



Cape Fear Community College
Enrollment Services
Change of Student Information Form - Directions

Students should complete this form, and if applicable, submit supporting documentation, if they need to update or correct any of the following information:

- Address
- Home Phone
- Cell Phone
- Personal Email
- Social Security Number
- Name Change
- Date of Birth Verification
- Foreign National Documents, including:
 - DACA Status (I-797 or Employment Authorization Card)
 - Permanent Resident Card
 - Visa
 - Arrival/Departure Form (I-94)
 - ID page of Passport
- Other documents requested by a College employee

To submit updated information, follow these five simple steps:

1. Access the [Change of Student Information form here](#).
2. Enter your CFCC username and password (the same login credentials used for the student portal).
3. Follow directions on the form.
4. If required, using the attachments feature, upload documents.
5. Select the submit button.

If you haven't created your student portal account, you will need to create and verify your account before you can access this form. Visit my.cfcc.edu, select first time user, and follow the prompts. Need help creating your account? Contact the IT Help Desk at 910-362-4357 or help@cfcc.edu.

Once your form is submitted, it will be reviewed and updated within two business days. If we are unable to process your request, need additional documentation, or have questions, a representative will reach out to you via your CFCC email.