

SURGICAL TECHNOLOGY

Selective Admission Process

Application Period: January 27, 2021 through April 15, 2021

MINIMUM REQUIREMENTS ARE SUBJECT TO CHANGE EACH ACADEMIC YEAR.

Special Note from the Dean of Health Sciences office:

Due to the evolving effects of the COVID-19 crisis, the below described Fall 2021 selection processes to CFCC's health sciences are subject to change. If any changes arise involving CFCC's ability to adhere to the information below, CFCC will reserve the right to make adjustments and will make every effort to communicate these to the applicants in a timely manner.

The Surgical Technology curriculum prepares individuals to assist in the care of the surgical patient in the operation room and to function as a member of the surgical team. Students will apply theoretical knowledge to the care of patients undergoing surgery and develop skills necessary to prepare supplies, equipment, and instruments; maintain aseptic conditions; prepare patients for surgery; and assist surgeons during operations.

Employment opportunities include labor/delivery/emergency departments, inpatient/outpatient surgery centers, dialysis units/facilities, physicians' offices, and central supply processing units.

Students of Commission on Accreditation of Allied Health Education Programs (CAAHEP) accredited programs are required to take the national certification exam administered by the National Board on Certification in Surgical Technology and Surgical Assisting (NBSTSA) within a four (4) week period prior to or after graduation.

The Cape Fear Community College Surgical Technology Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 1361 Park Street, Clearwater, FL 33756, telephone: (727) 210-2350, in cooperation with the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA).

MISSION STATEMENT

The goal of the Cape Fear Community College Surgical Technology Program is to prepare competent entry-level Surgical Technologists in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. This Degree program will set high standards for students to acquire the necessary knowledge, skills, and attitudes required to become an integral member of a surgical team.

The Surgical Technology Program is an integral part of Cape Fear Community College and supports the philosophy and mission of the College and the North Carolina Community College system.

APPLICATION PROCESS

It is the Surgical Technology applicants' responsibility to ensure that all requirements are met by the established deadline. Surgical Technology deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

The Surgical Technology faculty conduct detailed information sessions via virtual platform that are held during the spring of 2021 (see the Surg Tech website for dates and links). Note change: attendance is beneficial but does not provide points for the Fall 2021 application period.

Admissions to any and all educational programs offered by Cape Fear Community College is made without regard to race, color, sex, national origin, gender identity, sexual orientation; disability; veteran status or other irrelevant factors.

The Surgical Technology program at CFCC requires a separate application as it is selective admission. Students must meet minimum requirements and complete an “Intent to Apply” during the application period. This is done electronically and can be accessed at the program website: www.cfcc.edu/surgical-technology.

Prior to completing the “Intent to Apply,” prospective students must first complete the steps to be accepted for general admission to Cape Fear Community College. These steps are:

1. Complete the CFCC General Admission Application, which includes the Residency Determination Application. For students that have applied to or have taken classes at CFCC before, their application has to be active. If students have not attended classes at CFCC for one year or longer they must reapply and be accepted prior to filing an Intent.
2. Request official transcripts from a regionally accredited High School/High School Equivalency agency and any colleges attended. High School/High School Equivalency transcripts must indicate the date graduated. Official transcripts are those received either electronically, by mail or by hand delivery to CFCC in the original, sealed envelope from the awarding institution or agency. North Carolina public high school graduates may request their official high school transcripts be sent electronically to the Admissions Office via College Foundation of North Carolina (CFNC) website at www.cfnc.org. Home schooled students must submit a copy of the home school’s approved registration from the state in which they are registered (if applicable), and a home school transcript with graduation date.
3. Request official transcripts from **all** college/universities attended (if applicable). Transcripts should be mailed or electronically sent to the Admission and Records Office. These will be reviewed for possible transfer credit.

Once accepted into CFCC, students must meet the minimum requirements listed below and then complete/file an “Intent to Apply” electronically during the application period:

1. Applicants must meet minimum English and Math requirements. Any parts of the criteria below can be combined to meet the requirements. ***Official transcripts and/or test scores are required.***
 - An Associate’s Degree or higher.
 - An Unweighted High School GPA of 2.8 or higher regardless of graduation year.
 - Completion of **English Composition I or higher** (or its equivalent; ENG-111 in the North Carolina Community College common course library) **and Quantitative Literacy or higher** (or its equivalent; MAT-143 in the North Carolina Community College common course library) with a grade of “C” or better at a regionally accredited college. (Note: if both requirements are met via CFCC transfer credit, then skip to bullet no. 2 on pages 3-4).

- Successful completion of Developmental (Transitional) English and Math classes at a North Carolina Community College (only) that would allow placement into English 111 and Math 143 **without co-requisites**.
- Completion of an NCDAP, Accuplacer (Classic, not Next Gen.), RISE, or COMPASS Placement Test with English and Math placement into English 111 and Math 143 **without co-requisites**, regardless of completion date.

	NCDAP Placement Test	Accuplacer Classic (Not Next Gen.)	RISE PT	COMPASS
ENGLISH	English Composite score of 151	Reading Comprehension and Sentence Skills combined score of 166	Score of 70 in Tiers I and II	Reading + Writing= 151
MATH	Score of 7 in DMA Modules 10-50	Arithmetic score of 55 AND Elementary Algebra score of 55	Score of 70 in Tiers I and II	Pre-Algebra= 47 AND Algebra= 40

- ACT or SAT English and Math scores obtained within the last ten years that would allow placement into English 111 and Math 143 **without co-requisites** (see charts below).

	ACT After 03/2014	ACT 2012-02/2014	ACT 2010-2011
ENGLISH	English Score is 18+ OR Reading Score is 22+	English Score is 18+ OR Reading Score is 21+	English Score is 22+ OR Reading Score is 22+
MATH	Math Score is 22+	Math Score is 22+	Math Score is 22+

	SAT After 03/2016	SAT 2012-03/2016	SAT 2010-2011
ENGLISH	Evidence Based Reading/Writing Score is 480+	Critical Reading Score is 500+ OR Writing Score is 500+	Reading Score is 510+ OR Writing Score is 510+
MATH	Score of 530+	Score of 500+	Score of 510+

Other tests: **GED Diploma 2014-present:** Score of 165+ in all 4 subject areas (*Official GED Transcript is required to be sent to CFCC*).

HiSet Diploma: Score of 15+ on all 5 subject areas AND a score of 4 on Essay (*Official HiSet Transcript is required to be sent to CFCC*).

If a Placement Test has been taken at another community college, it is the student’s responsibility to ensure that an official copy of the scores are received by Cape Fear Community College prior to the application deadline.

Any placement tests may be taken only twice within twelve (12) consecutive months. If an applicant has tested more than twice in twelve consecutive months, only the first two attempts will be considered in the application process. Placement test scores which violate the testing policy will be disregarded.

Accommodations for testing due to a documented disability may be made with the Disability Support Services office in the Union Station Building (U-218) or call (910) 362-7012 or (910) 362-7158.

2. **Students must have an overall GPA of 2.5 or higher in all post-secondary coursework completed at Cape Fear Community College.** After an “Intent to Apply” has been filed, the student must maintain a

minimum GPA of 2.0 to enter the program in the fall. If the student's CFCC GPA is below 2.0 and they have not been enrolled in CFCC for three consecutive years, they may be eligible for *Academic Forgiveness* (see 2020 – 2021 catalog).

3. FILE “INTENT TO APPLY” (Note: Changes for 2021)

An “Intent to Apply” for the Surgical Technology Program may be completed **ONLINE** during the application period of January 27, 2021 through April 15, 2021. Students must visit the programs' website (www.cfcc.edu/surgical-technology/), study the instructions, and click on the “File My Intent” button to proceed. Students must make sure to complete all required fields/areas all the way to the end and then submit the form. If the “Intent” is successful, i.e. all eligibility requirements are met, the student will receive an e-mail with “The Next Steps” in their CFCC e-mail account. This e-mail includes instructions on how to schedule the PSB test. Applicants must file the “Intent to Apply” prior to the end of the application period. Students who file an “Intent to Apply” and do not meet the minimum requirements will receive an e-mail addressing the missing items. Once eligible, they may re-file their “Intent” as long as it is prior to the end of the application period.

“Intent to Apply” Checklist for the Surgical Technology Program:

- Admitted to CFCC (by Admissions) or that application status is active
- Official high school transcript is on file at CFCC
- Official college/university transcripts (if applicable) are on file at CFCC
- Overall GPA at CFCC of 2.5 or higher (criteria waived if students do not have an established GPA at CFCC)
- Meet English and Math eligibility (see pages 2-3)

4. PSYCHOLOGICAL SERVICES BUREAU (PSB) ADMISSIONS EXAM (Note: Changes for 2021)

Students who meet the minimum application requirements will receive instructions on how to register for the Health Occupations (HO) PSB exam following the successful completion of their “Intent to Apply”. Due to testing limitations related to COVID-19, **applicants to the Surgical Technology Program may take the HO PSB only ONCE for this application period.** Those who have taken the Health Occupations PSB for Surgical Technology in previous years should be aware that only score totals from the two most recent eligible attempts within the last 5 years from the end of the application period will be considered. **The highest overall score of the two most recent eligible tests will be used on the point count. We will not create a new score using the highest points in each test category. If a student is planning to use a test taken at another college, the official test report must be on file by April 27, 2021. NOTE: ALL TESTING MUST BE COMPLETED ON OR BEFORE APRIL 27, 2021 and must be on file in the Health Science Enrollment Center at CFCC in order to be considered for the Surgical Technology program. Test results received after April 27, 2021 will not be accepted.**

New for 2021:

To provide more flexible testing options, applicants will now be able to take the HO PSB exam off campus at any available Pearson Test Center or on campus on a limited basis at the CFCC Union Station Testing Center.

Note: Students are encouraged to file an Intent to Apply to the Surgical Technology program as early as possible during the application period to ensure that they have multiple testing options to choose from. Once on campus test dates are full, the only option for testing may be off-site.

PSB has indicated that the current cost of the PSB HO test will be \$60.00 for the CFCC on campus option and \$100.00 when using an offsite Pearson test center (additional fees may apply). CFCC does not determine the cost of the test and will not function as payee. Payment for the test will be part of the test registration process (Financial Aid does not cover the cost of the test). CFCC will have access to test results upon completion of the test for both options. In terms of the selection process, one option does not provide a point count advantage over the other.

All available on campus test sessions for the HO PSB application period will be displayed on a scheduling calendar that will be accessible after the student has successfully filed an Intent to Apply. An off campus option to test at any available Pearson Test Center will also be available as a choice. It may provide a greater number of testing dates, times, and locations. If an applicant who has completed a successful Intent to Apply indicates that the off campus option would best fit their needs, they may have a “testing window” of up to 30 days to complete the off campus testing process.

Regardless of the 30 day “testing window” that Pearson allows for the off campus option, ALL TESTING MUST BE COMPLETED ON OR BEFORE April 27, 2021 in order to be considered for the Surgical Technology program. Test results received after April 27, 2021 will not be accepted.

After filing an eligible Intent to Apply, students who need accommodations for the PSB test should contact Disability Support Services (DSS). Testing should not be scheduled via the above described scheduling calendar. **The scheduling of the accommodated test must be coordinated by DSS and CFCC Testing Services.** Note: Offsite testing may not guarantee appropriate accommodations.

Detailed information about the PSB registration process for BOTH options will be provided in the email correspondence the student will receive upon successfully completing an Intent to Apply.

Students are not allowed to schedule multiple test dates (on campus or off campus) with the intent of making adjustments at a later time. If it is determined that multiple tests are scheduled for one potential applicant, all test reservations will be cancelled.

Rescheduling a previously confirmed test date is strongly discouraged. If a critical emergency should occur, the student will need to request that their test date be removed (by contacting Testing Services for on campus tests; for off campus follow test company’s guidelines). At that point, they may will then be able to schedule a new test date using the initial testing registration process described above.

Note: It is the student’s responsibility to schedule their test in a timely manner. CFCC cannot guarantee testing availability when seats are limited and tests are offered offsite. If official test results are not received by or accessible to the Health Science Enrollment Center at CFCC on or prior to APRIL 27, 2021, students’ Intents will become ineligible for the Surgical Technology selection process.

An online study guide for the PSB Exam can be accessed at: <https://cfcc.edu/testing-services/take-the-psb-exam/>. It is recommended that students purchase a PSB study guide. These are available for purchase online and in some book stores. In addition, the staff in the CFCC Learning Lab (910-362-7496) may be able to provide resource materials to help prepare for the PSB exam.

Students will have access to test scores after they complete the PSB exam. Scores from the PSB exam will be averaged and 50% of that score will be calculated into the point count. After completing the exam all

applicants will be invited to review their point count electronically **after the application deadline and after all point counts are completed.** Applicants will receive a copy of their point count from the Health Science Enrollment Center via email late-spring 2021, including instructions on how to agree or recheck the total point count.

Students who apply into multiple health science programs at CFCC that use the Health Occupations PSB may test only once per application period and are required to have score totals “*renormed*” for the additional programs. This means that test results will be recalculated to apply to each specific health science program. A \$25 fee applies for each renorming request.

NOTE: If eligible, a student may apply into multiple health science programs. If selected into more than one, the student is required to commit to the program of choice by the deadline stated in the correspondence sent by the Health Science Enrollment Center. Failure to do so in writing will result in the loss of the seat.

NOTE: Depending on the Health Science program, neither federal law nor North Carolina law permits undocumented individuals or those with DACA (Deferred Action for Childhood Arrivals) classification to receive professional licenses. See 8 U.S.C. § 1621(a) and (c)(1)(A). This does not prevent a DACA students from enrolling in a Health Science program but may prohibit the student from receiving a professional license. If students have questions about eligibility for professional licensure please contact the professional organization’s website.

SURGICAL TECHNOLOGY SELECTION PROCESS

The point system was implemented as an objective means for evaluation of Surgical Technology applicants. ALL documents needed for points must be on file at CFCC prior to the application deadline of the program. No points will be awarded for documentation received after the application deadline. The applicant’s total points will come from the PSB exam and will be added to the total points from related college classes completed prior to the application deadline, as well as health care experience.

Sixteen (16) students with the highest point count totals will be invited and required to enroll in a Surgical Technology Skills Assessment which will be taught in the summer of 2021. If two (2) or more students have the identical point count total, the date and time that the “Intent to Apply” form was submitted successfully (i.e. eligibility criteria were met) will be the determining factor for the selection. After completion of the Skills Assessment, **the twelve (12) students with the highest grades will be selected to enroll in the Surgical Technology program in the fall of 2021** (see page 7).

1. Points for Grade Point Average

Students with a Grade Point Average (GPA) of 3.5 or higher at CFCC will receive five (5) additional points (minimum of 12 credit hours excluding developmental courses).

2. Points for Previous Work Experience

Students may earn ten (10) points for previous work experience within the last five (5) years for a minimum of three (3) months as an Operating Room Transportation Assistant, Central Sterile Processing Employee, OR as an Operating Room Attendant, Medical Assistant or Anesthesia Technician. **Any other related profession will need to be approved by the program director for inclusion of points. Other experience to be reviewed for approval should include direct patient care.**

Applicants must submit proper documentation on official letterhead, signed and dated by supervisor or personnel/human resource officer and include: the beginning and ending dates of employment; average number of hours worked per week; description of job duties and applicant’s current employment status.

(Acceptable experience is at the discretion of the Director of the program). ALL documentation needed for points must be on file at CFCC prior to the application deadline of the program. No points will be awarded for documentation received after the application deadline.

3. Prior College Level Classes

Surgical Technology applicants may earn points for the completion of general education courses in CFCC's Surgical Technology program. In order to earn points for courses, applicants must have achieved grades of "C" or higher. Refer to the point count sheet for details.

Note: To receive points for courses listed on the point count, the courses must be completed before the application deadline.

SPECIAL NOTES:

BIO 163 or (BIO 168 and BIO 169) and BIO 175 must have been taken in the last five (5) years of the start date of the Surgical Technology Program. Only the first attempt with a letter grade of "C" or better will be considered for the point count. Although not required, it is *highly recommended* that BIO 163, or (BIO 168 and BIO 169), and BIO 175 are taken prior to enrollment in the Surgical Technology Program. Other courses *recommended* to be taken prior to enrollment are MED 121 and MED 122.

4. Points For The PSB Exam

Percentile scores in all seven (7) areas of the PSB Exam – **Verbal, Arithmetic, Non-Verbal, Spelling, Reading Comprehension, Natural Science and the Vocational Adjustment Index** are used in calculating the points earned in this section. These seven (7) percentiles are added together and fifty percent (50%) of this value is used toward the applicant's total points.

Calculation of Total Points

The applicant's total points are calculated using, approved work experience, academics (completed course work) and the grand total of the PSB. The highest grand total of the two most recent eligible PSB tests within the last five years will be selected for this calculation. Please refer to the point count sheet for details. **APPLICANTS WHO FAIL TO RESPOND TO THE REQUEST TO REVIEW THEIR POINT COUNT WILL WAIVE THEIR RIGHT TO CONTEST THEIR POINT TOTALS. *Applicant's point counts are confidential; to protect students' privacy, point count totals can only be discussed with the applicant.***

SURGICAL TECHNOLOGY SKILLS ASSESSMENT REQUIREMENT FOR THE TOP 16 STUDENTS.

After the point count review, **the top sixteen (16) students** will be notified by email and are required to participate in the *Surgical Technology Assessment*. This will be held during the summer semester for two (2) weeks. Students will meet for two days each week for three hours (subject to change). **Attendance requirement is 100 percent and missing one or more meeting times will result in failing the assessment.** The assessment is designed to give an overview of the profession and include basic Surgical Technology concepts. Students' understanding of the material will be assessed through interactive lab tasks and written exams. **The top twelve (12) students** with the highest total grade will be admitted into the Surgical Technology Program to begin in the Fall Semester 2021. Class details and times will be announced at a later date.

Surgical Technology applicants who are selected based upon their point count and final grade taken from the *skills assessment* are conditionally accepted into the program pending the submission and review of a medical

history form provided by Cape Fear Community College. Acceptance is also conditional on the results of a required drug screen and criminal background check. (See details below)

NOTIFICATION PROCEDURE

All Surgical Technology applicants will receive notification by email of their status for the upcoming program year. Applicants not selected may reapply for admission to the program for the next academic year.

1. Medical Reports

All completed health/medical reports must be received by the specified date noted in the materials provided at the program orientation.

2. CPR

Students must also submit documentation of current CPR certification (2 yr. certification including infant, child and adult CPR required).

3. Drug Screening/Criminal Background Check

Twelve (12) panel urine drug screen is mandatory. Methadone will be included in the urine drug screening. At their discretion, clinical sites require a drug screening and a criminal background check prior to allowing students in to the clinical setting (any associated fees will be the responsibility of the student). Testing positive on the drug screening, or evidence of tampering with a specimen, will disqualify a student from participation from the clinical assignment.

The drug screen needs to be completed AFTER the orientation session by the required deadline. Any drug screens completed prior to orientation will not be accepted.

In addition, certain criminal activity, as evident by a criminal background check may also disqualify a student from clinical participation. Please be aware that failure to participate in a clinical assignment based on disqualification due to findings from either the drug screening or criminal background check will result in dismissal from the Surgical Technology Program. For further information, students should see the “**Drug and Alcohol Policy**” in the **CFCC Student Handbook**. **Information will be disseminated at orientation/registration by the program director.**

4. Transportation

Traveling outside of New Hanover County is necessary for clinical education. Some clinical sites are over 50 miles away. Students must provide their own transportation to/from clinical sites.

Application Notes:

Students who accept a seat and register for Surgical Technology classes and then withdraw before classes begin or during the first semester can reapply to the program **only one additional time.**

Acceptance into the program is for Fall 2021. Students that decline their seat will need to reapply for future admission.

A. PROGRESSION POLICY

Students admitted to the Surgical Technology Program must achieve or have achieved a “C” or better in each course in the curriculum to progress semester by semester.

Grading Policy

A	Excellent	92-100
B	Good	84-91
C	Average	76-83
D	Poor	68-75

B. PHYSICAL AND COGNITIVE EXPECTATIONS OF A STUDENT SURGICAL TECHNOLOGIST

Surgical Technology is a medical discipline with cognitive, sensory, affective, and psychomotor performance requirements. For purposes of program compliance with the 1990 Americans with Disabilities Act, a qualified individual with a disability is one who, with or without reasonable accommodations, meets the essential eligibility requirements for participation in the Surgical Technology Program.

Disability Support Services at CFCC provides reasonable accommodations to otherwise qualified students with disabilities, as long as such disabilities, as determined on a case-by-case basis, do not preclude the student from meeting the qualifications considered essential to the program. The essential functions below.

Surgical Technologists work in clean, brightly lit, relatively quiet, cool environments. At times they may be exposed to communicable diseases and unpleasant sights, odors, and materials. Most of their duties require standing, sometimes for a number of hours, and it is imperative that their attention be focused closely on the task at hand. Most surgeries are performed during the day, but many hospitals and surgicenters require 24-hour coverage. A 40-hour week is common, although most are required to periodic “on-call” hours available to work on short notice in case of emergency.

Technical Standards

Criterion	Standard	Examples of Necessary Activities (Not all Inclusive)
Critical Thinking	Surgical Technology students should possess critical thinking sufficient for clinical judgement.	Students must be able to identify cause-effect relationship in clinical situations.
Interpersonal	Surgical Technology students should possess interpersonal abilities sufficient to interact with individuals, groups, etc., from a variety of social, emotional, cultural and intellectual backgrounds.	Students must be able to establish rapport with health care team members.
Communication	Surgical Technology students should possess communication abilities sufficient for interaction with others in both verbal and written form.	Explain surgical procedures and document when appropriate.
Mobility	Surgical Technology students should possess physical abilities sufficient to move from room to room, maneuver in	Maneuver in operating rooms with various equipment and with standing in one place during extensive surgical procedure. Students

	small places, and stand for extensive periods.	should be able to lift and manipulate/move patients and equipment.
Motor Skills	Surgical Technology students should possess gross and fine motor abilities sufficient to provide safe and effective performance.	Handling of surgical equipment and instrumentation.
Hearing	Surgical Technology students should possess sufficient auditory abilities to perform efficiently.	Following operating room surgeon's directions, react to anesthesia changes, etc.
Visual	Surgical Technology students should possess sufficient visual acuity for performance of required tasks.	Detect color-coded supplies and/or instruments, note changes in patient skin color.
Occupational Exposures	Surgical Technology students may be exposed to communicable diseases and/or bodily fluids, toxic substances, medicinal preparations and shall use appropriate precautions at all times.	At times, they may be exposed to communicable diseases and unpleasant sights, odors, and materials.

Students who feel they need accommodations should contact Disability Support Services office in the Union Station Building Room U-218 on the Downtown Campus or call 910-362-7012 or 910-362-7158.

RESOURCES/ASSISTANCE

For questions or concerns regarding the selective admissions process, please contact a staff member of the Health Science Enrollment Center at the Wilmington Campus in the Union Station Building (Room U-297); healthsciences@cfcc.edu; 910-362-7139.

Revised 10/2020

TUITION & FEES

Payment methods: cash, check, money order, VISA, MasterCard, American Express, Discover, financial aid, payment plan or third (3rd) party sponsorship. All forms of payment must be received by the Business Office to be officially registered.

Tuition is established by the North Carolina State Legislature and is subject to change without prior notification.

CREDIT HOURS	IN-STATE TUITION	OUT-OF- STATE TUITION	STUDENT ACTIVITY FEES	PARKING & SECURITY FEES	TECHNOLOGY FEES
1	76.00	268.00	35.00	40.00	3.00
2	152.00	536.00	35.00	40.00	6.00
3	228.00	804.00	35.00	40.00	9.00
4	304.00	1072.00	35.00	40.00	12.00
5	380.00	1340.00	35.00	40.00	15.00
6	456.00	1608.00	35.00	40.00	18.00
7	532.00	1876.00	35.00	75.00	21.00
8	608.00	2144.00	35.00	75.00	24.00
9	684.00	2412.00	35.00	75.00	27.00
10	760.00	2680.00	35.00	75.00	30.00
11	836.00	2948.00	35.00	75.00	33.00
12	912.00	3216.00	35.00	75.00	36.00
13	988.00	3484.00	35.00	75.00	39.00
14	1064.00	3752.00	35.00	75.00	42.00
15	1140.00	4020.00	35.00	75.00	45.00
16 or more	1216.00	4288.00	35.00	75.00	48.00

PROFESSIONAL LIABILITY INSURANCE: \$15.00 PER SCHOOL YEAR (HEALTH SCIENCE STUDENTS)

FULL TIME: 12 CREDIT HOURS

¾ TIME: 9 CREDIT HOURS

½ TIME: 6 CREDIT HOURS

Financial Aid

The Financial Aid office monitors a policy that is based on federal regulations that establishes a maximum time frame of completion of a program of 150 percent of the published length of an educational program. This means that as a student majoring in Pre-Surgical Technology or another Pre-Health Science program, you will need to pay careful attention to the number of hours you attempt prior to actual admission into your program of choice. Depending on the number of hours that you have attempted prior to admission into a Health Science program, you may not be eligible for enough financial aid to complete the program after you have been admitted.

To make sure you understand this policy and that you plan ahead in order to use your financial benefits in a wise and timely manner, please consult with the financial aid office located in the Union Station Building Room U-138 (Downtown) or the McKeithan Center Room NA-100 (North Campus).

Surgical Technology
Estimated costs for program

<i>Before Fall Registration</i>	Cost
Uniforms	\$ 125.00
Shoes (clinical)	70.00
Watch with a second hand	20.00
Medical Examination, TB test, HEP-B Vac, etc.	Varies
CPR Certification (2 year)	Varies
Criminal Background Check/Drug Screening	\$108.00 (subject to change)
<i>Fall I Semester</i>	Cost
Tuition <i>In State</i> (including student fees)	\$1,374.00
Tuition <i>Out of State</i> (including student fees)	4,446.00
Textbooks	800.00
Liability Insurance	15.00
Calculator	10.00
Miscellaneous	25.00
<i>Spring I Semester</i>	Cost
Tuition <i>In State</i>	\$1,374.00
Tuition <i>Out of State</i>	4,446.00
Textbooks	200.00
<i>Summer Semester</i>	Cost
Tuition <i>In State</i> (including student fees)	\$ 786.00
Tuition <i>Out of State</i> (including student fees)	2,514.00
Mileage to school and clinical sites	Varies
<i>Fall II Semester</i>	Cost
Tuition <i>In State</i> (including student fees)	\$1,374.00
Tuition <i>Out of State</i> (including student fees)	4,446.00
Textbooks	150.00
Liability Insurance	15.00
Mileage to school and clinical sites	Varies
Miscellaneous	20.00
<i>Spring II Semester</i>	Cost
Tuition <i>In State</i> (including student fees)	\$1,058.00
Tuition <i>Out of State</i> (including student fees)	3,362.00
Textbooks	150.00
Mileage to school and clinical sites	Varies
Certification Exam Packet Fee	\$247.00 (subject to change)

Surgical Technology Curriculum (AAS)

TITLE	CLASS Hrs	LAB Hrs	CLINICAL Hrs	CREDIT Hrs
Semester I (Fall 1)				
BIO 163 Basic Anatomy & Physiology	4	2	0	5
MED 121 Medical Terminology I	3	0	0	3
SUR 110 Intro to Surgical Technology	3	0	0	3
SUR 111 Perioperative Patient Care	<u>5</u>	<u>6</u>	<u>0</u>	<u>7</u>
	15	8	0	18
Semester II (Spring 1)				
ENG 111 Writing and Inquiry	3	0	0	3
MED 122 Medical Terminology II	3	0	0	3
SUR 122-AB* Surgical Procedures I	4	2	0	5
SUR 123-AB* Surgical Clinical Practice I	<u>0</u>	<u>0</u>	<u>10.5</u>	<u>3.5</u>
	10	2	10.5	14.5
Semester III (Summer)				
HUM 115 Critical Thinking	3	0	0	3
CIS 110 Introduction to Computers	2	2	0	3
SUR 122-BB* Surgical Procedures I	1	1	0	1
SUR 123-BB* Surgical Clinical Practice I	<u>0</u>	<u>0</u>	<u>10.5</u>	<u>3.5</u>
	6	3	10.5	10.5
Semester IV (Fall 2)				
BIO 175 General Microbiology	2	2	0	3
MAT 110 Math Measurement/Literacy	2	2	0	3
SUR 134 Surgical Procedures II	5	0	0	5
SUR 135 Surgical Clinical Practice II	<u>0</u>	<u>0</u>	<u>12</u>	<u>4</u>
	9	4	12	15
Semester V (Spring 2)				
ENG 114 Prof Research & Report	3	0	0	3
COM 120 Intro to Interpersonal Comm	3	0	0	3
PSY 150 General Psychology	3	0	0	3
SUR 137 Professional Success Prep	1	0	0	1
SUR 211 Adv Theoretical Concepts	2	0	0	2
SUR 210 Adv Clinical Practice	<u>0</u>	<u>0</u>	<u>6</u>	<u>2</u>
	12	0	6	14

Total: 72

ALL **BIO**, **MED**, and **SUR** prefixed courses must be taken in the semester and sequence as shown. Completion of General Education courses prior to acceptance does not shorten the program.

*Students must complete both SUR 122-AB and SUR-122BB before credit can be awarded.
Students must complete both SUR 123-AB and SUR 123-BB before credit can be awarded.

**ASSOCIATE DEGREE SURGICAL TECHNOLOGY
POINT COUNT WORKSHEET
FALL 2021**

MINIMUM REQUIREMENTS (to include but not limited to; see admissions requirements):
Overall CFCC GPA of 2.5 (if applicable) _____ mandatory

SECTION A: NON-COURSEWORK

GPA of 3.5 or higher at CFCC (Min 12 credits excluding Developmental Classes) (5pts) _____
Preapproved work experience (see information packet) (10 pts) _____

SECTION B: COLLEGE COURSEWORK

Courses required prior to or during the program as outlined in the college catalog. Points apply if taken prior to the application deadline.

*BIO 168 Anatomy and Physiology I (4 sem hrs) A (30 pts) _____
B (20 pts) _____
C (10 pts) _____
AND

*BIO 169 Anatomy and Physiology II (4 sem hrs) A (30 pts) _____
B (20 pts) _____
C (10pts) _____
OR

*BIO 163 Basic Anatomy and Physiology (5 sem hrs) A (60 pts) _____
B (40 pts) _____
C (20 pts) _____

*** Only the first attempt with a letter grade of "C" or better will be considered for the point count.**

BIO 175 General Microbiology (3 sem hrs) A (30 pts) _____
B (20 pts) _____
C (10 pts) _____

MED 121 Medical Terminology I (3 sem hrs) A (15 pts) _____
B (10 pts) _____
C (5 pts) _____

MED 122 Medical Terminology II (3 sem hrs) A (15 pts) _____
B (10 pts) _____
C (5 pts) _____

ENG 111 Writing & Inquiry (3 sem hrs) A (15 pts) _____
OR
Expository Writing B (10 pts) _____
C (5 pts) _____

ENG 114 Prof Research & Report (3 sem hrs) A (15 pts) _____
OR
ENG 112 Argument Based Research (3 sem hrs) B (10 pts) _____
C (5 pts) _____

PSY 150 General Psychology (3 sem hrs) A (15 pts) _____
B (10 pts) _____
C (5 pts) _____

MAT 110 Math Measurement & Literacy (3 sem hrs) A (15 pts) _____
OR
MAT 143 Quantitative Literacy (3 sem hrs) B (10 pts) _____
C (5 pts) _____

Fine Arts/Humanities Elective (3 sem hrs) A (15 pts) _____
B (10 pts) _____
C (5 pts) _____

CIS 110 Introduction to Computers (3 sem hrs) A (15 pts) _____
B (10 pts) _____
C (5 pts) _____

COM 120 Intro to Interpersonal Communication (3 sem hrs) A (15 pts) _____
B (10 pts) _____
C (5 pts) _____

Total Score _____
(Maximum total for section A and B is = 240)

SECTION C: PSB ADMISSIONS TEST

	<u>Percentile Score</u>
Verbal	_____
Arithmetic	_____
Non-Verbal	_____
Spelling	_____
Reading Comprehension	_____
Natural Sciences	_____
Vocational Adjustment Index	_____
Total Section C	_____
50% of Total	_____
(Maximum total for section C = 346.5)	

Please refer to the cut-off scores as outlined in the information packet.

SUMMATION OF POINT TOTALS

Sections A and B	_____
Section C	_____
Grand Total	_____

If students have the same point count total, the date and time that the "Intent to Apply" was filed will be considered.