

**FOR MINUTES
CAPE FEAR COMMUNITY COLLEGE
BOARD OF TRUSTEES
MARCH 28, 2024
5:00 PM**

Following proper public notifications on March 25, 2024, and a determination that a quorum was present, the Cape Fear Community College Board of Trustees met in regular session on Thursday, March 28, 2024, at 5:00 pm in the Board Room of the Union Station Building. Mr. Robby Collins, Chair, presided.

Trustees present were: Mr. Robby Collins, Chair; Mr. Lanny Wilson; Mr. Jonathan Barfield; Mr. Bill Cherry; Mr. Jason McLeod; Ms. Paula Sewell; Mr. Bruce Shell; Mr. Dane Scalise; Dr. Marc Sosne; Mr. A.D. “Zander” Guy; Ms. Deloris Rhodes; Mr. Brad George; Mr. Bruce Moskowitz; and Ms. Cara Allen, SGA President. Trustees not present: Ms. Deborah Maxwell.

Employees present were: Mr. James Morton, President; Ms. Michelle Lee, Chief of Staff and Board Liaison; Mr. Brandon Guthrie, Vice President of Academic Affairs; Ms. Sonya Johnson, Vice President of Marketing and Community Relations; Ms. Sabrina Terry, Vice President of Student Services; Ms. Christina Greene, Vice President of Business Services; Mr. David Kanoy, Executive Director of Capital Projects and Maintenance; Mr. John Downing, Vice President of Economic and Workforce Development; Mr. Shawn Dixon, Provost, North Campus; Ms. Anne Smith, Vice President of Human Resources; Dr. Michael Cobb, Vice President of Institutional Effectiveness, Planning and Compliance; Mr. Jakim Friant, Executive Director of Information Technology Services; Ms. Susan Porter, Director of the President’s Office; Ms. Jennifer Edwards, Sr. Executive Assistant President’s Office; Mr. Nelson Beaulieu, Faculty Association President; Ms. Logan Thompson, Executive Director of CFCC Foundation; Mr. Robert Carter, Manager, Technical Support and Client Services; Mr. Shawn Breedlove, Executive Director of Safety and Auxiliary Services; Mr. Antonio Arteaga-Paredes, Media Specialist; Ms. Christina Hallingse, Director of Media Relations; Mr. Tim Fuss, Law Enforcement and Criminal Justice Program Director; Ms. Anastasia Ramirez, Assistant Registrar; and other employees (see below).

Others present were: Mr. Ken Gray, Attorney, Ward and Smith
Ricky Meeks, Public

The meeting was opened with The Pledge of Allegiance to the US Flag.

CONFLICT OF INTEREST

Mr. Collins read the conflict of interest statement issued by the North Carolina Board of Ethics, reminding trustees to declare any conflict of interest or appearance of conflict with respect to any matters coming before the Board on this date and refrain from any undue participation in the particular matter involved.

OATH OF OFFICE FOR APPOINTED TRUSTEE

Mr. George was administered the oath of office by Ms. Lee.

MINUTES

A MOTION was made by Dr. Sosne and seconded by Ms. Sewell to approve the January 18, 2024 minutes as presented. Motion carried unanimously.

RECOGNITIONS AND INTRODUCTIONS

Ms. Smith introduced the following new employee:

Ms. Diane Lomax, Benefits Administrator.

CHAIR'S REPORT

Mr. Collins reviewed the following report.

Ethics Training

Public servants must participate in an ethics and lobbying presentation within six (6) months of their election, reelection, appointment, or employment. If you have not satisfied your educational requirements, please make arrangements to do so. Ethics Training must be completed every two years.

The list of scheduled upcoming training sessions is listed at <https://ethics.nc.gov/seis/regular-filers> Online Ethics Training is now available through this website. Please contact Michelle Lee at 910- 362-7555 if you have any questions regarding this training.

SEI Forms

SEI Forms and the SEI No Change form are both available online. These are fillable forms and offer an electronic submission. Please remember that each Board member must complete this form every year. The form is due no later than April 17, 2024, and can be found at <https://ethics.nc.gov/seis/regular-filers>.

Appointment

Congratulations to Mr. Brad George who was appointed by the Pender County Board of Commissioners. Mr. George will serve from 2024-2027. The Pender County Board of Commissioners now has two trustee appointments according to recently passed updates of NC General Statute 115D-12.

President's Evaluation

The annual evaluation process has started and will conclude in April. If you have questions or concerns, please contact Michelle Lee.

Board Self-Evaluation

The annual Board Self Evaluation will be mailed with the President's Evaluation form. Please return this document in the same envelope as the President's Evaluation.

Commencement

Spring Commencement will be held on Friday, May 10, 2024. Ceremonies will be held at 9:00 am and 12:00 pm.

PRESIDENT'S REPORT

President Morton reviewed the following report.

Sea Devil Spirit Week

CFCC Athletic Department hosted Sea Devil Spirit Week January 29-31. A variety of events for employees were held, including a department door decorating contest, CFCC dress attire day, and an employee recognition reception before the CFCC Men's Basketball game versus rival Brunswick CC on January 31.

Nixon Leaders Center

CFCC's Nixon Leaders Center received a generous gift of \$175,000 from the estate of Carrie Nixon, the sister of Cornelius Nixon, the center's namesake. The donation will enhance the resources available to support populations of underrepresented students at CFCC.

High-Cost Healthcare Workforce Expansion Program

The NC State Board of Community Colleges awarded CFCC \$400,000 from the High-Cost Healthcare Workforce Expansion Program. This funding will facilitate the introduction of new initiatives and course offerings within ADN and PN.

Enrollment Growth Reserve Fund

The NC State Board of Community Colleges awarded CFCC \$246,942 from the Enrollment Growth Reserve Fund in recognition of the college's enrollment growth of more than five percent.

Benny Hill Quartet Fundraiser

The sold-out Benny Hill Quartet Fundraiser, held on January 30 at the Wilson Center, raised \$5,777 to benefit the music department.

ESL Focus Groups

Community Relations conducted focus groups with English as a Second Language (ESL) students in late January to learn about their experiences and how we can help make their journey more seamless.

Black History Month

CFCC Athletics organized a Black History Month Black-Owned Business Fair in the Schwartz Center lobby on February 21, the women's basketball game day. This was just one of the many activities that CFCC conducted during Black History Month in February 2024.

CFCC Humanities Department International Film Festival

The 4th annual International Film Festival, hosted by CFCC's Humanities department, took place February 13-15. Showcasing the languages taught at CFCC, this event celebrated diversity, fostered cultural understanding, and provided an engaging platform for students and the community to explore the world through the lens of international cinema.

2024 State of Educational Attainment in NC

CFCC hosted MyFutureNC's regional convening of the 2024 State of Educational Attainment on February 15 to review and discuss the next steps to increase attainment in NC.

Healthcare Career Fair

A healthcare career fair was hosted in Daniels Hall on February 19. The career fair presented an opportunity for current students and community members to explore various career options and connect with potential employers.

Title VII and IX Training

Mandatory Title VII and IX training was held for all employees on February 19-20. Human Resources received positive feedback from the successful, interactive session.

Women's History Month

The Nixon Leaders Center planned various activities for students and employees in the month of March to celebrate Women's History Month. Events included Women in Leadership, Spa Retreat and Wellness, and Movie and a Message: Erin Brockovich.

College and Career Information Session for Spanish-Speaking Families

CFCC held a College and Career Information session for Spanish-speaking families at our Burgaw Center on March 6. This session featured informative presentations and resources on planning, applying, and paying for college. Details were provided about CFCC's programs, and a resource fair was held for prospective students to learn about the services CFCC provides.

Upward Bound

Upward Bound students attended the NC Student Initiatives Conference at NC State on March 9. The CFCC Upward Bound program is designed specifically for motivated Pender High School and Heide Trask High School students who demonstrate the potential for success but may face economic and social barriers to pursuing higher education.

CFCC Faculty and Friends Concert

The annual CFCC Faculty and Friends Music Concert was held on March 11 at CFCC's Wilson Center. This free event was open to the public and showcased our music department's talent. It also encouraged partnerships with other music educators and local musicians.

Construction and Apprenticeship Career Fair

The Construction and Apprenticeship Career Fair was held on March 19 at the North Campus. Over 60 employers from all areas of construction and associated trades attended this popular event.

Pathway to Careers

The Pathway to Careers program hosted 49 Pender County high school seniors without plans after graduation at North Campus on March 20.

Fire Prevention School

CFCC's Public Safety department participated in the Fire Prevention School event that took place March 18-22, hosted by the Fire Marshal's Association, at the Courtyard by Marriot Carolina Beach. All classes were filled with 160 participants from across the state.

Detention Officer Certification Course and Electrical Line Worker Graduation

The Detention Officer Certification Course (DOCC) and Electrical Line Worker Program held graduation ceremonies in March. The DOCC graduated 15 students, and the Electrical Line Worker program had 50 graduates.

National Council for Marketing and Public Relations Award

Cape Fear Community College won a Silver Paragon Award for Social Media from the National Council for Marketing and Public Relations (NCMPR) last week in Seattle. The national Paragon Awards recognize outstanding achievement in design and communication at two-year community and technical colleges. This year, over 1,540 entries across all categories were considered. This is the second consecutive national Paragon Award CFCC has received for its social media presence.

CFCC Financial Audit

The NC Office of the State Auditor recently performed a financial statement audit, and no findings were reported.

NC Edge

CFCC's Customized Training program, now called NC Edge, has been awarded \$2.1 million from the state for business wholesale training. The College currently has nine companies in various trainings and five more that have qualified and are scheduling training sessions.

Region 10 Athletics

Region 10 announced CFCC as 1 of 4 colleges (out of 51) with the most student-athletes in the fall 2023 semester who earned a 3.0 or higher GPA.

Filipino Float in the 2024 Azalea Festival Parade

CFCC students from several disciplines are assisting the Filipino community with designing, constructing, and transporting a float for the 2024 Azalea Festival Parade. The collaboration is between Arts & Humanities students, who designed the float; Construction Management students, who are building the float; and the float itself, which will be transported on a CFCC Line Worker trailer and towed by a CFCC Electrical Line Worker truck.

Wilmington Theatre Award Nominations

CFCC's Associate of Fine Arts Theatre department received five Wilmington Theatre Award nominations. Congratulations to the students, faculty, and staff for this remarkable recognition.

R.A.D. Self-Defense Training

CFCC is offering the R.A.D. (Rape Aggression Defense) self-defense program for the college's female employees. This program is being provided by the New Hanover County Sheriff's Office

College Resource Unit. This world-renowned program is offered at various colleges, municipal law enforcement agencies, and many other community organizations.

2024 North Carolina New Century Transfer Scholar

CFCC student, Reece Hawk, has been named a 2024 New Century Transfer Scholar and awarded a \$2,250 scholarship. Over 2,200 students from more than 1,300 college campuses nationwide were nominated. Only one New Century Transfer Scholar is selected from each state. Reece is a dual-enrolled student completing his senior year at New Hanover High School and working toward his Associate in Science and certificate in Business Administration at CFCC.

Pathway Home 2 Grant

The Pathway Home 2 grant works with individuals transitioning out of prison back to civilian life in hopes of reducing the recidivism rate. Currently, we have 304 participants and have extended the program to September 2025. CFCC's recidivism rate is 14 percent compared to the state rate of 41 percent.

Mental Health Training

The Counseling department is offering mental health first aid courses for faculty, staff, and students each month during the spring semester.

Sea Devil Bookstore

Management of the CFCC campus bookstores will transition to Follett Higher Education on April 1. All current employees were offered jobs in the transition. Follett Higher Education brings an extensive network of course materials and resources along with enhanced processes that will streamline services for students and faculty.

2024 Riverfront Boat Show

The CFCC annual Riverfront Boat Show will take place on Saturday, April 13, from 9:30 am to 3:00 pm along the Cape Fear River between Hotel Ballast and the Coastline Convention Center. This free event is open to the public and spotlights the craftsmanship of boat building, highlighting both CFCC student creations and the work of local artisans. The boat show also serves as the year's largest fundraiser to support scholarships for boat-building students.

CFCC Aviation Programs

CFCC will introduce two Aviation programs, Pilot and AP Mechanic, that will start off this fall as Con Ed programs and then transfer to Curriculum once approved by SACSCOC. The College is working with three entities for this program: Modern Aviation, Cape Fear Aviation, and ILM Airport.

Faculty and Staff Salaries

During my presidency, faculty and staff salaries have been a priority. I would like to make the board aware of some of the increases that have been given to full-time faculty and staff in the last few years. Some of these increases have been made possible by retention and recruitment funds given to the college by the state. However, the college has been able to give additional salary increases due to efficiencies and increases in FTE. In addition to the salary increases, the college has previously awarded four \$1,500 bonuses to all full-time employees.

CFCC’s faculty salaries have now moved up in rank from 25th in the state to 18th, and staff salaries have moved from 46th to 28th. It is my goal to continue this momentum.

Reorganization of FTE Compliance Team

President Morton introduced Ms. Sabrina Terry, Vice President of Student Services. Ms. Terry gave a presentation on the accomplishments of the current compliance team.

President Morton congratulated and thanked Ms. Angela Murphy, Registrar, Ms. Anastasia Ramirez, Assistant Registrar, and their team for their efforts. Since 2013, CFCC has received a coaching letter every year from the NCCCS compliance team. President Morton stated he is proud that this is the first year a coaching letter has not been given to the college.

SACS/COC

The latest guidance from the NCCCS recommends that CFCC continue with SACS/COC for the next accreditation cycle.

A MOTION was made by Mr. Collins and seconded by Ms. Rhodes to accept the guidance by the NCCCS to use SACS/COC for CFCC’s 2027 review. Motion carried unanimously.

COMMITTEE REPORTS

FACILITIES & EQUIPMENT COMMITTEE

Mr. Morton reviewed the following information.

New Hanover County Capital Outlay

New Hanover County Capital Outlay Projects 2023-2024 Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Other Contracts	Total Encumbrance	Budget	Remaining	Status and Estimated Completion Date
1	NA#1/NB#2 Building Chiller Plant Replacement		\$ 455,775.00		\$ 455,775.00	\$ 650,000.00	\$ 194,225.00	Chillers in Production & will be completed Q4 2024. under budget.
2	NB Boiler Replacement 2021 - Update to Condensing Boiler	\$ 9,200.00			\$ -	\$ 160,000.00	\$ 160,000.00	Negotiating with low bidder to reduce price/scope to budget
3	S Building Exterior Waterproofing Project to include A Building Connector				\$ 500,000.00	\$ 500,000.00	\$ -	Setting up co-op construction managed project with \$500K GMP.
4	K Building Roof Upgrades				\$ 175,000.00	\$ 60,000.00	\$ (115,000.00)	Bids are over budget, will use funds left over from line 1.
5	NC Commercial & Residential Burn Buildings Gas System & Computer				\$ 550,000.00	\$ 550,000.00	\$ -	Equipment Orders placed by Public Safety.
Category Totals						\$ 1,920,000.00	\$ 239,225.00	

Wilson Center Multipurpose Addition

WA Building - Wilson Center Multipurpose Addition Project - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Other Contracts	Total Encumbrance	Budget	Remaining	Status
1	WA Building - Wilson Center Multipurpose Addition	\$213,000.00	\$3,226,453.00	\$75,932.00	\$3,515,385.00	\$3,515,385.00	\$0.00	Construction

State Capital Improvement Infrastructure Funds (SCIF)

G Building Renovation - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Other Contracts	Total Encumbrance	Budget	Remaining	Status
1	G Building Renovation	\$59,900.00	\$1,655,352.00	\$184,748.00	\$1,900,000.00	\$1,900,000.00	\$0.00	Under Construction - Completion July 2024

L Building 2nd Floor Interior Renovation - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Other Contracts	Total Encumbrance	Budget	Remaining	Status
1	L Building 2nd Floor Interior Reno	\$261,200.00	\$2,574,915.00	\$63,870.00	\$2,899,985.00	\$2,899,985.00	\$0.00	Design

HHS Building Renovation Phase 2

HHS Building Health & Human Services Phase 2 Renovation - Status Summary Report								
		Encumbrances - Subtotals						
Item	Project	Design	Construction	Other Contracts	Total Encumbrance	Budget	Remaining	Status
1	HHS Bldg. Health & Human Services Phase 2 Renovation	\$322,370.00			\$322,370.00	\$9,154,180.00	\$8,831,810.00	Design completion and CM Preconstruction

Selection of Construction Management at Risk HHS Building Phase 2

A MOTION from the Facilities and Equipment Committee recommends approval of Monteith Construction Corporation as the construction management at risk for the HHS Building Phase 2 Renovation Project. Motion carried unanimously.

Selection of Surf City Center Addition Design Build Contractor

A MOTION from the Facilities and Equipment Committee recommends approval of WM Jordan Construction Company as the design build contractor for the Surf City Center SA Addition. Motion carried unanimously.

Real Estate

A MOTION from the Facilities and Equipment Committee recommends approval of the Cape Fear Public Utility Authority easement located at 6100 River Road on the Sanders Nature Preserve property subject to the NCCCS approval. Motion carried unanimously.

FINANCE COMMITTEE

Mr. McLeod reviewed the following information.

State Budget Revision

A MOTION from the Finance Committee recommends approval by the Board of Trustees of the State Budget Revision for an increase of \$549,553. Motion carried unanimously.

State Budget Summary

The State Budget Summary reported 61.86 percent of the budget has been expended as of February 2024.

County Budget Summary

The County Budget Summary reported 71.50 percent of the budget had been expended as of February 2024.

Institutional Funds Update

Mr. Morton reviewed the February, 2024 report. No items were of concern.

ADMINISTRATIVE AND PERSONNEL COMMITTEE

President’s Evaluation Policy

A MOTION from the Administrative and Personnel Committee recommends approval of the President/CEO Performance Evaluation as presented. Motion carried unanimously.

CAPE FEAR COMMUNITY COLLEGE

Board of Trustees Evaluation Policy

SUBJECT: President/CEO Performance Evaluation

DEVELOPED BY: Board of Trustees

ISSUED: May 1995

MOST RECENT REVISION: March 2021

POLICY:

It is the policy of Cape Fear Community College (CFCC) to utilize a formal performance evaluation process for the President. The purpose of this policy is to maximize the effectiveness of the President to support the CFCC mission, and institutional goals and objectives, and to promote an effective working relationship with the Board of Trustees, faculty, staff and students.

GUIDELINES:

A. Performance Evaluation Period

The evaluation period shall be twelve months corresponding with CFCC's fiscal year. The preparation of the annual performance review shall commence as of each May and shall be completed no later than June 30th.

B. Performance Evaluation Committee

The Administrative and Personnel Committee shall serve as the Performance Evaluation Committee.

The Committee shall utilize a performance evaluation procedure that is based on the President's job description and a specific set of goals for the evaluation period developed jointly by the President and the Board of Trustees.

C. Performance Evaluation Procedure

The procedure to be used in evaluating the performance of the President is as follows:

1. The President shall present his/her annual goals to the Administrative and Personnel Committee for the coming fiscal year no later than May. The Administrative and Personnel Committee shall present the set of goals for approval at the next Board of Trustees meeting.
2. **Formal Performance Evaluation Tool and Process:**
The formal performance evaluation tool, developed by the Performance Evaluation Committee and approved by the Board of Trustees, will be completed by each member of the Board of Trustees.
The President will prepare a self-evaluation of performance, particularly as it pertains to his/her annual goals, and present it to the Board of Trustees for their use in completing the evaluation process. The results of the evaluation by board members will be consolidated by the Performance Evaluation Committee, reviewed with the full Board, and reviewed with the President.
3. **Employment Contract:**
The President's employment contract will be reviewed and, where necessary, revised annually by the Board of Trustees.
4. **Job Description:**
The President and Board of Trustees will review and revise as necessary the President's job description on an annual basis.
5. **Policy Review:**

This policy shall be reviewed annually by the Administrative and Personnel Committee and recommendations for changes, as necessary, shall be submitted to the Board of Trustees for approval.

APPROVED BY:

Chair, Board of Trustees

Date

FACULTY AND STAFF HANDBOOK PROPOSED POLICIES

A MOTION from the Administrative and Personnel Committee recommends approval by the Board of Trustees of the Faculty and Staff Handbook Proposed Policies as presented. Motion carried unanimously.

CFCC Conflict of Interest Policy

An employee/Trustee shall not invest or maintain a financial, business, or professional interest that creates a conflict with the proper discharge of assigned duties and responsibilities or otherwise that may create a conflict with the College's best interest.

Employees/Trustees must disclose any potential conflict of interest related to purchasing equipment, materials, goods, or services. Except in very unusual circumstances, the college will not purchase from an employee/Trustee, an employee's/Trustee's immediate family, or a business in which an employee/Trustee or an employee's/Trustee's family has an ownership interest. If an exception is necessary, the appropriate office must submit a written transaction disclosure along with the purchase requisition.

An interested employee/Trustee shall not participate in any discussion or debate of the board of trustees, or of any committee thereof, in which the subject of discussion is a contract, transaction, or situation in which there may be a conflict of interest.

Existence of any of the above-listed conditions shall render a contract or a transaction voidable unless full disclosure of personal interest is made in writing to the board of trustees and such transaction was approved by the board in full knowledge of such interest.

Employees/Trustees who do not comply with this policy will be subject to disciplinary action.

CFCC Personal Relationships at Work Policy

The intent of this policy is to ensure that all employees of Cape Fear Community College are able to work in an environment where they can be objectively supervised or evaluated.

Employees involved in personal relationships may not work directly for, or directly or indirectly supervise and evaluate the employee with whom they are involved.

Personal relationships between employees where one party has a real or perceived influence or authority over the other are inappropriate in the workplace and strictly prohibited. This authority includes, but is not limited to, influence over employment, salary adjustments, performance evaluations, or disciplinary actions.

Family, romantic, amorous, and sexual relationships are examples of personal relationships; this is by no means a comprehensive list. Employees who cohabitate within the same household dwelling or are otherwise so closely identified with each other resulting in difficulties developing in their employment relationship are also considered personal relationships.

Employees must self-report personal relationships and/or cohabitation to the Human Resources Department. Self-reporting by employees is mandatory in order to avoid potential difficulties in employment relationships and reduce the probability of existing or perceived conflicts. Human Resources will participate in managing or eliminating existing or perceived conflicts arising from disclosed personal relationships.

Employees engaging in personal relationships who fail to disclose the relationship to Human Resources are subject to disciplinary action up to and including termination of employment.

For further details please contact Human Resources.

SGA REPORT

Ms. Allen presented the following report.

Our monthly General Assembly meetings continue to be well attended, with around 18-20 students regularly participating.

I presented a report to the CFCC Foundation at their quarterly board meeting, to discuss student needs and support. I was also invited by Nelson Beaulieu to be a part of the Faculty Association's AI committee, offering the student perspective on guidelines, use, and purposes.

Student clubs are in the process of electing new leadership and recruiting members for the coming academic year. Our nursing club has been holding frequent fundraising events to support our nursing students as well as doing community outreaches such as donations and volunteering with a local homeless ministry, Vigilant Hope. Phi Theta Kappa Honor Society held its membership awareness week, and the Nixon Leaders Center celebrated Women's History Month with several events.

CFCC's student government is currently focused on preparing for our annual executive officer elections, which will be held during the student services' spring event the second week of April. We are also supporting the AI committee with an anonymous survey of students regarding the ethical and practical academic use of artificial intelligence. The film club is continuing to work on an SGA short film to showcase our officers and the various programs that we lead or contribute to for student support. Lastly, we are working with the Learning Lab to provide academic support for students' success.

On February 17, our officers and senators attended the N4CSGA Divisional meeting. We also had

the opportunity to participate in the Youth Legislative Assembly's Community Assembly. We were given the chance to debate bills that are relevant to our everyday lives in the very building where those same issues are decided for real. It was a wonderful time of civil discourse and respectful debate, and provided us all with a glimpse into the inner workings of our state's legislature. Thank you to NC Treasurer Folwell and the other state officials and representatives who dedicated their valuable time this weekend to investing in our state's youth leaders.

I will be leading a delegation of around ten students to the NC Community College SGA Spring Conference, which will be April 5-7. I look forward to being able to report a win in the school spirit competitions.

I have been honored to serve as the Student Government President this past year, and I hope that my reports have provided value to this Board as a bridge to the student body. I am grateful for your support of me and all our students, and I look forward to seeing what the next SGA administration will accomplish.

Mr. Collins thanked Ms. Allen for the wonderful leadership she has shown with the SGA. In addition, he stated it has been a pleasure to have Ms. Allen as a member of the board.

FACULTY ASSOCIATION REPORT

Mr. Beaulieu presented the following report.

Mr. Beaulieu stated he has never had a better day at CFCC than the day he found out about the faculty increases. He thanked President Morton for the effort he has put into raising salaries. Mr. Beaulieu also stated that through these efforts, the ball is moving forward and the faculty value the salary increases.

This month's faculty spotlight highlights our Public Health & Safety department programs: Public Safety, Emergency Medical Services, and Law Enforcement & Criminal Justice.

FOUNDATION REPORT

Ms. Thompson presented the following report.

January 10, 2024 – March 18, 2024

2023-2024 year-to-date revenue: \$9,661,502.07 (491% increase over YTD 2022-2023)

Fundraising Report as of March 18, 2024

Notable Gifts (cash received)

- \$848,035: for the Dan and Sheila Saklad Health and Human Services Center from Mr. Daniel A. Saklad (total \$3M pledge)
- \$175,000: support of the Nixon Leaders Center from Ms. Carrie L. Nixon
- \$100,000: support of Judy Holly Sidbury/Cynthia Jenkins Braswell Scholarship from Mr. Al Sidbury
- \$17,301.46: unrestricted support from James and Nancy Mann Estate
- \$12,855: new annual scholarship from Mr. Al Sidbury

- \$10,000: new endowed scholarship from Ms. Diane Geary
- \$4,000: continued support of the Gregory Poole Diesel Technician Scholarship from Caterpillar Foundation
- \$4,000: continued support of the Sylvia and Jim McNally Endowed Scholarship from Mr. James McNally

Notable Grants

- \$400,000 (awarded): State Board of Community Colleges for expansion of Nursing and Practical Nursing programs

New Scholarships

- Judy Holly Sidbury Nursing Scholarship: \$12,885 “full ride” scholarship for ADN student recommended by nursing faculty and staff
- Cal Geary Family Endowed Scholarship: \$1,000 to a second semester student in Diesel & Heavy Equipment Technology, Marine Technology, or Associate in Engineering program.
- Tools for Tech Annual Scholarship: \$300 to cover educational tools and supplies for students in Automotive Technologies or Collision, Repair and Refinishing Technology students.
- Sandy Collette Scholarship in Media & Communications: \$2,000 annually for students with financial need, excellent grades, and prior community involvement or volunteerism

Upcoming Efforts

Scholarship Cycle Open: began March 1, the scholarship application has opened for any current student through January 31, 2025. Students will be awarded scholarships throughout the academic year. Currently hosting scholarship workshops at downtown and north campus locations to assist students with applications.

Announcements

DATE OF NEXT MEETING – MAY 23, 2024

Meeting adjourned at 6:10 pm.

James P. Morton President/Secretary

Michelle S. Lee, Recording Secretary

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