Aviso: What’s my Role?

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Welcome to Aviso!

- **Aviso** = student retention management system
- Imports data from Colleague & Blackboard
- Allows a new team approach for serving students
- Purchased using Title III grant funds

Using Aviso, Cape Fear will proactively connect with more students to improve retention and persistence.
All students are assigned a Counselor and Academic Advisor / Faculty Advisor. Depending on their status, students will also have a unique group of Followers. CCP and Early College students will be assigned a Career Coach or Liaison as an Advisor.
# What is an Alert?

## Two Different Types of Alerts

<table>
<thead>
<tr>
<th>Staff-Initiated Alert</th>
<th>Automated Alert</th>
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<tbody>
<tr>
<td>- Sent by a staff member when they encounter a struggling student</td>
<td>- Automatically sent throughout the semester</td>
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<tr>
<td>- Must be manually entered in Aviso</td>
<td>- Dependent upon faculty to enter grades in Blackboard</td>
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<tr>
<td>- Will create a instant email to the designated contact</td>
<td>- Dependent upon faculty to enter attendance in WebAttendance</td>
</tr>
<tr>
<td>- Viewable on the Aviso Dashboard and Digest email depending on the privacy setting of the alert type</td>
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Two Different Types of Alerts 😊
How do I handle Alerts?

Depending on your role, you may be asked to:

- Make contact with the student (email, phone, in-person appointment)
- Address the issue and/or resolve the problem
- Add a note on what transpired
- Close the Alert on the system

Note: Alerts will automatically expire after two weeks! Follow up with the student should be attempted before the alert expires.
Automated Alerts

• When a student is followed by someone in the Orange level, their Athletic Coach, Nixon Leaders Director, and/or the Veteran Affairs Director will be designated to make contact and rectify the alert.
• For students on Academic Probation who do not have an Orange Level follower, the Academic Success Coach will be responsible for rectifying the alert.
• For students who do not fall into the Orange or Gold Level, their assigned Counselor/Career Coach/Liaison will be responsible for addressing the alert.
Questions?

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