FALL 2024

OCCUPATIONAL THERAPY ASSISTANT AAS

Application Period

Feb 13, 2024 - **Extended to**
May 28, 2024

**HEALTH &
HUMAN
SERVICES**
CFCC

Minimum requirements are subject
to change each academic year.

OCCUPATIONAL THERAPY ASSISTANT

Selective Admission Process: this program requires a separate, program specific application in addition to admission to the college; all application deadlines are firm

Application Period: February 13, 2024 through May 28, 2024 (extended 5/10/24)

MINIMUM REQUIREMENTS ARE SUBJECT TO CHANGE EACH ACADEMIC YEAR

The fall 2024 selection process is subject to change when extenuating circumstances arise. If any changes arise involving CFCC's ability to adhere to the information below, CFCC will reserve the right to make adjustments and will make every effort to communicate these to the applicants in a timely manner.

The Occupational Therapy Assistant (OTA) curriculum prepares individuals to work under the supervision of a registered/licensed Occupational Therapist in screening, assessing, planning, and implementing treatment and documenting progress for clients receiving occupational therapy services.

Course work includes human growth and development, conditions which interfere with activities of daily living, theory and process of Occupational Therapy, individual/group treatment activities, therapeutic use of self, activity analysis, and grading/adapting activities and environments.

Graduates may be eligible to take the national certification examination for practice as a Certified Occupational Therapy Assistant. Employment opportunities include hospitals, rehabilitation facilities, long-term/extended-care facilities, sheltered workshops, schools, home health programs, and community programs.

The Occupational Therapy Assistant program at CFCC is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. AOTA phone number is (301) 652-AOTA (Website: www.acoteonline.org). The Accreditation Council for Occupational Therapy Education is the accrediting body. Graduates of this accredited program are able to sit for the national certification examination for the Occupational Therapy Assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this examination, the individual will be a Certified Occupational Therapy Assistant (COTA). North Carolina requires licensure to practice as a COTA; the license is based in part on the results of the NBCOT Certification Examination. Program graduates are awarded the Associate in Applied Science degree.

Employment

Employment and salaries for Occupational Therapy Assistants vary based on work setting and geographical location. The current salary range in the local area is $50,000-$62,000 annually. (Retrieved from 2022 Certified Occupational Therapist Assistant Salary in Wilmington, NC | Salary.com.)

APPLICATION PROCESS

It is the OTA applicants' responsibility to ensure that all requirements are met by the established deadlines. OTA deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

Admission to any and all educational programs offered by Cape Fear Community College is made without regard to race, color, sex, national origin, gender identity, sexual orientation, disability, veteran status or other irrelevant factors.

The Occupational Therapy Assistant program at CFCC requires a separate, program specific application, as it is selective admission. Students must meet minimum requirements and complete an "Intent to Apply" during the application period. This is done electronically and can be accessed at the program website: www.cfcc.edu/occupational-therapy-assistant.

Prior to completing the "Intent to Apply", prospective students must first complete the steps to be accepted for general admission to Cape Fear Community College. Below are the steps for acceptance to CFCC.

Note: if you are interested in this program but are not sure about meeting all requirements, you are encouraged to contact the staff of the HSEC: healthsciences@cfcc.edu or complete the form on the application website for further support.

Students must:

1. Complete the CFCC General Admissions Application, which includes the Residency Determination Application. For students that have applied to or have taken classes at CFCC previously, the application has to be active. If the prospective student has not attended classes at CFCC for one year (12 months) or longer, they must reapply and be accepted prior to filing an "Intent".

2. Request official transcripts from a regionally accredited High School/High School Equivalency agency. High School/High School Equivalency transcripts must indicate the date graduated. Official transcripts are those received either electronically, by mail, or by hand delivery to CFCC in the original, sealed envelope from the awarding institution or agency. If the prospective student graduated from a North Carolina public high school within the past three years, they may request that an official high school transcript be sent electronically to the Admissions Office via the College Foundation of North Carolina (CFNC) website at www.cfnc.org. The official school administrator for home schooled students must submit a copy of the home school's approved registration from the state in which they are registered (if applicable), and a home school transcript with graduation date. All students selected to the program must have graduated from high school at the start of the program or have earned the equivalent credentials.

3. Request official transcripts from **all** colleges/universities attended (if applicable; must come from institution where classes are taken) be mailed or electronically sent to the Admissions and/or Records Office. These will be reviewed for possible transfer credit. Note: transcripts from Masters or Ph.D. programs are not required. Transcripts from colleges that are not regionally accredited may be evaluated on a case-by-case basis.

Once accepted to CFCC, students must meet the minimum requirements listed below and then need to file an "Intent to Apply" electronically during the application period:

1. **Applicants must meet minimum English and Math requirements.** Any parts of the criteria below can be combined to meet the requirements. ***Official transcripts and/or test scores are required.***

   - An Associate's Degree or higher **OR**

   - An unweighted U.S. High School GPA of 2.8 or higher regardless of graduation year or NC Community College Adult High School (AHS) unweighted GPA of 2.8 or higher **OR**

- High School Career and College Ready Graduate (CCRG) Enhanced English IV score of 80 or higher on Tiers I and II AND
- High School CCRG Math score of 80 or higher on Tiers I, II, and III OR Math 3 End of Course (EOC) score of 4 or higher **OR**

- Completion of **English Composition I** or higher (or its equivalent; i.e., ENG-111 in the North Carolina Community College common course library) and **Quantitative Literacy** or higher (or its equivalent; i.e., MAT-143 in the North Carolina Community College common course library) with a grade of "C" or better at a regionally accredited college. (Note: if both requirements are met via CFCC transfer credit, then skip to bullet no. 2). **OR**

- Successful completion of developmental or transitional English and Math classes at a North Carolina Community College (only) that would allow placement into English 111 and Math 143 **without pre- or co-requisites** (if taken at a four-year college/university or out of state, please contact the CFCC Health Science Enrollment Center (HSEC) at *healthsciences@cfcc.edu* if you have questions) **OR**

  - Completion of an NCDAP, Accuplacer (Classic, not Next Gen.), RISE, or COMPASS Placement Test with English and Math placement into English 111 and Math 143 **without pre- or co-requisites**, regardless of completion date. Please contact the HSEC at *healthsciences@cfcc.edu* if you have questions about the use of test scores to meet Math and English requirements.

2. **Students must have an overall <u>GPA of 2.5 or higher in all post-secondary coursework completed at Cape Fear Community College</u>** (if the applicant has never attended CFCC this requirement may be disregarded. After an "Intent to Apply" has been filed, the student must consistently maintain a minimum GPA of 2.0 for each semester enrolled at CFCC to enter the program in the fall). If the student's CFCC cumulative GPA is below 2.5 at the time of filing an "Intent to Apply" and they have not been enrolled in CFCC for one year (12 months) or longer, they may be eligible for *Academic Forgiveness* (see 2023 – 2024 catalog for more information).

3. **All Students who wish to apply for the OTA program must have completed a Biology course in High School or College and achieved a grade of "C" or higher.** Applicants who have taken a High School Equivalency exam may also meet this requirement if they achieved a standard score on the Science Exam of any of the following High School Equivalency tests: a 45 on the Pre-2002 GED, a 450 on the 2002-2013 GED, a 145 on the 2014-present GED, or an 8 on the 2014-present HiSet. If a student doesn't meet this requirement, Anatomy and Physiology I (BIO-168) is the recommended course.

4. **Completion of the TEAS Test (by ATI; versions 6 and 7 only) and meet the cut off score requirement** (have scored 60 in Reading and 59 overall)

5. **Filing an "Intent to Apply"**
   An "Intent to Apply" for the Occupational Therapy Assistant Program may be completed **ONLINE** during the application period of February 13, 2024 through May 28, 2024. Students must visit the programs' website (https://cfcc.edu/occupational-therapy-assistant/), click on the "File My Intent" button, and study the instructions to proceed. Students must make sure to complete all required fields/areas all the way to the end and then submit the form. If the "Intent" is approved, i.e., all eligibility requirements are met, the student will receive information in their CFCC e-mail account explaining the next steps. Students who file an "Intent to Apply" and do not meet the minimum requirements will receive an e-mail addressing the missing items. Once eligible, they may re-file their "Intent" as long as it is prior to the end of the application period. Note: If technical difficulties are encountered, students may contact the CFCC Helpdesk at 910-362-4357. All interested applicants must file the "Intent to Apply" prior to the end of the application period.

"Intent to Apply" Checklist for the Occupational Therapy Assistant Program:

- Admission to CFCC (via general college admission) or active application status
- Official high school transcript on file at CFCC
- Official college/university transcripts (if applicable) on file at CFCC
- English and Math eligibility (see pages 2-3)
- Overall GPA at CFCC of 2.5 or higher (criteria waived if students do not have an established GPA at CFCC)
- Completion of a Biology course with a grade of "C" or better
- Completion of the TEAS exam and have scored a minimum of 60 in Reading, and an overall score of 59 (see "*TEAS Individual Performance Profile*", Total Score %) PRIOR to filing an "Intent to Apply"

Note I: Having completed all general education courses that are part of the Occupational Therapy Assistant program is not required in order to complete the selective admissions application to the program.

Note II: Completion of general education courses prior to the start of the program does not decrease the number of semesters required to graduate. It takes five semesters to complete all Occupational Therapy Assistant classes.

TESTING INFORMATION

Students who wish to be considered for admission to CFCC's OTA program must first ensure they meet the minimum application requirements. They should schedule and complete the TEAS exam (by ATI) prior to filing an "Intent to Apply". This is done independently from the CFCC OTA application process. There is no set limit to the number of times an applicant may take the TEAS test, however, if using CFCC as a testing site, a student may test only two times per academic year; additional tests may be taken offsite. Those who have taken the TEAS test in previous years should be aware that tests are only valid for five years from the time they file an "Intent to Apply". Once the TEAS test is taken and **only if the cut off score requirement is met (see below)**, the applicant should request that an official score report be made available to CFCC. If the TEAS test was taken at CFCC, the staff of the HSEC will have access to the results. Applicants who tested should include the date the test was taken, as well as the student's TEAS student number (located on the top left of the official test report) on the "Intent to Apply" form.

Note: **Applicants who test more than once are responsible for selecting the TEAS test with the highest scores in all four areas.** In addition, we will not create a new score using the highest points in each test category among several tests (i.e., we do not "superscore").

THE "INTENT TO APPLY", AS WELL AS ALL TESTING MUST BE COMPLETED ON OR BEFORE MAY 28, 2024 and must be on file in the HSEC at CFCC in order to be considered for the OTA program. "Intents to Apply" and results from tests completed after May 28, 2024 will not be accepted.

Flexible Testing Options: Applicants may take the TEAS exam at any available PSI Test Center (see ATI at https://www.atitesting.com/teas for a list of locations), remotely with ATI, **or on campus with limited availability at the CFCC Union Station Testing Center (maximum of two times at CFCC; no limits set if testing off campus).**

Testing Locations: All available on campus test sessions for the OTA application period will be scheduled using the ATI Testing company. More information is available at https://cfcc.edu/testingservices. An option to test at any available PSI Test Center will also be available as a choice. It may provide a greater number of testing dates, times, and locations. Applicants who meet minimum requirements to apply to the OTA program may use this option but must be aware of the testing/"Intent" deadline of **May 28, 2024.**

Testing with Accommodations: Students who need accommodations for the TEAS test should contact Student Accessibility Services (SAS) at sas@cfcc.edu. The scheduling of the accommodated test must be coordinated by the staff of SAS and CFCC Testing Services who will guide the student through the process. Note: Testing at a PSI Test Center may not guarantee appropriate accommodations.

Cost: The cost of the TEAS test may vary by each provider. If testing at CFCC the cost will be approximately $90.00 per test. For cost information on remote testing via ATI, as well as testing at a PSI Testing Center, please refer to the ATI website. Also, if applicants do not select CFCC as the receiving college upon testing, an additional fee will be charged to make the test accessible to CFCC (please refer to ATI website for details).

Test Preparation: It is recommended that students utilize TEAS study guides which are available for purchase online and in some book stores. In addition, the staff in the CFCC Learning Lab (910-362-7496) may be able to provide resource materials to help prepare for the TEAS exam, including the following: https://libguides.cfcc.edu/TEAS.

After the Test: Students will have access to test results immediately after they complete the TEAS exam. **In order to be considered for the OTA program, a student must meet the minimum score requirements on the TEAS test of 60 for Reading and overall score of 59 in each of the four areas of the test: Reading, Math, Science, and English and Language Usage.** Students may file an "Intent to Apply" during the application period once test scores meet the minimum score requirement and are on file at the HSEC by the testing deadline. No additional application forms are required.

For further details regarding the TEAS test, students are encouraged to visit the Health Science Admissions page and refer to the FAQ link to TEAS related information: https://cfcc.edu/admissions/health-sciences-enrollment/

Note**:** Depending on the Health Science program, neither federal law nor North Carolina law permits undocumented individuals or those with DACA (Deferred Action for Childhood Arrivals) classification to receive professional licenses. See 8 U.S.C. § 1621(a) and (c)(1)(A). This does not prevent a DACA students from enrolling in a Health Science program, but may prohibit the student from receiving a professional license. If students have questions about eligibility for professional licensure, please contact the professional organization's website.

OCCUPATIONAL THERAPY ASSISTANT SELECTION PROCESS

The point system was implemented as an objective means for evaluating OTA applicants. The applicant's points will come from the TEAS exam and from related college classes completed prior to the application deadline (May 28, 2024). **Eligible courses need to be completed prior to the application deadline to receive points. No points will be awarded for documentation received after the application deadline.** If students are currently or were previously enrolled in another college, it is their responsibility to ensure that the final transcript is received by CFCC prior to the application deadline.

OTA applicants will be ranked based upon points earned, and twenty (20) students with the highest point count totals will be selected. If two or more students have the identical point count total, the date and time that the "Intent to Apply" form was successfully submitted (i.e. eligibility criteria were met) will be the determining factor.

POINT SYSTEM

Section A: Non-Coursework

Students with a Grade Point Average (GPA) of **3.0 or higher at CFCC** will receive **ten (10)** additional points (minimum of 12 credits hours excluding developmental courses). Current high school seniors with a 3.5 Grade Point Average (unweighted) or higher will receive fifty (50) additional points. **Note**: A student will not get points for both a 3.5 (unweighted) high school GPA and college courses. Points will be awarded for one or the other, whichever is highest.

Section B: College Coursework (Note: not a minimum requirement – used for point count and to satisfy program General Education Coursework)

College courses completed prior to the application deadline with a grade of "C" or better will earn the applicant points. Points will also be awarded for credit earned based on AP (Advanced Placement) and/or CLEP examinations. (For point distribution, please refer to the attached point count worksheet).

Note: Courses completed after application deadline will not earn points. Official transcripts must be on file.

SPECIAL NOTES:

All science courses must have been taken in the last five (5) years of the start date of the OTA Program. No points will be awarded for science courses taken over five (5) years ago. It is highly recommended that students complete BIO 168 (Anatomy & Physiology I) and BIO 169 (Anatomy & Physiology II) or the equivalency prior to admission into the OTA program. Only the first attempt with a letter grade of "C" or better will be considered for the point count (for 2024 applicants: only valid for points and towards graduation if taken fall 2019 or after).

Humanities/Fine Arts Elective: This requirement may be met by taking an approved Humanities or Fine Arts course. For approved courses, please refer to the student's program evaluation (course substitutions may be an option).

Note: Students who have questions or concerns regarding transfer credits from other colleges and/or universities must address and resolve their concerns prior to the end of the application period (please contact a staff member at the CFCC HSEC).

Section C: TEAS Scores (to be taken prior to filing "Intent to Apply"; cut off score requirements must be met)

Points are awarded for scores on the TEAS exam in the four following areas: Math, Science, Reading, and English and Language Usage for a maximum of 400 points. TEAS tests are valid for five years from the date the "Intent to Apply" is filed. Applicants may test more than one time as there are no set limits. **Note: Applicants are only permitted to take the test twice per academic year on campus at the CFCC Testing Center. Attempting to take the test more than twice at the CFCC Testing Center is not permitted**. If an applicant wants to take the test additional times, they may use the ATI remote option, the PSI Testing Center option, or by testing at another college testing center other than CFCC. If the applicant indicates that they are testing for Cape Fear Community College as their primary school when scheduling the test, then the test results will be automatically available for CFCC staff to access. **Applicants should select the test with the highest score when filing their "Intent to Apply" during the application period.** Applicants should file an "Intent to Apply" when they have completed the TEAS test and meet cut off score requirements during the application period. If they choose to retest, they need to make sure that official score reports of all tests are on file at CFCC by the established deadline. Please contact the staff of the HSEC at healthsciences@cfcc.edu if you have any questions.

Calculation of Total Points

The applicant's total points are calculated using points for CFCC or HS GPA, academics, and the scores in each area of the TEAS test. Qualified applicants will be invited to review their point count electronically **after the application deadline and after all point counts are completed.** A copy of the point count will be emailed in May 2024 including instructions on how to agree or recheck the total point count. APPLICANTS WHO FAIL TO RESPOND TO THE REQUEST TO REVIEW THEIR POINT COUNT WILL WAIVE THEIR RIGHT TO CONTEST THEIR POINT TOTAL. *Applicant's point counts are confidential; to protect the student's privacy, point count totals can only be discussed with the applicant.*

Applying to Multiple Programs: If accepted into multiple health sciences programs at CFCC, students are required to commit to the program of choice by the deadline stated in the program decision email sent by the Health Science Enrollment Center. Failure to do so in writing (i.e., via response form) will result in the loss of the seat. Once a student accepts their seat and attends the orientation, they finalize their commitment to the OTA program and will no longer be considered for seats in other programs, unless granted prior approval by the staff of the HSEC. For any questions or concerns please reach out to the staff members of the HSEC: healthsciences@cfcc.edu.

NOTIFICATION PROCEDURE

Twenty (20) new students will be admitted to the OTA program for fall 2024. Students are selected based on a point count system. Applicants who are selected will be expected to produce an up-to-date immunization record and current (within 6 months) 2-step TB test, TB blood test, or chest x-ray prior to the first day of classes. **The 20 selected students will be notified when to complete the following information:**

1. **Medical Reports**
   All completed health/medical reports must be received by the specified date noted during the orientation. This includes a completed COVID19 vaccination due to fieldwork site requirements for placements.

2. **Drug Screen**
   Twelve (12) panel urine drug screen is mandatory. Methadone will be included in the urine drug screening. Information on obtaining a drug screen will be provided at the orientation.

3. **CPR**
   Students must submit documentation of the American Heart Association (AHA) Healthcare Professional certification. This is valid for two years. CPR certification offered by the Red Cross is no longer accepted.

4. **Criminal Background Check**
   At their discretion, clinical sites may require a drug screening and/or a criminal background check prior to allowing students into the clinical setting (if required, any associated fees will be the responsibility of the student). Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation from the clinical assignment. In addition, certain criminal activity, as evident by a criminal background check, may also disqualify a student from clinical participation. Please be aware that failure to participate in clinical assignments based on either the drug screening or criminal background check will result in dismissal from the Occupational Therapy Assistant Program. **Cape Fear Community College will not accept, hold or forward the background checks. It is the student's responsibility to provide this report for the clinical site if needed.** For further information, students should see the **"Drug and Alcohol Policy"** in the **CFCC Student Handbook. Students can access a criminal background check at www.castlebranch.com.**

5. **Transportation**
   Students must provide their own transportation to clinical fieldwork sites. Applicants should be aware that travel in areas outside of New Hanover and Pender Counties will be required for fieldwork placement.

PROGRESSION POLICY

Students admitted to the OTA Program must achieve or have achieved a "C" in each course in the curriculum in order to progress semester by semester.

Grading Policy

A	Excellent	92-100
B	Good	84-91
C	Average	76-83
D	Poor	68-75

PHYSICAL AND COGNITIVE EXPECTATIONS OF AN OTA STUDENT

Occupational therapy is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. For purposes of occupational therapy assistant program compliance with the 1990 Americans with Disability Act, a qualified individual with a disability is one who, with or without reasonable accommodation or modification, meets the essential eligibility requirements for participation in the Occupational Therapy Assistant program.

If a student believes that they cannot meet occupational therapy program requirements without accommodations, the Student Accessibility Services office will determine on an individual basis, whether or not the necessary accommodations or modifications can be reasonably made. Further information regarding the physical and cognitive expectations of an OTA student and relevant Technical Standards may be found in the student policy manual for occupational therapy.

Student Accessibility Services (SAS) at CFCC provides reasonable accommodations to otherwise qualified students with disabilities, as long as such disabilities, as determined on a case-by-case basis, do not preclude the student from meeting the qualifications considered essential to the program. The essential functions (Technical Standards) are listed below.

REQUIRED TECHNICAL STANDARDS

Criterion	Standard	Examples of Necessary Activities (Not all Inclusive)
Critical Thinking	Critical Thinking ability sufficient for problem solving and clinical judgment.	• Identify cause and effect relationships in clinical situations • Develop appropriate interventions • Assess risks and provide for patient safety • Consider multiple priorities • Make effective decisions quickly
Interpersonal	Interpersonal abilities to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	• Establish rapport with clients & colleagues • Cope effectively with stress in the workplace • Cope with client & colleague emotions calmly • Demonstrate a high degree of patience
Communication	Communication abilities sufficient for interaction with others in verbal and written form.	• Give formal/informal reports on client progress • Provide client/caregiver education • Conduct interviews, inservices, and presentations
Mobility	Physical abilities sufficient to move throughout facilities and within small spaces to provide effective client care.	• Move around in client rooms, bathrooms, & treatment areas • Stand, squat, reach above head, lift, push, pull • Walk the equivalent of 5 miles daily at work
Motor Skills	Gross and fine motor abilities sufficient to provide safe and effective occupational therapy services.	• Fabricate & use adaptive devices & splints • Position & transfer clients • Utilize gross & fine motor skills in client care
Hearing	Auditory ability sufficient to monitor and assess client needs and maintain facility safety.	• Hear monitor alarms, emergency signals, auscultatory sounds & cries for help • Hear telephone communications
Visual	Visual ability sufficient for observation and assessment necessary in occupational therapy practice.	• Observe client responses to treatment, including changes in skin

		color
		• Read assessment instruments
Tactile	Tactile ability sufficient for physical assessment in occupational therapy practice.	• Perform palpation such as in manual muscle testing • Carry out OT assessments & interventions
Emotional	Emotional stability sufficient to maintain composure in stressful situations.	• Interact appropriately with peers, clients & supervisors at all times, including high stress • Receive corrective feedback calmly
Environmental	Ability to tolerate environmental stressors.	• Adapt to variations in work schedule • Work with chemicals required for OT practice • Work in areas that are close or crowded

Students who feel they need accommodations should contact the staff of the Student Accessibility Services office in the Union Station Building (Room U-218) on the Downtown Campus or call 910-362-7800.

Technology Requirements

Technology requirements for the OTA program include proficiency and access to computer/printer, web-cam, microphone, and internet access. This will be imperative for success throughout the OTA program. OTA 130 and OTA 250 are blended format. Internet access will be required for specific assignments and discussion boards in these courses. In addition, all courses include, but are not limited to online assignment submissions.

DISQUALIFYING FACTORS

Students may be denied licensure and/or certification for any of the following reasons:

a. Conduct not in accordance with the moral and ethical standards of an Occupational Therapy Assistant:

1. has given false information or has withheld material information;
2. has been convicted of or pleaded guilty or nolo contendere to any crime which indicated that the individual is unfit or incompetent to practice or that the individual has deceived or defrauded the public;
3. has used any drug to a degree that interferes with his or her fitness to practice in occupational therapy;
4. has engaged in conduct which endangers the public health;

b. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NBCOT offers an **Early Determination Review** to individuals who 1) have been charged with or convicted of a felony, 2) have had any professional license, registration, or certification revoked, suspended, or subject to probationary conditions by a regulatory authority or certification board, or 3) have been found by any court, administrative, or disciplinary proceeding to have committed negligence, malpractice, recklessness, or willful or intentional misconduct which resulted in harm to another.

In this "early determination" process, NBCOT may give early or prior approval to take the certification exam to an individual who is considering entering an educational program, or has already entered an

educational program, but is not yet eligible to apply for the examination, provided that the information reviewed is not found to be in direct violation of any of the principles set forth in NBCOT's Candidate/Certificate Code of Conduct.

Should an individual receive a favorable early determination review and then apply to take the certification examination, he/she will still be required to respond to the character questions on the exam application. Provided that no additional incidents relating to character have been incurred since the favorable early determination review, the individual will simply be required to submit a written statement to NBCOT upon application that references the favorable determination and affirms that no additional incidents have been committed since the review. The individual would not be required to resubmit the information reviewed in the early determination process.

For more information about an Early Determination Review offered by NBCOT, please visit the following webpage: https://www.nbcot.org/exam/edr

A felony conviction may affect students' ability to be placed in a fieldwork Level 2 clinical site. Depending on fieldwork site accepted, applicants may be required to take a drug screen prior to clinical rotation. Positive screening may result in dismissal. Students may be denied Fieldwork I and Fieldwork II placement at a Fieldwork site if they have a felony conviction. Fieldwork Level I and Level II are required for program completion, denial by a fieldwork site will result in dismissal from the program.

ADDITIONAL INFORMATION

-Notification of admission status of an applicant is communicated via email by the staff of the HSEC

-Accepted students will be required to attend an orientation to the program before the first week of classes.

-OTA 260 and OTA 261 Fieldwork Placement II courses offered in the final semester must be completed within twleve (12) months of the didactic course work.

-Students in the OTA Program must achieve a "C" in OTA courses in the curriculum in order to progress to the next semester. Non-OTA courses may be repeated if a grade below "C" is obtained.

THE OCCUPATIONAL THERAPY ASSISTANT FACULTY <u>EMPHASIZES</u> THAT ATTITUDES AND ACTIONS DEMONSTRATE A STUDENT'S ETHICS. THEREFORE, <u>ACCORDING TO CFCC POLICY,</u> A STUDENT WILL RECEIVE AN "F" IN A COURSE FOR: CHEATING, PLAGERIZING, FALSIFYING INFORMATION, STEALING, BRINGING WEAPONS ON CAMPUS, AND/OR USING PROFANE LANGUAGE. AN "F" IN AN OTA CLASS MAY RESULT IN DISMISSAL FROM THE PROGRAM.

-Applicants should be aware that travel in areas outside of New Hanover and Pender Counties may be required for Fieldwork placement. Students may also be required to stay overnight during the last Semester when Fieldwork Placement II occurs.

-Fieldwork sites will be secured for each student by the OTA program faculty. Students are not allowed to contact or solicit fieldwork sites. Students must complete fieldwork at the site provided or be dismissed from the OTA program. Denial to complete fieldwork at the assigned site or inability to provide required documents for fieldwork standards, based on site requirements, will result in dismissal from the program.

CERTIFICATION/LICENSURE

1. The National Board for Certification in Occupational Therapy may deny eligibility for the certification examination for occupational therapy assistants to individuals convicted of a felony or convicted of any other crime involving moral turpitude.

2. The North Carolina Board of Occupational Therapy may deny licensure to individuals convicted of a felony or any other crime involving moral turpitude.

3. The National Certification Examination has a $540.00 (approximate cost, subject to change) registration fee. This fee must be paid in advance and can be refunded only in part with adequate notice regarding ineligibility or withdrawal.

4. In order to practice within the state of North Carolina as a Certified Occupational Therapy Assistant, the graduate must hold a North Carolina license that is issued following successful completion of the **NBCOT** exam and the proper fees.

RESOURCES/ASSISTANCE

For questions or concerns regarding the selective admissions process and other available resources, please contact a staff member of HSEC at the Wilmington Campus in the Union Station Building (Room U-297); healthsciences@cfcc.edu; 910-362-7139.

FINANCIAL AID

The Financial Aid office monitors a policy that is based on federal regulations that establishes a maximum time frame for completion of a program of 150 percent of the published length of an educational program. This means that as a student majoring in Pre-OTA or another Pre- Health Science program, the student will need to pay careful attention to the number of hours attempted prior to actual admission into the program of choice. Depending on the number of hours attempted prior to admission into a Health Science program, a student may not be eligible for enough financial aid to complete the program after they have been admitted.

To make sure students understand this policy and plan ahead in order to use their financial benefits in a wise and timely manner, students are encouraged to consult with the staff of the CFCC Financial Aid Office located in the Union Station Building (Room U-138) on the Wilmington Campus or in the McKeithan Center (Room NA-100) on the North Campus.

The Cape Fear Community College Foundation supports student education opportunities through program support and scholarships. All students are encouraged to apply to scholarships if eligible. Please be aware that there is a firm scholarship application deadline in place and students may not know their program acceptance status until after the deadline. For more information, please visit the Foundation website: https://cfcc.edu/foundation/.

CFCC OTA
Estimated Cost of Attendance

Total tuition and fees depend on the number of credit hours students are enrolled in each semester. Students may be responsible for the purchase of health insurance, hepatitis B immunization (optional), and drug screening if fieldwork sites require such. Students may also be required to obtain CPR certification for level II fieldwork placement.

Current Cost *In U.S. Dollars*	OTA Program Fall 2023	OTA Program Spring 2024	OTA Program Summer 2024	OTA Program Fall 2024	OTA Program Spring 2025	Total Cost of Program 2023-2025
Tuition **In-state- 76 per credit hour plus fees** **Out-of-State- 268 per credit hour plus fees**	OTA: 6 cr. hrs. GenEd:13 cr. hrs. 1216.00 4288.00	OTA: 10 cr. hrs. GenEd: 7 cr. hrs. 1216.00 4288.00	OTA: 4 cr. hrs. GenEd: 6 cr.hrs. 760.00 2680.00	OTA: 8 cr. hrs. GenEd: 9 cr.hrs. 1216.00 4288.00	OTA:12 cr. hrs. 912.00 3216.00	Total Cr. Hrs: 75 5,320.00 18,760.00
Activity Fee	35	35	35	35	35	175.00
Technology Fee *based on credit hours*	48	48	30	48	36	210.00
Parking & Security Fee *based on credit hours*	75	75	75	75	75	375.00
Liability Insurance		15		15		30.00
Books & Supplies (average for each semester)	300	300	300	300	300	1,500.00
OTA Uniform (a minimum of 2 uniforms including proper footwear required, vendor details will be provided)	200 Varied cost based on options			200 Varied cost based on options		400.00
Background Check & Drug Screen- includes Castle Branch tracking *Additional drug screens & background checks may be required*	105					105.00
Immunizations	Varied cost					Varied cost
Physical Exam	Varied cost					Varied cost
CPR Certification	50					50.00
AOTA Student Membership	75					75.00
Total **In-state**	2104.00	1689.00	1200.00	1889.00	1358.00	8,240.00
Out-of-State	5176.00	4761.00	3120.00	4961.00	3662.00	21,680.00

Fees are subject to change; revised 5/2022

CAPE FEAR COMMUNITY COLLEGE
TUITION & FEES

Payment methods: cash, check, money order, VISA, MasterCard, American Express, Discover, financial aid, payment plan, or third (3rd) party sponsorship. All forms of payment must be received by the Business Office to be officially registered.

Tuition is established by the North Carolina State Legislature and is subject to change without prior notification.

Credit Hours	In-State Tuition	Out-of-State Tuition	Student Activity Fees	Parking & Security Fee	Technology Fees
1	76.00	268.00	35.00	40.00	3.00
2	152.00	536.00	35.00	40.00	6.00
3	228.00	804.00	35.00	40.00	9.00
4	304.00	1072.00	35.00	40.00	12.00
5	380.00	1340.00	35.00	40.00	15.00
6	456.00	1608.00	35.00	40.00	18.00
7	532.00	1876.00	35.00	75.00	21.00
8	608.00	2144.00	35.00	75.00	24.00
9	684.00	2412.00	35.00	75.00	27.00
10	760.00	2680.00	35.00	75.00	30.00
11	836.00	2948.00	35.00	75.00	33.00
12	912.00	3216.00	35.00	75.00	36.00
13	988.00	3484.00	35.00	75.00	39.00
14	1064.00	3752.00	35.00	75.00	42.00
15	1140.00	4020.00	35.00	75.00	45.00
16 OR MORE	1216.00	4288.00	35.00	75.00	48.00

Professional liability insurance: $15.00 per school year (nursing and health science students)

3/4 time: 9 credit hours
1/2 time: 6 credit hours

Revised 7/2022

TITLE	CLASS	LAB	HOURS CLINICAL	WORK EXPER.	CREDIT

I General Education Courses

TITLE	CLASS	LAB	HOURS CLINICAL	WORK EXPER.	CREDIT
BIO 169* Anatomy & Physiology II	3	3	0	0	4
COM 120* Intro to Interpersonal Communication	3	0	0	0	3
Or					
COM 110 Introduction to Communication	3	0	0	0	3
ENG 111*Writing & Inquiry or Expository Writing	3	0	0	0	3
ENG 112* Argument-Based Research	3	0	0	0	3
Or					
ENG 114 Professional Research & Report.	3	0	0	0	3
Humanities/Fine Arts Elective*	3	0	0	0	3
PSY 150* General Psychology	3	0	0	0	3

II Major Courses

TITLE	CLASS	LAB	HOURS CLINICAL	WORK EXPER.	CREDIT
BIO 168* Anatomy & Physiology I	3	3	0	0	4
OTA 110 Fundamentals of OT	2	3	0	0	3
OTA 120 OT Media I	1	3	0	0	2
OTA 130 Assessment Skills	2	3	0	0	3
OTA 140 Professional Skills	0	3	0	0	1
OTA 150 Peds Concepts & Interventions	2	3	0	0	3
OTA 164 Fieldwork I-Placement 1	0	0	3	0	1
OTA 162 Fieldwork I-Placement 2	0	0	3	0	1
OTA 163 Fieldwork I-Placement 3	0	0	3	0	1
OTA 170 Physical Conditions	2	3	0	0	3
OTA 180 Psychosocial Conditions	2	3	0	0	3
OTA 220 OT Media II	1	6	0	0	3
OTA 240 Professional Skills II	0	3	0	0	1
OTA 250 Adult Concepts & Interventions	2	3	0	0	3
OTA 260 Fieldwork II-Placement 1	0	0	18	0	6
OTA 261 Fieldwork II-Placement 2	0	0	18	0	6
PSY 241 Developmental Psychology	3	0	0	0	3
PSY 281 Abnormal Psychology	3	0	0	0	3
CIS 111* Basic PC Literacy	1	2	0	0	2
Or					
CIS 110 Introduction to Computers	2	2	0	0	3

III Occupational Therapy Electives

TITLE	CLASS	LAB	HOURS CLINICAL	WORK EXPER.	CREDIT
SOC 240 Social Psychology	3	0	0	0	3
Or					
BUS 230 Small Business Management	3	0	0	0	3
Or					
PSY 265 Behavioral Modifications	3	0	0	0	3
Or					
SOC 213 Sociology of the Family	3	0	0	0	3
Or					
SOC 220 Social Problems	3	0	0	0	3
Or					
SOC 210 Introduction to Sociology					

TOTAL CREDITS 74/75

*May be taken prior to the acceptance to the program; only BIO-168 and 169 expire after five (5) years (for 2023: only valid for points and towards graduation if taken fall 2019 or after). The other General Education classes do not expire. If General Education courses are completed prior to acceptance in the program, this will not reduce the length of the five (5) semester program.

Revised 9/2021

MINIMUM REQUIREMENTS (must be completed in order to apply to the program)

- **Admission to CFCC (by Admissions) or active application status**
- **Official high school transcript on file at CFCC**
- **Official college/university transcripts (if applicable) on file at CFCC**
- **English and Math eligibility**
- **Overall GPA at CFCC of 2.5 or higher (criteria waived if students do not have an established GPA at CFCC)**
- **Completion of a Biology course with a grade of "C" or better**
- **Completion of TEAS exam (minimum of 60 in Reading and 59 overall score). Should submit highest scoring test with intent if testing multiple times**

POINT COUNT WORKSHEET

SECTION A: NON-COURSEWORK

Grade Point Average of a 3.0 or higher at CFCC (minimum 12 credit hours excluding developmental courses) — (10pts) _____

Current HS Senior with a 3.5 GPA (unweighted) or better (Will not get points for both High School GPA and college courses) — (50pts) _____

SECTION B: COLLEGE COURSEWORK

Courses required prior to or during the program as outlined in the college catalog. Points apply if taken prior to the application deadline.

*BIO 168 Anatomy/Physiology I (4 sem hrs)
- A (30pts) _____
- B (20pts) _____
- C (10pts) _____

*BIO 169 Anatomy/Physiology II (4 sem hrs)
- A (30pts) _____
- B (20pts) _____
- C (10pts) _____

*Only the first attempt with a letter grade of "C" or better will be considered for the point count; courses expire if older than five years prior to the start of the program (i.e. must have been taken after August 2019); therefore, points will not be awarded AND cannot use courses towards graduation.

PSY 150 General Psychology (3 sem hrs)
- A (30pts) _____
- B (20pts) _____
- C (10pts) _____

PSY 241 Developmental Psych (3 sem hrs)
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

PSY 281 Abnormal Psychology (3 sem hrs)
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

SOC 240 Social Psychology (3 sem hrs)
OR
Bus 230 Small Business Management (3 sem hrs)
OR
PSY 265 Behavioral Modifications (3 sem hrs)
OR
SOC 213 Sociology of the Family (3 sem hrs)
OR
SOC 220 Social Problems (3 sem hrs)
OR
SOC 210 Introduction to Sociology (3 sem hrs)
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

ENG 111 Writing & Inquiry (Expository Writing) (3 sem hrs)
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

ENG 112 Argument Based Research (3 sem hrs)
OR
ENG 114 Prof. Research & Reporting (3 sem hrs)
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

COM 120 Intro. to Interpersonal Comm (3 sem hrs)
OR
COM 110 Intro. to Communication
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

Humanities/Fine Arts Elective
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

CIS 111 Basic PC Literacy (2 sem hrs)
OR
CIS 110 Intro. to Computers (3 sem hrs)
- A (15pts) _____
- B (10pts) _____
- C (5pts) _____

Total Points for Sections A & B _____
(Maximum total for sections A & B = 220)

SECTION C: TEAS (VERSIONS 6 AND 7)

	Score
Reading	_____
Math	_____
Science	_____
English and Language Usage	_____
Score Total	_____

(Maximum total for section C is 400)

Please refer to the cut-off scores as outlined above and in the information packet.

SUMMATION OF POINT TOTALS

Section A	_____
Section B	_____
Section C	_____
Grand Total	_____

NOTE 1: If students have the same point count total, the date and time that the Intent to Apply was submitted will be the deciding factor.

NOTE 2: In order to receive points in any of the areas above, all documentation must be on file at CFCC as outlined in the information packet (by the deadline and in the required format).

CAPE FEAR COMMUNITY COLLEGE