naming Opportunity	Location	Cost	Notes
NA Building	4500 Blue Clay Road	NAMED	McKeithan Center

## Level One

Naming Opportunity	Location	Cost	Notes
Auditorium	NA112	NAMED	BB&T Auditorium
Atrium	Middle of NA building	NAMED	Doris Wallace Eakes Atrium
Library	NA113	\$500,000	
Film & Video Lab	NA102	\$50,000	

Cafeteria	NA110	\$30,000	
Learning Lab	NA113I	\$25,000	
Lounge	By stairs	\$25,000	
Math Lab	NA113J	\$25,000	
Elevator		\$5,000	

## Level Two

Naming Opportunity	Location	Cost	Notes
IT Helpdesk & Lounge	IT HELPDESK & Reading Lounge	\$40,000	

## Courtyard & Gardens

Naming Opportunity	Location	Cost	Notes
Colonnade, North	Behind NA Building	\$25,000	
Colonnade, South	Behind NA Building	\$25,000	
Outdoor Plaza	Behind NA Building	\$25,000	
Planter Box (4)	Behind NA Building	\$5,000	

## Athletics

Naming Opportunity	Location	Cost	Notes
Soccer Field	Behind McKeithan Center	\$250,000	

## NB Building, Applied Technologies

Naming Opportunity	Location	Cost	Notes
NB Building	On left of campus entry on Blue Clay Road	\$5,000,000	

## Level One

Naming Opportunity	Location	Cost	Notes
Electrical Lab	NB155	NAMED	W. Mercer Rowe Electrical Lab
Industrial Maintenance Technology Lab	NB144	\$35,000	
Machining Technology Lab	NB147	\$35,000	
Mechanical Engineering Lab	NB140	\$35,000	

Nuclear Technology & Mechatronics Engineering Lab	NB155	\$35,000	
Interior Design Classroom (3)	NB156, NB114, NB117	\$20,000	

## Level Two

Naming Opportunity	Location	Cost	Notes
Student Center	STUDENT LOUNGE	\$30,000	
Veterans Center	NB200A	\$10,000	

## NC Building, Public Safety Training Center

Naming Opportunity	Location	Cost	Notes
NC Building	Back of North Campus	\$500,000	

Naming Opportunity	Location	Cost	Notes
Fire Tower		\$1,000,000	
Burn Building (2)		\$500,000	
Observation Tower		\$250,000	
Live Burn Area		\$150,000	
Classroom (5)	NC106, NC116, NC117, NC118, NC119	\$20,000	

## ND Building, Cosmetology and Wilmington Early College High School

Naming Opportunity	Location	Cost	Notes
ND Building	On right of campus entry on Blue Clay Road	\$5,000,000	

## Level One, Early College

Naming Opportunity	Location	Cost	Notes
Early College Lobby	NDA105	\$20,000	
Early College Cafeteria	NDA112	\$10,000	
Early College Teachers Lounge	NDA124	\$10,000	
Elevator	Upon entrance to WECHS	\$5,000	

## Level Two, Cosmetology

Naming Opportunity	Location	Cost	Notes
Cosmetology Lobby	NDA203	\$25,000	
Hair Cutting Station (3)	NDA224	\$10,000	
Massage Room	NDA209	\$10,000	
Nail Room	NDA228	\$10,000	
Shampoo Room (2)	NDA223, NDA226	\$10,000	

## Courtyard & Gardens

Naming Opportunity	Location	Cost	Notes
Outdoor Plaza	Front of ND Building	\$15,000	

## NE Building, Advanced and Emerging Technologies

Naming Opportunity	Location	Cost	Notes
NE Building	Sidbury Road	\$7,000,000	

## Level One

Naming Opportunity	Location	Cost	Notes
Lecture Hall	NE108	\$30,000	
EMS Lab	NE131	\$25,000	
HVAC Shop	NE132	\$25,000	
Lobby	NE003	\$25,000	
Sustainable Technologies Lab	NE130	\$25,000	
Construction Management Classroom	NE114	\$20,000	
Elevator	By entry NE001	\$5,000	

## Level Two

Naming Opportunity	Location	Cost	Notes
Roof Simulation Lab	NE232	\$50,000	
Conference Room	NE225	\$30,000	
Biology Lab (2)	NE214, NE216	\$25,000	
Chemistry Lab	NE218	\$25,000	
Veterinary Medical Diagnostic Lab	NE230	\$25,000	
Student Lounge	NE208	\$10,000	
Student Study/Meeting Room (2)	NE210, NE212	\$10,000	

## Courtyard & Gardens

Naming Opportunity	Location	Cost	Notes
Outdoor Plaza	Front of NE Building	\$50,000	

## NF Building, HEATT/Maintenance

Naming Opportunity	Location	Cost	Notes
NF Building	Beside Safety Training Center (NC)	\$1,000,000	

Naming Opportunity	Location	Cost	Notes
Shop	NF113	\$50,000	
Truck Bay (4)	NF116	\$10,000	

## NV Building, Veterinary Technology

Naming Opportunity	Location	Cost	Notes
NV Building	Off Sidbury Road, beside NE Building	\$2,000,000	

Naming Opportunity	Location	Cost	Notes
Lobby	NV031	NAMED	Jake's Lobby
Case Study Room	NV150	\$35,000	
Anatomy and Physiology Lab	NV172	\$25,000	
Dental Procedure Room	NV164	\$25,000	
Induction and Prep Recovery Lab	NV160	\$25,000	

## Courtyard & Gardens

Naming Opportunity	Location	Cost	Notes
Outdoor Plaza	At entrance to NV	\$20,000	
Outdoor Dog Play Area	Behind NV Building	\$10,000	

## Burgaw Center and BA Building

Naming Opportunity	Location	Cost	Notes
Burgaw Center	Entire Facility	\$5,000,000	
BA Building	100 Industrial Dr, Burgaw	\$1,000,000	

## BA Building, CFCC Wing

Naming Opportunity	Location	Cost	Notes
Lab	BA 102	\$18,000	
Nurse Aid Lab	BA101	\$18,000	
Classroom	BA103	\$15,000	
Mechatronics Classroom	BA105	\$15,000	
Student Lounge	BA106	\$15,000	

## BA Building, Pender Early College Wing

Naming Opportunity	Location	Cost	Notes
Future Outdoor Plaza		\$30,000	
Conference Room	BA111	\$20,000	
Computer Lab	BA108	\$15,000	
GED Classroom	BA112	\$15,000	
Student Lounge	BA110	\$15,000	

## BC Building

Naming Opportunity	Location	Cost	Notes
BC Building	100 Industrial Dr, Burgaw	\$500,000	

## BC Building

Naming Opportunity	Location	Cost	Notes
Construction Lab	BC 105	\$20,000	
Classroom (2)	BC103 & BC104	\$15,000	
Construction Lab	BC 106	\$15,000	

## BD Building

Naming Opportunity	Location	Cost	Notes
BD Building	100 Industrial Dr, Burgaw	\$500,000	

## BD Building

Naming Opportunity	Location	Cost	Notes
Diesel Mechanic Training Lab	BD107	\$20,000	

Welding Lab	BD106	\$20,000	
Virtual Welding Lab	BD102	\$15,000	

## Surf City Center and Building

Naming Opportunity	Location	Cost	Notes
Surf City Center	Hampstead, NC	NAMED	Alston W. Burke Center at Surf City
SA Building	621 NC 210E	NAMED	A.D. "Zander" Guy Building

## Building Interior

Naming Opportunity	Location	Cost	Notes
Lobby	SA108	\$100,000	
Media and Learning Lab	SA101	\$75,000	
Conference Room	SA102	\$30,000	
Biology Lab	SA106	\$18,000	
Classroom (5)	SA118, SA 119, SA 121, SA122, SA124	\$15,000	
Faculty Lounge	SA109	\$15,000	
Veterans Center	SA123	\$15,000	

## Building Exterior

Naming Opportunity	Location	Cost	Notes
Arbor and Walking Path	Back of SA Building	\$30,000	
Outdoor Plaza and Classroom	Back of SA Building	\$15,000	

## Finance Committee

### State Budget Revision

Mr. Cherry reviewed the State Budget Revision.

A MOTION was made by Mr. Shell and seconded by Ms. Sewell to approve the State Budget Revision for an increase of \$444,195. Motion carried unanimously.

### State Budget Summary

The State Budget Summary reported 15.84 percent of the budget had been expended as of August 2021.



## **County Budget Summary**

The County Budget Summary reported 16.31 percent of the budget had been expended as of August 2021.

## **Institutional Funds Update**

Mr. Morton reviewed the August, 2021 report. No items were of concern at this time.

## **SGA Report**

Mr. Nandlal presented the following report.

Thank you, BOT, and CFCC for your kind welcome and making me feel right at home. For those who do not know me, my name is Miguel Nandlal, I am a student studying in an Associates of Arts to turn that into a Political Science degree. I hope we all can work together for the betterment of the campus this year. For the month of September, the SGA's main priority was to increase student involvement, and bring them back on campus. As of our first General Assembly meeting, we have seen a huge increase in club participation already. Our first meeting was on September 1st. There we saw just about half of the clubs participate in the General Assembly, as well as a few new ones. While we have yet to see the other half, it is safe to say that the participation this year has made a huge increase, due to the events of last year. In this first meeting we discussed many things like welcome week, as well as what we plan on doing for the school year with the representatives and senators. Each of whom are helping to make things possible. In terms of SGA, there has been an increase in senators this year, each of whom are excited to help out around the campus this year.

The first SGA general assembly meeting was well attended and offers a promising forecast of future student involvement. Welcome Week itself was a big success, and played a huge role in bringing the students back to campus. At North Campus, we saw a huge influx of students joining various clubs. The same can be said about Downtown Campus where we saw the most participation in the welcome week activities. The Vice President of the Student Body, Bailey Allen, said that she saw many people excited about participating in clubs this year. Many people were unable to do that due to the pandemic. But, slowly but surely, participation is increasing around the campus. SGA has announced at the first meeting that we would like to have an awareness week, to shed some light on some various topics. A suggestion was made about the first one being a Domestic Violence awareness week. Should things go as planned, SGA and some other clubs involved will be holding a fundraiser for that event, and donate the money to the Wilmington Domestic Violence Shelter in town. This in itself is still in the works, and plans have yet to be made, but in the near future, we hope to see the week happen on campus. The governing body consists of four SGA officers and eight senators have been convened for this school year. I am very proud to be working with these individuals for the betterment of the campus.

We also had the opportunity to have a guest speaker at the recent general assembly meeting. Mary Elizabeth McIntosh, director of the Title III program, spoke to the audience about the financial opportunities they could take in life. She was very insightful and really seemed to help people in the audience. The SGA will host a guest speaker at each General Assembly meeting.

Recapping, we ended up having a great turnout for the first General Assembly, and had a spectacular Welcome Week at both of the campuses we visited. The speaker for the general assembly was very nice and informative on some things regarding our financial future. As the weeks go on into the school year, we plan on introducing more things to help get students involved. We have been working with the clubs to help get higher involvement, and plan on introducing more things as the semester progresses. We hope to see a much bigger turnout at our next General Assembly, and more student participation for the campus.

### **Faculty Association Report**

Dr. Brandon presented the following report.

The vacancies for Faculty Association Vice President and Secretary have both been filled. I have appointed Mr. Tim Fuss to be the Faculty Association Vice President. Mr. Fuss is the Program Director, Law Enforcement & Criminal Justice. In the 2020-21 academic year, Mr. Fuss was also the Faculty Association Representative for Continuing Education and a member of the Faculty Association Committee on Part-Time Pay Rates.

I have appointed Ms. Rhonda Franklin to be the Faculty Association Secretary. Ms. Franklin is an English Instructor and has been the Faculty Editor of CFCC's Portals Magazine since 2012.

At the Faculty Association meeting on September 16th, the CFCC Faculty Association approved, by a unanimous vote, the following request:

“In order to increase both trust and transparency at CFCC, the CFCC Faculty Association requests that CFCC engage an independent third-party to conduct a thorough climate survey of all CFCC employees.”

I submitted this request to President Morton for his consideration.

After discussion, President Morton will research climate survey information as well as the cost involved.

### **Foundation Report**

Mr. Fernando presented the following report.

- Year-to-Date revenue is \$213,227.02 – *report as of 09/16/21*
- We are conducting the search for the new Alumni and Engagement Coordinator position to develop and oversee the new CFCC alumni program.
- A \$400,000 gift from Dan Saklad (shared between CFCC Foundation and NHRMC Foundation) will be used for two initiatives to support nursing students at CFCC with funding for tuition, books, fees, supplies, and a living stipend in order to reduce working hours.
- Sandee Spradley, a New Hanover High School Alumnae, has established the Robert C. Murray, Jr. Career and Trade Endowed Scholarship for NHHS graduates in CFCC's Career

and Technical Education programs in the amount of \$26,000.

- The Assistance League of Greater Wilmington surprised us on September 2nd with a \$10,000 donation to the ALGW Scholarship. To date, this incredible organization has provided over \$65,000 in scholarship funds to support CFCC's students.
- We are currently in the midst of campus fund drive for CFCC employee giving. We are at 256 donors at \$49,593.00. This year's Campus Fund Drive has the highest average pledge in at least 10 years (average \$196.72 per pledge).
- The Foundation has shifted Cape Fear Community College Day at Burgaw, an outreach/fundraising event to spring 2022 due to the recent Covid-19 spikes. We plan to have a ceremonial opening of the new HFAC, welding, and heavy diesel facility, have tours and enrollment opportunities, sponsorship opportunities, and a performance by The Embers.

### **Announcements**

President Morton stated that Captain McAlpine's funeral will be held in the Wilson Center on Tuesday, September 28, 2021, at 12:00 pm.

**Meeting Adjourned at 6:20 pm**

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James P. Morton, President/Secretary

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Michelle S. Lee, Recording Secretary

## **INTRODUCTIONS AND RECOGNITIONS**

### **New Hires**

<b>Full Name</b>	<b>Job Title</b>	<b>Hire Date</b>
Lee, Kathleen	Content Specialist	09/16/2021
Brook, Alan	Director, Emergency Medical Services (EWD)	09/20/2021
Ulrich, Angela	Cardiovascular Sonography Clinical Coordinator	09/27/2021
Hawarny, Emily	Career Development Coordinator	10/06/2021
Alford, Jena	Sr. Administrative Assistant – Health and Human Services	10/11/2021
Czerw, Vanessa	Sr. Administrative Technician, EWD	10/14/2021
Fletcher, Kaitlyn	Administrative Assistant -Enrollment Services	11/01/2021
Sullivan, Erin	Hospitality Coordinator	11/02/2021

### **Changes**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Moorman, Abigail	PT Sr. HR Administrative Assistant	FT Executive Assistant to VP of EWD	09/20/2021
Tarr, Mason	Crew Member, Landscaping	Maintenance Technician I	09/28/2021
Nickel, Spencer	PT Small Engines Instructor	FT Outboard and Small Engines Instructor	09/30/2021
Miller, Benita	PT CDC Assistant Teacher	FT Curriculum Coordinator, Child Development Center	10/06/2021
Whitener, Anna	Lead Technician, Landscaping	Landscape Crew Leader	10/13/2021
Shutters, Scot	Coordinator, Landscaping	Maintenance Coordinator	10/01/2021
Lehmann, April	Interim Program Director Veterinary Medical Technology	Program Director, Veterinary Medical Technology	10/22/2021
Kasten, Karen	Disability Support Services Intake Technician	Academic Advising Center Advisor, Title III Grant	10/25/2021
Clark, Daniel	PT Admissions Records Specialist	FT Shipping and Receiving, Mail Clerk	11/01/2021
Bell, Twyna	PT Accreditation Support	FT Substance Abuse Instructor – Human Services Technology	11/01/2021
Cameron, David	Carpentry Instructor	Program Director, Carpentry	11/01/2021

**Employees Leaving the College**

<b>Full Name</b>	<b>Job Title</b>	<b>Last Day</b>
Harrison, Michael	Environmental Technician	09/16/2021
Morgan, Jennifer	HR Generalist	09/29/2021
Benitez, Susan	Administrative Assistant, Counseling	09/30/2021
Johnson, Annette "Thelma"	NC Works Career Coach	10/01/2021
Lee, Julie	CTE Administrative Assistant	10/08/2021
Reavis, Michelle	Instructor, AND	10/09/2021
Pino, Edward	Computer Technician, IT	10/12/2021
Hickey, Leigh	Environmental Technician	10/22/2021
Cobbs, Carey	Environmental Technician	10/27/2021
Abercrombie, Susan	Coordinator, Financial Aid	11/04/2021
Sanders, Kayla	Lead Environmental Technician	11/05/2021

**Retirements**

<b>Full Name</b>	<b>Job Title</b>	<b>Retirement Date</b>
Tootoo, Henry	Coordinator, Maintenance Services	10/01/2021

## **CHAIR'S REPORT**

### Ethics Training

Public servants must participate in an ethics and lobbying presentation within six (6) months of their election, reelection, appointment, or employment. If you have not satisfied your educational requirements please make arrangements to do so. The list of scheduled upcoming training sessions is listed at <http://www.ethicscommission.nc.gov/eduschedule.htm>.

### Holiday Party

The annual CFCC Holiday Party will be held on December 16, 2021, from 12-2pm in Daniels Hall.

### Meeting with SGA President

The Chair and Vice-Chair of the Board of Trustees had a “get to know you” meeting with Mr. Nandlal, SGA President.

### Foundation

Please remember the CFCC Foundation when making holiday donations.

## **PRESIDENT'S REPORT**

### Chats with The President

“Chats with the President” are continuing with faculty and staff. There has been a great turnout for these meetings which are producing positive results. Meetings will continue to be scheduled each month.

### Sr. Men's Club Presentation

Presented a PowerPoint presentation to the Senior Men's Club of Wilmington on October 8, 2021.

### Pender Educational Partnership (PEP)

Presented information regarding CFCC to the Pender County Chamber, town officials, Pender County School officials, business owners and parents for the PEP. PEP'S mission is to enhance educational opportunities in Pender County schools. Ms. Tammie Parris, Pender County Director of CE, is the organization's President.

### Medical Assisting Accreditation

The Medical Assisting Accreditation visit was completed on October 12, 2021. I would like to thank our Program Director Ms. Laura Muldowney, Medical Assisting Instructor Ms. Ashley Simpson and Dean Dr. Mary Ellen Naylor for their hard work preparing for this intensive review.

### MOU with a NC Central University

CFCC has initiated a Memorandum of Understanding with NC Central University to help students seamlessly continue their pursuit of a 4-year degree. A commemorative signing will be held on November 30, 2021 on our campus.

### 100 Black Men of Coastal NC Inc.

CFCC and 100 Black Men of Coastal NC Inc. are collaborating to help underserved high school students to enroll in CFCC and Career and College Promise Programs and to develop a meaningful mentorship program. The College looks forward to enhancing this partnership for greater minority student success.

### Mt. Calvary Partnership

CFCC and Mt. Calvary Center for Leadership Development continue to collaborate to help underserved populations in NHC and Pender Counties. The CFCC Small Business Center has offered classes to help non-profit organizations and other community groups in need of help in business operations, leadership and entrepreneurship. Mt. Calvary students have visited CFCC programs to give them exposure to potential careers.

### Veterans Day

CFCC's Veterans Day Ceremony was held on November 11, 2021, in Tabitha's Courtyard. Mr. Jason Bocchino, CFCC Veterans Affairs Coordinator organized the event. President Morton, Mr. Jonathan Barfield and Ms. Deborah Maxwell as well as others spoke at the event.

### High School Counselors

CFCC hosted the annual meeting of High School Counselors at the BB&T Auditorium on October 14, 2021. President Morton welcomed the group.

### Big Talker

President Morton joined the Big Talker on September 27, 2021, to speak about programs at CFCC.

### Business Engagement Update

#### Local

College administration met with Live Oak Bank and nCino to discuss tech talent and how the College can support training in technology fields.

#### National

CFCC is working to secure new partnerships with large equipment manufacturers. These partnerships will be similar to our current program with Yamaha.

### CFCC Manufacturing Day

Cape Fear Community College will host a Manufacturing Day Expo on Thursday, Nov. 18, from 9 a.m. until 12 p.m. at its North Campus in Castle Hayne, NC. The expo offers high school, middle school, CFCC students, and the public the opportunity to connect with over 20 local manufacturing employers and learn about job training programs available at CFCC.

### Pathway Home Grant Update

CFCC has hired a Project Grant Director and our partner LINK has also hired a Grant Manager. Novant has expressed interest in hiring our participants. The application process will begin January 1, 2022 and run through March 31, 2024. Approximately 400 participants will be involved in the program.

### EDA Grant

CFCC is applying for a grant sponsored by the Economic Development Administration under the Good Job Challenge act. This is a \$500 million grant that will be distributed nation-wide. Each award can be worth between \$1 and \$25 million. The application is due in January 26, 2022. The College's goal in applying is to increase participation of underserved populations of students in job training programs that will provide livable wages.

### Supply Chain Shortages

CFCC has enhanced marketing efforts for truck driver training. In addition, these courses have been expanded to accommodate more students. Approximately 98 percent of the students are offered employment upon graduation. The most recent graduating class of 15 students had a diversity rate of 80 percent.

The Diesel Mechanics program has been expanded to offer short-term entry level training to help support shortages of entry level positions.

### Skill Bridge

The College has joined Skill Bridge, Department of Defense Act. This program allows training of military personnel during their last 6 month of active duty. To date approved programs include:



Electrical Lineworker, Nurse Aid, Truck Driver Training, Detention Officer Certification, Emergency Medical Technician and awaiting approval for Basic Law Enforcement Training (BLET).

#### SACS Fifth Year Review

The College is preparing for the SACS Fifth year accreditation review. This review will occur in September 2022.

#### Faculty Art Show

The annual Faculty Art Show returned for an in-person exhibition this year. The exhibition will run through November 12, 2021, at the Wilma Daniels Gallery. The exhibition features work of Topher Alexander, Ben Billingsley, Geoff Calabrese, Rick Conn, Jessica Gaffney, Brandon Guthrie, Cable Hardin, Jennifer Mace, Victoria Paige, Abby Spangle Perry, Deborah Quinn, Casey Scharling, Sharon Wozniak Spencer, and Amber Watts.

#### Fire Update

The fire that occurred on Friday, October 29, 2021, in the Cosmetology Building was contained to a clothes dryer. Heat caused the sprinkler heads to release an extensive amount of water. The repairs are estimated to be completed by the end of November.

#### Sea Devils Head to National Championships

We are excited to have not one, but two of our Fall athletics teams win their conference and district tournaments this year. Our women's soccer and volleyball teams will be traveling to compete in the National Championships for their respective sports the weekend of November 17, 2021. The college is incredibly proud of our student athletes' hard work and we look forward to the opportunity for them to represent Cape Fear Community College on a national level.

#### Longleaf Commitment Grant

Through the Longleaf Commitment Grant, **North Carolina class of 2020 and 2021 high school graduates may be eligible to receive this grant**— money that does not need to be repaid —for tuition and fees toward a degree, credential, or to attain transfer credit.

Full-time eligible students are **guaranteed to receive \$700 to \$2,800 per year**, for a total of two years. Less than full-time students may receive a partial award. The Longleaf Commitment Grant Program ends at the conclusion of the 2023 spring semester.

#### Small Business Center (SBC) Funding Update

SBC received an initial allotment of \$51,724 from COVID-19 funds in June of 2020. These funds were used for counseling local small businesses through the pandemic challenges. Due to our aggressive small business community outreach, we have received 8 additional allotments totaling over \$220,000.

## **COMMITTEE REPORTS**

### **FACILITIES & EQUIPMENT**

This easement is for access to an electrical panel box located off of Water Street.

#### **Duke Energy Easement Request**

Prepared by: Duke Energy Progress, LLC Return to: Duke Energy Progress, LLC Attn: Will Johnson 474 Charlie Watts Road Maxton, NC 28364 Parcel # R04716-010-001-000 EASEMENT State of North Carolina County of New Hanover THIS EASEMENT (“Easement”) is made this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, from THE TRUSTEES OF CAPE FEAR COMMUNITY COLLEGE, (“Grantor”, whether one or more), to DUKE ENERGY PROGRESS, LLC, a North Carolina limited liability company (“Grantee”).

Grantor, for and in consideration of the sum of One and 00/100 Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto Grantee a perpetual and non-exclusive easement, to construct, reconstruct, operate, patrol, maintain, repair, replace, relocate, add to, modify, and remove electric and communication lines including, but not limited to, all necessary supporting structures, and all other appurtenant apparatus and equipment for the transmission and distribution of electrical energy, and for technological purposes related to the operation of the electric facilities and for the communication purposes of Incumbent Local Exchange Carriers (collectively, “Facilities”). Grantor is the owner of that certain property described in that instrument recorded in Deed Book 774, Page 290 and corrected Deed Book 1117 Page 570, all New Hanover County Register of Deeds (“Property”). The Facilities shall be underground, except as needed on or above the ground to support the underground Facilities, and located in, upon, along, under, through, and across a portion of the Property within an easement area described as follows:

A strip of land twenty feet (20’) in uniform width, lying equidistant on both sides of a centerline, which centerline shall be established by the center of the Facilities as installed, along with an area ten feet (10’) wide on all sides of the foundation of any Grantee enclosure/transformer, vault and/or manhole, being along the southern property line running west about eighty feet (80’) to the intersection of Walnut St. and N. Water St., (hereinafter referred to as the “Easement Area”).

Connect NC Bond Projects

<b>Connect NC Bond Projects - Status Summary Report</b>								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget NC Connect & County Funds	Remaining	Status
4	Buildings "A,S,N" 411 N. Front St. Repair & Renovation Projects	\$338,141.02	\$4,096,187.00	\$448,405.98	\$4,882,734.00	\$4,882,734.00	\$0.00	Completing Construction

Lineman Facility

EDA Grant Lineman Training Facility Project - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget Federal Grant and CFCC Other Funds	Remaining	Status
1	CFCC N. Campus Electric Lineworker Overhead and Underground Training Facility	\$90,500.00	\$688,197.35	\$13,062.65	\$791,760.00	\$791,760.00	\$0.00	Construction Notice to Proceed November 15, 2021

Wilson Center Multipurpose Addition

WA Building - Wilson Center Multipurpose Addition Project - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget	Remaining	Status
1	WA Building - Wilson Center Multipurpose Addition	\$114,480.00		\$7,002.30	\$121,482.30	\$1,250,000.00	\$1,128,517.70	Finalizing schematic design and proceeding to full plans.

# FINANCE COMMITTEE

## State Budget Revision

CAPE FEAR COMMUNITY COLLEGE								
State Budget Revision Report for Fiscal 2021 - 2022								
Allocation Description	July - Aug	Sept - Oct	Nov - Dec	Jan - Feb	Mar - Apr	May - June	YTD	
Customized Training Allocation for Acme Smoked Fish Project	14,929	360						15,289
Customized Training Allocation for Cardinal MetalWorks, Inc. Project	-							-
Customized Training Allocation for Mojotone Project	-							-
Customized Training Allocation for Sturdy Corporation Project #3	-							-
Customized Training Allocation for Castle Branch Project	3,234	1,243						4,477
Customized Training Allocation for National Gypsum	-							-
Customized Training Allocation for CloudWyze	3,579	6,582						10,161
Career Counselors and Academic Advisors - COVID-19 Funds	-							-
Small Business Center Counseling - COVID-19 Funds	-	22,000						22,000
Virtual Student Tutoring - COVID-19 Funds	11,607							11,607
Quality Online Learning - COVID-19 Funds	137							137
Online Skills Labs - COVID-19 Funds	11,294							11,294
NC Career Coach Program	39,582							39,582
Golden LEAF Scholars Program	23,860							23,860
Title II Adult Education & Family Literacy Act (AEFLA) Federal Allocation	-	283,890						283,890
2020 - 2021 Carryover Allocation:	-	1,894,357						1,894,357
<i>Equipment</i>	1,016,638							
<i>Books</i>	50,390							
<i>Basic Skills Performance Based Funding</i>	81,932							
<i>Other Performance Based Funding</i>	745,397							
Personal Protective Equipment (PPE) & COVID-19 Testing	-							-
Support Online Testing - COVID-19 Funds	-							-
GEER Scholarship - COVID-19 Funds	194,497							194,497
Health Care & First Responder Equipment - COVID-19 Funds	-							-
Improving CTE (Perkins) Carry Over Funds	-							-
Longevity Allocation	-							-
Project Skill-Up (Tobacco Trust Funds)	2,200							2,200
Title II AEFLA State Leadership Funds - Promoting Innovation Initiative	-							-
Longleaf Commitment (Student Support Services - GEER Funds)	-	143,661						143,661
Longleaf Complete	139,276							139,276
<b>Total Additional Allocations</b>	<b>444,195</b>	<b>2,352,093</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,796,288</b>

State Budget Summary

CAPE FEAR COMMUNITY COLLEGE					
STATE BUDGET					
EXPENDITURES AND RECEIPTS					
FOR CALENDAR MONTH OF OCTOBER 2021					
	State Budget Allotment for Year*	Actual Expenditures This Month	Actual Expenditures This Year	Budget Balance This Year	% of Budget Expended
Institutional Support	\$ 9,266,520.00	621,127.26	\$ 2,798,654.60	\$ 6,467,865.40	30.20%
Instruction - Curriculum	29,797,834.00	2,425,126.00	9,289,788.02	\$ 20,508,045.98	31.18%
Instruction - Non-Curriculum	4,131,759.00	533,839.52	1,923,406.76	\$ 2,208,352.24	46.55%
Academic Support	4,366,147.00	367,579.05	1,474,491.41	\$ 2,891,655.59	33.77%
Student Support	<u>4,277,461.00</u>	<u>313,049.25</u>	<u>1,370,241.22</u>	<u>\$ 2,907,219.78</u>	<u>32.03%</u>
Total: CURRENT EXPENSE	51,839,721.00	4,260,721.08	16,856,582.01	34,983,138.99	32.52%
Equipment	2,754,048.00	337.05	11,668.06	2,742,379.94	0.42%
Books	127,542.00	2,582.05	13,579.04	113,962.96	10.65%
Categorical Equipment	252,362.00	-	-	252,362.00	0.00%
Total: CAPITAL OUTLAY	3,133,952.00	2,919.10	25,247.10	3,108,704.90	0.81%
GRAND TOTAL	<u>\$ 54,973,673.00</u>	<u>\$ 4,263,640.18</u>	<u>\$ 16,881,829.11</u>	<u>\$ 38,091,843.89</u>	<u>30.71%</u>
*State Aid Baseline budget (\$52,177,385) approved by the State Board of Community Colleges on August 20, 2021 under the authority of G.S. 143C-5-4 (Continuing Budget Authority).					
<i>(The budget above also includes Categoricals in the amount of \$2,796,288 which have been fully approved and allocated - listed under Additional Allocations on the attached Budget Details spreadsheet and listed in detail on the State Budget Revision Report.)</i>					

County Budget Summary

EXPENDITURES AND RECEIPTS FOR THE CALENDAR MONTH OF **October 2021**

	County Budget Allotment for Year	Actual Expenditures This Month	Actual Expenditures This Year	Budget Balance This Year	% of Budget Expended
Institutional Support	1,097,223.00	24,948.12	77,846.90	1,019,376.10	7.09%
Plant Operation	7,567,337.00	587,880.25	2,490,838.30	5,076,498.70	32.92%
Plant Maintenance	2,906,672.00	217,080.88	1,040,807.16	1,865,864.84	35.81%
Total: CURRENT EXPENSE	11,571,232.00	829,909.25	3,609,492.36	7,961,739.64	31.19%



## Institutional Funds Report

<b>Current Unrestricted Funds</b>	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
Miscellaneous Current General	3,721,367.70	5,994,026.74	116,459.74	9,598,934.70
Collection Fee & Payment Plan Revenue	263,396.66	32,900.65	3,299.41	292,997.90
Self Supporting	552,163.16	114,463.33	101,847.79	564,778.70
Specific Fees	2,474,872.11	243,603.40	208,692.82	2,509,782.69
Patron Fees	865,375.72	47,633.24	36,904.38	876,104.58
Transcript Fees	226,398.50	9,434.14	-	235,832.64
Student Insurance	29,761.34	-	-	29,761.34
Finl Aid & Veteran's Coordinator Admin Fees	53,993.17	2,800.69	668.31	56,125.55
<b>Total Current Unrestricted Funds</b>	<b>8,187,328.36</b>	<b>6,444,862.19</b>	<b>467,872.45</b>	<b>14,164,318.10</b>
<b>Current Restricted Funds</b>	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
Financial Aid Federal Awards	-	5,378,022.66	5,378,022.66	-
Wilson Center Funds	1,303,050.37	522.81	-	1,303,573.18
Wilson Center Maintenance Funds	291,122.00	-	-	291,122.00
Grants	5,814,457.78	11,834,227.03	13,402,956.22	4,245,728.59
Financial Aid State Awards	80,443.62	652,054.56	656,022.79	76,475.39
Financial Aid Administration	21,620.91	11,018.54	5.00	32,634.45
Scholarships	47,356.14	261,719.59	454,230.96	(145,155.23)
<b>Total Current Restricted Funds</b>	<b>7,558,050.82</b>	<b>18,137,565.19</b>	<b>19,891,237.63</b>	<b>5,804,378.38</b>
<b>Proprietary Funds</b>	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
Live Projects incl Ships Special Project	37,979.00	193,112.87	54,667.11	176,424.76
Wireless Consortium	44,692.37	6,862.71	-	51,555.08
Humanities and Fine Arts Center	401,874.93	1,302,052.35	639,779.79	1,064,147.49
CFCC Bookstore	4,057,181.41	2,033,582.06	1,909,922.56	4,180,840.91
Daycare Center	76,759.10	265,380.34	217,341.65	124,797.79
Vending	228,017.43	9,525.66	-	237,543.09
Parking	2,596,419.57	423,330.64	341,103.24	2,678,646.97
Student Activity & Sea Devils Account	744,281.69	305,048.80	257,235.47	792,095.02
<b>Total Proprietary Funds</b>	<b>8,187,205.50</b>	<b>4,538,895.43</b>	<b>3,420,049.82</b>	<b>9,306,051.11</b>

## Wilson Center Quarterly Report

Revenues	September			September YTD		
	Budget	Actual	Difference	Budget	Actual	Difference
<b>Account Name</b>						
Sales-Concessions	6,600	6,462	-138	36,300	12,473	-23,827
Sales-Tickets	70,500	53,755	-16,745	387,750	105,086	-282,664
Sales Tax Revenue	5,940	4,782	-1,158	32,669	9,315	-23,354
Refunds / Discounts	-1,500	-3,060	-1,560	-8,250	-13,344	-5,094
Parking Revenue	2,000	5,739	3,739	11,000	7,704	-3,296
Merchant Percentage	240	0	-240	1,320	0	-1,320
Membership Sales	22,000	4,000	-18,000	34,000	28,100	-5,900
Sponsorship Revenue / Grants	17,500	0	-17,500	52,500	75,000	22,500
Advertising Sales	2,083	0	-2,083	6,250	0	-6,250
Other Income	1,250	9,562	8,312	3,750	21,293	17,543
Additional Staff-Labor Income	5,276	0	-5,276	29,021	10,443	-18,578
HFAC Facility Fee	7,755	4,133	-3,622	42,653	7,547	-35,106
Rental Income-Fees/Services	3,200	0	-3,200	17,600	16,524	-1,076
SVO Grant	0	90,000	90,000	0	90,000	90,000
<b>Total</b>	<b>142,844</b>	<b>175,374</b>	<b>32,530</b>	<b>646,563</b>	<b>370,141</b>	<b>-276,422</b>
<b>Institutional Exp.</b>						
<b>Account Name</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
FT Prof. Staff & FT Tech/ParaProf	53,441	53,393	-48	160,322	114,165	-46,157
PT Prof. Staff	2,917	0	-2,917	8,750	0	-8,750
PT Support	10,000	2,888	-7,112	30,000	8,730	-21,270
PT Tech/ParaProf	6,900	11,555	4,655	37,950	26,464	-11,486
Stud. Sal. Non-Ins	300	0	-300	1,650	0	-1,650
Social Security	6,853	4,995	-1,858	20,560	11,053	-9,507
Retirement	10,763	11,610	847	32,288	24,840	-7,448
Medical Insurance	6,933	4,959	-1,974	20,800	9,474	-11,326
Security/Parking Service	3,167	1,981	-1,186	9,500	1,981	-7,519
Other Contracted Services	50,000	57,865	7,865	275,000	98,655	-176,345
Office Supplies	2,083	921	-1,162	6,250	1,164	-5,086
Other Supplies	4,167	1,886	-2,281	12,500	2,717	-9,783
Purchases for ReSale	8,333	5,050	-3,283	25,000	9,623	-15,377
In State Travel	167	-50	-217	500	25	-475
Out of State Travel	833	0	-833	2,500	0	-2,500
Advertising Performances	35,417	300	-35,117	106,250	300	-105,950
Wilson Center Marketing Expenses	7,500	0	-7,500	22,500	0	-22,500
Other Current Expenses	833	5,646	4,813	2,500	5,812	3,312
Electronic Processing Fee	1,100	2,756	1,656	6,050	16,209	10,159
Cash Overage/Shortage	6	-72	-78	33	-73	-106
Entertainment and Social	625	218	-407	1,875	218	-1,657
Performance Contract Expense	4,500	0	-4,500	24,750	-721	-25,471
Rental/Lease Other Equipment	1,500	0	-1,500	8,250	904	-7,346
Other Comp. Softw. Applications	1,875	2,949	1,074	5,625	5,384	-241
Memberships & Dues	625	0	-625	1,875	1,161	-714
Maintenance	0	0	0	0	0	0
Sales Tax Expense	5,940	4,782	-1,158	32,669	9,315	-23,354
Non-Capitalized Equipment	417	0	-417	1,250	0	-1,250
Non-Capital.Equip.\$1k	408	0	-408	1,225	0	-1,225
<b>Total</b>	<b>227,603</b>	<b>173,631</b>	<b>-53,972</b>	<b>858,422</b>	<b>347,400</b>	<b>-511,022</b>
<b>Profit &amp; (Loss) Totals</b>	<b>-84,759</b>	<b>1,744</b>	<b>86,503</b>	<b>-211,859</b>	<b>22,741</b>	<b>234,600</b>
Utilities Supported by County	16,000	14,908	-1,092	46,000	55,933	9,933
Student Support Fees	1,440	1,243	-197	7,920	3,096	-4,824
Student Support Expenses	0	0	0	0	0	0
Sales Tax Revenue - State	4,031	3,245	-786	22,168	6,321	-15,847
Sales Tax Revenue - County	1,909	1,537	-372	10,501	2,994	-7,507
Total Tax Revenue	5,940	4,782	-1,158	32,669	9,315	-23,354

## Foundation Quarterly Report

Foundation Fundraising Goals & Actuals FY21-22							
<i>Through September 30, 2021</i>							
	FY 2020-2021 Total	2020-2021 Goal	2020-2021 YTD	2021-2022 Goal	YTD Actual (Cash)	% of Annual Goal	2021-22 YTD Goal
Annual Scholarships (New)	\$54,300.00	\$50,000.00	\$6,000.00	\$50,000.00	<b>\$33,569.00</b>	67.14%	\$12,500.00
Annual Scholarships (Renew)	\$352,669.94	\$250,000.00	\$76,359.00	\$250,000.00	<b>\$118,953.44</b>	47.58%	\$62,500.00
Endowed Scholarships (New)	\$452,836.80	\$200,000.00	\$24,947.71	\$200,000.00	<b>\$34,038.00</b>	17.02%	\$50,000.00
Endowed Scholarships (Adding to the scholarship)	\$507,076.22	\$325,000.00	\$22,572.80	\$350,000.00	<b>\$32,890.81</b>	9.40%	\$87,500.00
Program Support	\$238,862.90	\$150,000.00	\$191,572.00	\$160,000.00	<b>\$3,191.00</b>	1.99%	\$40,000.00
Sea Devil Athletics	\$29,255.00	\$10,000.00	\$11,663.00	\$50,000.00	<b>\$29,289.03</b>	58.58%	\$12,500.00
Student Emergency Funds	\$53,060.50	\$40,000.00	\$12,172.00	\$45,000.00	<b>\$551.00</b>	1.22%	\$11,250.00
Unrestricted	\$180,534.53	\$100,000.00	\$28,578.81	\$100,000.00	<b>\$8,200.58</b>	8.20%	\$25,000.00
Wilson Center & BFBW	\$222,791.92	\$150,000.00	\$29,627.00	\$150,000.00	<b>\$28,691.00</b>	19.13%	\$37,500.00
Capital Gifts	\$250,000.00	n/a	n/a	\$750,000.00	<b>\$8,000.00</b>	1.07%	\$187,500.00
	\$2,341,387.81	\$1,275,000.00	\$403,492.32	\$2,105,000.00	<b>\$297,373.86</b>	14.13%	\$526,250.00
Gifts In Kind	\$9,089.00		\$0.00		\$0.00	n/a	n/a
GRANTS (Awarded)	\$1,243,726.43	\$1,500,000.00	\$0.00	\$1,500,000.00	\$2,709,379.90	180.63%	\$375,000.00
GRANTS (Funded)					\$2,839,361.81		

## ADMINISTRATIVE & PERSONNEL COMMITTEE

### 8.2 Faculty Assignments

Department/program chairs and their instructional deans will determine faculty instructional assignments based on the College's academic programming needs and student success considerations. Specifically, these needs and considerations will determine assigned courses, modes of instructional delivery, locations of instructional delivery, scheduling of instruction, textbook selection, and section capacity.

### Teaching Loads

### 8.3 Curriculum Teaching Loads

In general, full-time instructors will be assigned an instructional load of 18 semester credit hours or 25 weekly contact hours (whichever threshold is met first) or its equivalent per academic semester, including the summer semester. The College President may authorize increases to fulltime instructional loads as needed to address programming requirements. Such increases may apply to all areas of instruction or to specific programs. Instructors who are assigned an instructional load beyond the guidelines established above may receive additional compensation. In such cases, instructors will receive temporary part-time instructional contracts prorated for the credit or contact hours exceeding the general full-time load of 18 semester credit hours or 25 weekly contact hours or its equivalent per academic semester.

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### 8.4 Course Overload/Reductions for Faculty

To ensure that course quality and integrity remain high and that other required duties and responsibilities are met, the College has an interest in ensuring that an instructor does not take on an excessive amount of work. Overload in moderation for capable and willing full-time faculty can offer an advantage for students including continuity in course content and full-time faculty availability to students.

Because of the great diversity of teaching methods, credit hour values per course, and duration of courses, overloads will be measured in contact hours per semester, fall and spring semesters for 9-month faculty and fall, spring and summer semesters for 12-month faculty and staff. The total overload shall be no more than two courses, per semester. Any exceptions will require the written approval of the appropriate dean, Vice President of Academic Affairs, Vice President of EWD and the President.

Any exceptions that exceed the amount of overload referenced above will need to be submitted via the Full-Time Workload Exception Form and approved prior to the beginning of class.

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Instructors may not apply the instructional hours for which they receive additional compensation to the calculation of their required on-campus and office hours.

Instructors may be assigned a reduced instructional load in order to support College needs such

as supplemental instruction and academic tutoring, new course and program development, student clubs and activities, program accreditation requirements, and academic assessment activities. Any reduction in a full-time instructor's assigned load must receive prior approval from the instructor's divisional dean, Vice President for Academic Affairs, Vice President of EWD and the President. Program Directors may be eligible for course load reductions as required by accrediting agencies and/or external review boards.

### 8.5 Full-time Staff Teaching Load

Full-time staff will be allowed to teach 2 courses per semester outside of their current position. Full-time staff teaching during regular work hours will not be permitted and could be grounds for dismissal.

Any exceptions that exceed the amount of overload referenced above will need to be submitted via the Full-Time Workload Exception Form and approved prior to the beginning of class.

## **SGA REPORT**

Thank you again for letting me speak, it is an honor to inform you of the progress SGA has had since the last meeting. Currently the SGA is working successfully to promote and engage students at the college. New clubs continue to form and are working to gain members. In addition, clubs are working to raise money and support the community. For example, the Veterans Club held a trunk or treat event at the American Legion Oct. 28. All who participated had a great time.

Furthermore, during the month of October we had our second general assembly with Ms. Easton Fitzpatrick as our guest speaker. She spoke about how domestic violence is more than just physical and educated students on many of the warning signs. We then set our date for our Domestic Violence Awareness week for the week of the 18th through the 25th. Partnering with PTK, we were successful in promoting domestic violence awareness at both campuses. At each of these events SGA members and our advisor were able to reach as many students as possible. However, the event was not about awareness alone. Instead, SGA worked with PTK to secure donations of toiletries and financial support.

In addition, SGA officers and our advisor attended the N4CSGA state fall conference the weekend of Oct. 22-23. Students and faculty representatives from community colleges all across the state participated. It was a wonderful opportunity to hear what other institutions have been doing to promote student life and campus activities during Covid. The event also provided networking opportunities for officers. Though it was a virtual event, our board is excited about the prospect of having a face-to-face conference in the spring. This will provide a better opportunity to network and meet other SGA members.

For the month of November, we will be working alongside CFCC's Food Pantry drive -- Ray's Trays -- to be able to provide food for families in need. We will also be working to distribute the food out as well. If anyone is interested in helping they can donate food or donate money to buy the food. The food donations will have drop off boxes around the campus.

In conclusion, we have been able to get all of this done with the support from the college, other clubs, and the board too. We hope to keep this momentum going, and to bring life back to the campus once again.

## **FACULTY ASSOCIATION REPORT**

The CFCC Faculty Association held its second regular meeting this semester on October 14. There were about forty faculty members in attendance, both in person and virtually. The virtual option has greatly increased participation at Faculty Association meetings since its first use in September, 2020. Several years ago, attendance at these meetings was typically in the single digits. At the two meetings this fall, faculty member attendance has been thirty or more. The Faculty Association plans to continue offering both in-person and virtual options for all regular meetings of the faculty. The Faculty Association Officers continued the monthly meetings with the CFCC Executive Team on October 7 and November 4. At both meetings a variety of topics were discussed.

## **FOUNDATION REPORT**

- Year-to-Date revenue is \$454,004.54 – *report as of 11/05/21*
- We continue to receive large gifts from an out-of-town anonymous donor for the student emergency fund; we most recently received \$10,000 in October.
- Tidewater Camellia Club just created a new Annual Scholarship for Landscape Gardening students (up to \$3,000 total annual gift)
- The Full Belly Project contributed an additional \$10,500 to their named scholarship (additional proceeds from their December 2020 dissolution)
- Welcome our newest members of the Mercer Rowe Society: Radha Putcha, MD and Rudy Ravindra, PhD
- An additional gift of \$35,000 was received from Dr. Vidyut Mazzacca for her two scholarships: Alfred John Mazzacca and Kumud Jhaveri Endowed Scholarships
- The Holiday Helpers program application is open - already double the total number of applicants from previous years (within two days of application opening). The need is greater than ever. The Foundation sent the Holiday Helpers appeal letter on 10/29.



**ANNOUNCEMENTS**

**DATE OF NEXT MEETING** – January 20, 2022