

CERTIFICATES OF INSURANCE MUST INDICATE THE FOLLOWING

- 1) CFCC needs to be listed as the **Additional Insured**:
 - Cape Fear Community College, its officers, agents and employees must be included as additional insured under contractors/vendors Commercial General Liability as it pertains to the work done/service provided and/or product delivered to the College.
 - Coverage must be primary and non-contributory above any other insurance CFCC may carry
- 2) CFCC needs to be listed as the Certificate Holder: **Cape Fear Community College, ATTN: Lisa Wilcox, Risk Management Specialist 411 N. Front Street, Wilmington, NC 28401**
- 3) CFCC requires a COI which shows General Liability, Workers' Compensation, Automobile Liability.
 - a. Risk Management may opt to waive the requirements for Automobile Liability or the Workers' Compensation—depending on the scope and scale of the job or event.
- 4) Carrier and effective/expiration date must be shown on all coverages listed on COI.
- 5) If a professional advice or certification service is being rendered, a COI will need to be provided with proof of Professional Liability.
- 6) If a service is being rendered involving alcohol, Liquor Liability will need to be provided.
- 7) If the service being rendered involves waste removal of any kind, a COI will need to be provided with proof of Pollution Liability as well as Transportation Liability.
- 8) If a service is being rendered parking, storing or towing a vehicle/vessel, Garage Liability or Garage Keepers and/or On-Hook Cargo will need to be provided.
- 9) If any products and/or services related to information technology (including hardware and/or software) are provided to CFCC, Cyber Liability and Technology Errors and Omissions will be required. Additionally, network security liability arising from the unauthorized access to, use of, or tampering with computer systems, including hacker attacks or inability of an authorized third party to gain access to your services, including denial of service, unless caused by a mechanical or electrical failure.
- 10) There may be instances where Risk Management will require other additional insurance and/or coverages that are based on the service(s) provided.