Project Management Training

1. Project Management Overview

   **Training Length:** 8-16 Hours

   **Course Summary:**
   - Project Management principles and concepts
   - Defining a project’s scope, framework, and goals
     - Setting & prioritizing goals
     - Identifying and preventing scope creep
   - Maintaining project momentum
     - Schedule management
     - Resource/procurement
     - Meeting objectives and goals
   - Maximize your team’s potential
     - Engagement, conflict resolution, and coaching
     - Identifying your team’s strengths
     - Delegating for success
     - Communication
   - Cost Management
     - Creating and meeting budgets

2. Project Management-The Basics

   **Training Length:** 16-32 Hours

   **Course Summary:**
   - Project Management principles and concepts
   - Defining a project’s scope, framework, and goals
     - Setting & prioritizing goals
     - Identifying and preventing scope creep
     - Identifying risk and mitigation
   - Maintaining project momentum
     - Schedule/Time management
     - Resource allocation/procurement
     - Smart decision making
     - Meeting objectives and goals
     - Meeting project milestones
     - Quality standards
   - Maximize your team’s potential
Corporate Training & Workforce Development

- Engagement, conflict resolution, and coaching
- Identifying your team’s strengths
- Delegating for success
- Communication

- Budget & Cost Management
  - Creating and meeting budgets


  **Training Length:** 35-40 Hours (35 hours required for PMP cert. testing)

  **Course Summary:**

  - Project Management principles and concepts
  - Connecting strategy and execution
  - Defining a project’s scope, framework, and goals
    - Setting & prioritizing goals
    - Identifying and preventing scope creep
    - Identifying risk and mitigation
  - Maintaining project momentum
    - Time & schedule management
    - Resource allocation and procurement
    - Smart decision making
    - Meeting objectives and goals
    - Meeting project milestones
  - Agile Project Management
  - Maximize your team’s potential
    - Engagement, conflict resolution, and coaching
    - Identifying your team’s strengths
    - Delegating for success
    - Communication
  - Leading and managing change
    - Technology’s influence on project management
    - Overcoming change obstacles
  - Budget & Cost Management
    - Creating and meeting budgets
  - Lean / 5S Overview
    - Quality control
    - Implementing lean concepts into your project
    - Six Sigma overview and application