

**FOR MINUTES
CAPE FEAR COMMUNITY COLLEGE
BOARD OF TRUSTEES
JULY 21, 2022
5:00 PM**

Following proper public notifications on July 19, 2022, and a determination that a quorum was present, the Cape Fear Community College Board of Trustees met in regular session on Thursday, July 21, 2022, at 5:00 pm in the Board Room of the Union Station Building. Mr. Bill Cherry, Chair, presided.

Trustees present were: Mr. Bill Cherry, Chair; Mr. Jonathan Barfield; Mr. Robby Collins; Mr. A.D. “Zander” Guy; Mr. Bruce Moskowitz; Ms. Deloris Rhodes; Ms. Mary Lyons Rouse; Ms. Paula Sewell; Mr. Bruce Shell; Mr. Lanny Wilson and Mr. Ray Funderburk. Trustees not present: Mr. Jimmy Hopkins; Ms. Deborah Maxwell; Mr. Jason McLeod and Mr. Bill Rivenbark.

Employees present were: Mr. James Morton, President; Ms. Sabrina Terry, Vice President of Student Services; Ms. Christina Greene, Vice President of Business Services; Ms. Michelle Lee, Executive Director President’s Office and Board Liaison; Mr. Brandon Guthrie, Interim Vice President of University Transfer; Ms. Sonya Johnson, Vice President of Marketing and Community Relations; Mr. David Kanoy, Executive Director of Capital Projects and Facilities; Debi Causey, Coordinator, Events; Ms. Anne Smith, Vice President of Human Resources; Mr. Shane Fernando, Vice President of Advancement and the Arts; Mr. John Downing, Vice President of Economic and Workforce Development; Dr. Michael Cobb, Vice President of Institutional Effectiveness, Planning and Compliance; Ms. Mary Ellen Naylor, Dean of Health and Human Services; Ms. Susan Porter, Sr. Executive Assistant President’s Office; Mr. Robert Carter, Manager Technical Support; Dr. Eric Brandon, Faculty Association President; Ms. Lynn Criswell, Dean of General Education and Sciences; Mr. Antonio Arteaga, Media Specialist; Ms. Lynn Sylvia, Director of Safety and Training; Mr. Shawn Dixon, Department Chair, Applied Technologies; Mr. Tim Fuss, Program Director, Law Enforcement and Criminal Justice, and other employees (see below).

Others present were: Mr. Ken Gray, Attorney Ward & Smith
Ms. Stephanie Walker, New Hanover County Board of Education
Ms. Rachel Keith, Reporter, WHQR
Ms. Megan McDeavitt, Reporter, WHQR

The meeting was opened with The Pledge of Allegiance to the US Flag.

CONFLICT OF INTEREST

Mr. Cherry read the conflict of interest statement issued by the North Carolina Board of Ethics reminding trustees to declare any conflict of interest or appearance of conflict with respect to any matters coming before the Board on this date and refrain from any undue participation in the particular matter involved.

NOMINATING COMMITTEE

Mr. Zander Guy reported that a motion from the Nominating Committee recommends to the Board of Trustees for approval the following officers for the year 2022-2023.

Mr. Bill Cherry, Chair
Mr. Jason McLeod, Vice-Chair
Mr. Jim Morton, Secretary
Ms. Michelle Lee, Recording Secretary

MOTION carried unanimously.

RECOGNITION OF TRUSTEES

President Morton presented a plaque to Ms. Mary Lyons Rouse and Mr. Robby Collins and thanked them for their invaluable service to the Board of Trustees.

OATH OF OFFICE

Mr. Wilson, Mr. Moskowitz, and Mr. Funderburk were administered the oath of office by Ms. Lee.

MINUTES

A MOTION was made by Mr. Guy and seconded by Ms. Rhodes to approve the May 26, 2022, minutes as presented. Motion carried unanimously.

RECOGNITIONS AND INTRODUCTIONS

New Hires

Ms. Smith introduced the following new employees in attendance.

Kimberly Moore, Payroll Technician

Diana Echeverry, HR Benefits Administrator

Carolyn Levine, Director of Disability Services

CHAIR'S REPORT

Mr. Cherry reviewed the following report.

Appointments and Reappointments

Congratulations to Mr. Ray Funderburk who was appointed to the Board of Trustees by the New Hanover County Board of Education. Mr. Funderburk will serve from 2022-2026.

Congratulations to Mr. Lanny Wilson who was appointed to the Board of Trustees by the New Hanover County Commissioners. Mr. Wilson will serve from 2022-2026

Congratulations to Mr. Bruce Moskowitz who was reappointed by Governor Roy Cooper. Mr. Moskowitz will serve from 2022-2026.

Graduation

Summer Graduation will be held Friday, August 5, 2022 at 10:00 am at the Wilson Center. Additional details will be forthcoming.

President's Goals

The goals for 2022-2023 for President Morton are as follows:

Goals

- I. **Goal: Improve Student Enrollment**
Objectives:
 - i. Enhance recruiting efforts
 - ii. Improve relationships with middle schools, high schools and universities
 - iii. Increase program/course offerings

- II. **Goal: Fundraising**
Objectives:
 - i. Build foundation awareness through business relationships and partnerships
 - ii. Expand donor base
 - iii. Expand grant opportunities

- III. **Goal: Improve Partnerships with Business and Industry**
Objectives:
 - i. Collaborate to determine training needs
 - ii. Create more program partnerships
 - iii. Create more apprenticeship opportunities

- IV. **Goal: Diversity**
Objectives:
 - i. Improve Recruiting Initiatives
 - ii. Address Enrollment Barriers
 - iii. Improve Community Engagement/Partnerships

A MOTION was made by Mr. Shell and seconded by Mr. Guy to approve the President's Goals for 2022-2023 as presented. Motion carried unanimously.

Committee Assignments

Committee assignments for the Board of Trustees will be announced soon.

Board of Trustees Meeting Dates

September 22, 2022

November 16, 2022

January 19, 2023

March 23, 2023
May 18, 2023
July 20, 2023
September 28, 2023
November 15, 2023

Campus Tours

Campus tours for the Trustees have been scheduled for August 15. The day will consist of a tour of the Downtown Campus in the morning, a break for lunch, and then a tour of the North Campus that afternoon. Please let Michelle Lee know if you are interested and she will send you the details.

PRESIDENT'S REPORT

President Morton reviewed the following report.

Legislative Day

Traveled to Raleigh on June 8 with Board Chair Bill Cherry to meet with Legislators. We were able to meet with Deb Butler, Charles Miller, Carson Smith, Michael Lee, Bill Rabon and Ted Davis.

Wilson Center Fundraiser

A fundraiser event was held June 10 on the Wilson Center stage for the Wilson Center expansion. The goal for the evening was to raise \$250,000.00, but exceeded that for a total raised of \$560,000.00. The event was attended by seventy-five of Wilson Center's closest donors. Over twenty percent of the total was given by volunteers of the Wilson Center.

NC Blueberry Festival

CFCC had a successful turnout at the NC Blueberry Festival in Burgaw June 18. Many programs were highlighted including BLET, Electrical Lineman Apprenticeship, Diesel Engines, and Truck Driving.

BLET and Electrical Line Worker Graduations

The BLET and Electrical Line Worker programs held graduation ceremonies in June. The BLET program graduated 40 students and the Electrical Line Worker program had 39 graduates.

100 Black Men Breakfast

Attended the 100 Black Men Annual Fundraiser Breakfast on June 4. This breakfast was to raise funds for student scholarships and honor five senior graduates.

NC Longleaf Commitment Grant

2022 North Carolina High School graduates are now eligible for the NC Longleaf Commitment Grant. Eligible High School graduates who will be attending Cape Fear Community College full-time in the fall of 2022 may be eligible to receive between \$700 and \$2800 per year for a total of two years. Less than full-time students may receive a partial award. The Longleaf Commitment Grant Program ends at the conclusion of the 2023 spring semester.

New Community Paramedicine Course

Cape Fear Community College, in partnership with Novant Health, is pleased to launch a new Community Paramedicine course that began on June 12. The course consists of 100 hours of online and practical skills designed for current Emergency Medical Services (EMS) and ambulance service personnel to expand their skills and career opportunities and make a difference in the communities they work.

Upward Bound Grant

CFCC has been approved for the Upward Bound grant from the Department of Education for the next five years in the annual amount of \$287,537. The grant will provide support to low-income and/or first-generation students in both Pender and Heide Trask high schools in their preparation for college entrance. According to the Department of Education website, "The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education."

College Wide Faculty Planning Retreat

This is a one-day event that faculty from all areas of CFCC attend sessions to discuss things such as: the system office dashboard, performance measures, the One College model, enrollment, and statistics for students of color. This is an annual event that will continue to grow each year.

Carl Perkins Funding

The Carl Perkins funding year end meeting went well. CFCC received a 4.5% increase in funding this year. CFCC was one of only a few schools to receive such an increase. These are federal funds that are designated to promote and enhance Career and Technical Education training. The college's increase in CTE enrollment contributed to the amount of funding we received.

CFCC Career Academy

The Career Academy is a two-week summer camp open to all middle schoolers in New Hanover and Pender counties. The first camp is being held July 11-22 and the second camp is being held August 1-12. Students will participate in hands on projects in various programs at the North and Downtown campuses.

CFCC Fire Academy

Leland Fire and Rescue will be sponsoring some of their volunteers to attend CFCC's Fire Academy through their new sponsorship program. This new sponsorship program is an effort to recruit volunteers as numbers in many fire and rescue departments are declining. Leland Fire and Rescue will sponsor two people in each Fire Academy that is held twice a year.

Coding Camp

NHCS just finished a coding camp at CFCC. From coding with **Swift**, to programming robots to dance, these students got a jumpstart on becoming the most sought-after potential employees for tomorrow's high-tech workforce.

Verizon Innovative Learning Program

On Friday, July 15, the Verizon Innovative Learning Program visited CFCC's Marine Technology program. 65 young ladies visited on Friday, and last month, 75 young men visited the program. The group got a peek at the boat building and marine tech classrooms and learned about the various career opportunities available to marine tech and boat building grads.

C-Tech Camp

The Chemical Technology program is currently hosting 27 high school students for its annual C-Tech camp. Participants represent a diverse student population of 9th through 12th graders from both Pender and New Hanover counties. Students participate in a daily lecture on how chemistry connects to their everyday lives, covering topics ranging from drinking water to cosmetics; they then carry out their own lab experiments using CFCC's industry standard equipment not available to many area high schools. They learn about the wide variety of opportunities in STEM fields while practicing real-world science.

C-Tech Academy

CFCC's Chemical Technology program recently welcomed a group of high school teachers to its C-TEACH Academy. The two-week training led educators through various hands-on training exercises currently implemented within the Chemical Technology program.

Participants made their own "moonshine," formulated various cosmetic products, analyzed their own drinking water for contamination, and much more! At the end of the session, they toured Quality Chemical Laboratories. With this training, the teachers are better equipped to discuss the benefits of the Chemical Technology program with their students!

CFCC Faculty Art Shows

CFCC faculty artists are holding a fundraiser art show to benefit Eden Village of Wilmington. There will be a silent auction on select pieces that will give 100 percent of the proceeds to Eden Village artists that will in turn give a portion of their proceeds to Eden Village. Eden Village is a community model that builds tiny home communities for the disabled and chronically homeless in Wilmington. The art show runs now through September 2, 2022.

CFCC's annual faculty art show will be held November 18-January 9. A list of faculty exhibitors will be released near the opening date.

Enrollment Update

President Morton stated the college has done very well with enrollment and navigating a global pandemic. The state average drop in FTE during the 2 years of the pandemic was -7.3 percent. CFCC was up 4.4 percent during this same time period and the only college in the top 7 to have an increase. This is due to the amazing work of our faculty and staff.

COMMITTEE REPORTS

FACILITIES & EQUIPMENT COMMITTEE

President Morton reviewed the following reports.

Facilities Equipment

Wilson Center Multipurpose Addition

WA Building - Wilson Center Multipurpose Addition Project - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Owner	Total Encumbrance	Budget	Remaining	Status
1	WA Building - Wilson Center Multipurpose Addition	\$213,000.00		\$14,991.45	\$227,991.45	\$2,204,422.00	\$1,976,430.55	Finalizing construction documents.

Real Estate

This item will be discussed after the regular agenda items.

Potential Naming Opportunity

This item will be discussed after the regular agenda items.

FINANCE COMMITTEE

President Morton reviewed the following information.

State Budget Revision

A MOTION was made by Mr. Moskowitz and seconded by Ms. Sewell to approve the State Budget Revision as for an increase of \$190,421.00. Motion carried unanimously.

Foundation Fundraising Goals

President Morton reviewed the Foundation fundraising goals. No items were of concern.

Wilson Center Quarterly Report

President Morton reviewed the Wilson Center Quarterly Report. No items were of concern.

ADMINISTRATIVE & PERSONNEL COMMITTEE

Handbook Policy Updates

A MOTION was made by Mr. Guy and seconded by Mr. Barfield to approve the Handbook Policy Updates of Faculty Assignments and Personal Observance Leave as presented. Motion carried unanimously.

PERSONNEL

A MOTION was made by Mr. Shell and seconded by Mr. Guy to go into closed session to discuss Real Estate per NC General Statute section 143-318.11(a)(5), Naming Opportunities per NC General Statute section 143-318.11(a)(2), and Personnel per NC General Statute section 143-318.11(a)(6).

The Board returned to open session.

A MOTION was made by Mr. Barfield and seconded by Mr. Shell to approve a 10 percent increase for President Morton to be retroactive to May 2022. Motion carried 7 to 1 in favor.

Real Estate

A MOTION was made by Mr. Guy and seconded by Mr. Moskowitz to approve the sale of a right of way to DOT located on Sidbury and Blue Clay Roads for \$25,000 pending State Board approval. Motion carried unanimously.

Potential Naming Opportunities

A MOTION was made by Mr. Shell and seconded by Mr. Sewell to approve the naming of the case study room, Vet Med Tech in recognition of Coastal Carolina Veterinary Specialty Services. Motion carried unanimously.

A MOTION was made by Mr. Moskowitz and seconded by Mr. Guy to approve the naming of the catering room, Wilson Center in recognition of Karen and Russ Zink Cuisine. Motion carried unanimously.

A MOTION was made by Ms. Sewell and seconded by Mr. Shell to approve the naming of the gallery, Wilson Center in recognition of Robert and Linda Carroll. Motion carried unanimously.

A MOTION was made by Mr. Guy and seconded by Ms. Sewell to approve the naming of Bar 1, Wilson Center in recognition of Jimmy Hopkins and Allen House. Motion carried unanimously.

A MOTION was made by Mr. Shell and seconded by Mr. Guy to approve the naming of Bar 2, Wilson Center in recognition of Chris Dunn. Motion carried unanimously.

SGA REPORT - No report

FACULTY ASSOCIATION REPORT – No report

FOUNDATION REPORT

Mr. Fernando presented the following report.

2021-22 revenue is \$2,427,346.82. Revenue exceeds the annual goal by \$322,346.82; 115% over the annual goal. – *Final 06/30/22 Report*

Notable Gifts and New Scholarships:

- \$250,000 was received from the Weyerhaeusers completing the full payment of their \$500,000 pledge for the naming of the Wilson Center expansion lounge.
- \$50,000 received from Jim Hagen for his CFCC Scholarship program
- \$35,000 received from the Estate of Louise O. Burvitch for general Foundation support
- \$25,000 received from John and Kathy Black for the Kathy and John Black Sonography Endowed Scholarship
- \$25,000 received from Linda Hines Hollis established the Hollis Family Endowed Scholarship for GLOW Candidates

- \$25,000 received from Dan Saklad for the Sheila M. Saklad Accelerated Nursing Fellowship
- PNC Bank has continued their sponsorship of the PNC Broadway Series at the Wilson Center for the 2022-23 year. They have increased their annual gift to \$80,000.

Events:

- Wilson Center Expansion Fundraising Gathering held on Friday, June 10, at the Wilson Center, raised over \$560,000.

Scholarships & Awards:

- Annual (Fall '22/Spring '23) scholarship cycle closed on May 30 and applicants reviewed and awards have been made. We had a 38% increase in scholarship applicants from last year. 236 students were awarded scholarships with \$508,387.00 of funds.

ANNOUNCEMENTS

President Morton thanked the Board of Trustees for the salary increase and their confidence in him and thanked all of the employees for the work that they do to make the college successful.

DATE OF NEXT MEETING – SEPTEMBER 22, 2022

Meeting adjourned at 7:05pm.

James P. Morton President/Secretary

Michelle S. Lee, Recording Secretary

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